

**CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
January 2, 2018**

The Phillipsburg City Council met in regular session on January 2, 2018, 6:00 P.M., at the Phillipsburg City Office, 945 Second Street.

- CALL TO ORDER** In the absence of the Mayor, the meeting was called to order by Council President Mike James.
- ATTENDANCE** **PRESENT:** Council members Donna Speake; Lynette Voorhees; Pete Rogers; Mike James; Rod Innes; Travis Stites.
- ABSENT:** Mayor Pat Hewitt.
- ALSO PRESENT:** Scott Sage, City Attorney; Tim Driggs, Public Works Supervisor; Jesse Rhea, reporter KKAN/KQMA; Kirby Ross, reporter Phillips County Review; Shawn Ellenberger; Eric Witmer; Brenda Chance, City Clerk.
- FROZEN WATER WITMER** Eric Witmer reported having frozen water at his building and found the meter insulator was not on top of the meter but at the side. Witmer asked if the meter broke who would be responsible for the cost. Driggs stated the city would pay the cost of the meter if it had broken. Driggs will discuss this with employees to insure meter insulators are placed properly.
- Witmer left the meeting.
- MINUTES APPROVED** Moved by Innes, seconded by Voorhees, to approve the December 4 and December 28 minutes. Voting Aye: ALL. Opposed: NONE.
- APPROPRIATION ORDINANCE #1055-12-17C** Moved by Stites, seconded by Speake, to approve an ordinance to pay the bills for the month of December. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this ordinance; the city clerk assigned it ordinance #1055-12-17C.
- CITY ATTORNEY LEASE** Sage reported a different lease form for the city's hangar is needed. It was the consensus of the Council to have Sage prepare the form.
- WORK COMP** Chance reported the city's worker compensation rate beginning April 1st will be .75.
- BEEKEEPING** Moved by Voorhees, seconded by Speake, the fee for the beekeeping application be \$25. Voting Aye: ALL. Opposed: NONE.
- GRANT FUNDS** The following grants were received by the city for the State Street project: Albert Morgan and Leona Morgan Charitable Foundation \$25,000 and the Darwin and Lorene Cole Foundation \$5,000.
- WRITE-OFF COURT FINES** Moved by Speake, seconded by Stites, to write off the \$4.00 balance on case #2012-16 and the \$.50 balance on case #2015-15. Voting Aye: ALL. Opposed: NONE.
- STATE ST. DESIGN** Driggs reported the Kansas Department of Transportation would not require the City to go through the consultant selection process for the State Street project. Driggs

CONSULTANT recommended using BG Consultants for the project. Moved by Innes, seconded by Voorhees, to use BG Consultants for the State Street project based on the state recommendation. Voting Aye: ALL. Opposed: NONE.

PLANNING & ZONING It was the consensus of the Council for Driggs to attend the Planning & Zoning meeting in McPherson on January 19.

SEWER TRUCK Driggs reported finding a 2004 sewer cleaning truck in Denver listed for \$75,000. It was the consensus of the Council that Driggs should go look at the vehicle.

CODE ENFORCE The code enforcement recap report was reviewed.

JPPC POLICY Stites reported on the following Joint Personnel Policy Committee recommendations for the personnel policy guidelines:

Recommendation #1 – change section A in the vacation policy to read: “no paid vacation leave time may be taken during the first six months of employment.” Change section E to read: “Following the first six months of employment, no more than 150% of accrued vacation day available per year may be carried over from one anniversary date of employment to the next.”

Moved by Innes, seconded by Voorhees, to approve recommendation #1. Voting Aye: ALL. Opposed: NONE.

Recommendation #2 - replace the current Article J Sexual Harassment with the new Article J. Sexual Harassment and Workplace Bullying Policy.

Moved by Speake, seconded by Rogers, to approve recommendation #2. Voting Aye: ALL. Opposed: NONE.

PLANNING James reported the next Planning Commission meeting will be held January 17th.

ADJOURN Moved by Stites, seconded by Speake, to adjourn time – 6:32 p.m.

Brenda L. Chance
Brenda L. Chance, City Clerk