

**CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
April 17, 2017**

The Phillipsburg City Council met in regular session on April 17, 2017, 6:00 P.M., at the Phillipsburg City Office, 945 Second Street.

CALL TO ORDER The meeting was called to order by Mayor Pat Hewitt.

ATTENDANCE **PRESENT:** Council members Mike James; Rod Innes; Travis Stites; Donna Speake; Pete Rogers.

ABSENT: Council member Lynette Voorhees.

ALSO PRESENT: Scott Sage, City Attorney; Tim Driggs, Public Works Supervisor; Jesse Rhea, reporter KKAN/KQMA; Kirby Ross, reporter Phillips County Review; Shawn Ellenberger; Conrad Corman; Katie Heinzen; Brenda Chance, City Clerk.

BALL PROGRAM Conrad Corman updated the Council concerning the summer ball program. Over 270 youth in the t-ball to midget program, 16 K-18 players, and 90 men utilize the ballfields in the summer. To provide a field for teams to practice, the field at the elementary school will be utilized. Corman requested the city mow the field. The annual funding for maintaining the ballfields was discussed. The ball program board and the city will work together to design some plans for bathrooms, concessions, and storage at the Legion field. Moved by Innes, seconded by Speake, to approve providing \$3,000 for the ballfield maintenance and the use of the city tractor. Voting Aye: ALL. Opposed: NONE.

Corman left the meeting.

PCH RUNS Katie Heinzen from Phillips County Health Systems requested the city's assistance for run/walks to be held May 13 and June 3. It was the consensus of the Council to approve the run/walks and allow the use of the armory on May 13 at no charge for the Glow Run.

Heinzen left at 6:20 p.m.

MINUTES APPROVED Moved by Rogers, seconded by Speake, to approve the minutes of the April 3, 2017 meeting. Voting Aye: ALL. Opposed: NONE.

APPROPRIATION ORDINANCE #1055-04017A Moved by Rogers, seconded by Innes, to approve an ordinance to pay the bills for the month of April. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this ordinance; the city clerk assigned it ordinance #1055-04-17A.

RESOLUTION #244 Sage presented the following resolution:

**1501 2nd ST
DANGEROUS
STRUCTURE**

A RESOLUTION FIXING A TIME AND PLACE AND PROVIDING FOR NOTICE OF A HEARING BEFORE THE GOVERNING BODY OF THE CITY OF PHILLIPSBURG, KANSAS, AT WHICH THE OWNERS, HIS OR HER AGENTS, LIENHOLDERS OF RECORD AND OCCUPANTS OF THE STRUCTURE LOCATED AT: LOTS 11 & 12 AND S1/2 OF LOT 10, BLOCK 4, C.K.&N. 2ND ADDITION TO THE CITY OF PHILLIPSBURG, KANSAS, COMMONLY KNOWN AS 1501 SECOND STREET, IN SAID CITY MAY APPEAR AND SHOW CAUSE

WHY SUCH STRUCTURE SHOULD NOT BE CONDEMNED AND ORDERED REPAIRED OR DEMOLISHED AS AN UNSAFE OR DANGEROUS STRUCTURE.

WHEREAS, the Enforcing Officer of the City of Phillipsburg, Kansas, did on the 3rd day of April, 2017, file with the governing body of said City a statement in writing that the structure, hereinafter described, is unsafe or dangerous.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF PHILLIPSBURG, KANSAS:

That a hearing will be held on the 19th day of June, 2017, before the governing body of the city at 6:30 P.M., in the Council Room of the City Offices at 945 Second Street, Phillipsburg, Kansas, at which the owners, his or her agents, any lienholders of record and any occupant of the structure located at: Lots 11 & 12, and S1/2 of Lot 10, Block 4, C.K.&N. 2nd Addition to the City of Phillipsburg, Kansas, commonly known as 1501 Second Street, Phillipsburg, Kansas, may appear and show cause why such structure should not be condemned as an unsafe or dangerous structure and ordered repaired or demolished.

Be It Further Resolved, that the City Clerk shall cause this resolution to be published and shall give notice of the aforesaid hearing in the manner provided by law.

Moved by Speake, seconded by James, to adopt the resolution. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this resolution; the city clerk assigned it ordinance #244.

INVOICE PAY The following invoices were submitted to the Council to be paid before the next meeting.

- Blue Cross & Blue Shield \$28,235.86
- Phillips County Treasurer \$24,045.95
- Westhusing's Inc. \$1,086.30
- Tyco Integrated Security \$519.33
- Petty Cash \$873.29

Moved by Innes, seconded by Stites, to pay the invoices prior to the next meeting. Voting Aye: ALL. Opposed: NONE.

2016 AUDIT Moved by Innes, seconded by Rogers, to authorize the Mayor to sign the agreement with Mapes & Miller CPA's for the 2016 audit work. Voting Aye: ALL. Opposed: NONE.

2018 BUDGET Discussion was held concerning the 2018 budget process and the current utility rates. Separate funds for fire department operations and law enforcement will be created in the 2018 budget. Preliminary numbers will be provided at the May 15 meeting.

UTILITY RATES The current utility rates will be discussed at the next meeting. Chance was directed to obtain the Department of Labor consumer price index numbers.

SONIC An update concerning zoning and annexation of the Sonic property was discussed.

SHADE TREE ARBOR DAY The Shade Tree Commission Arbor Day will be Friday, 4/21/17, 8:30 a.m., at the Community Building.

PUBLIC WORKS Driggs reported on activities of the public works department. Thaniel Monoco will be attending the next meeting to update the Council concerning the KDOT application that was submitted in March. Discussion was held concerning the items found in wastewater manholes and the east lift station. Insurance adjustors have not completed the coverage determination for the Vac-Con truck. No deficiencies were found at the wastewater plant during the annual Kansas Department of Health & Environment inspection.

WASTE TIRE GRANT FOR PARK BENCHES The City has been awarded \$2,391.00 from the Kansas Department of Health & Environment Waste Tire Grant to purchase 8 benches for the park. Moved by Innes, seconded by Stites, to authorize the Mayor to sign the agreement. Voting Aye: ALL. Opposed: NONE.

MASTER PLAN A project planning session to update the public works master plan will be held in the future. Dates for the meeting will be discussed at the next meeting.

WATER The Water Committee will meet Thursday, 4/20, 3 p.m., at the city office building.

AIRPORT Driggs reported the Airport Advisory Board had met. Work continues on the airport emergency response plan.

CITY BUILDING Discussion was held concerning the replacement of windows at the city office building. Driggs will check with Sisson to see if he does commercial window replacement.

LAW ENFORCEMENT COMMITTEE REPORT Council member James reported on the Law Enforcement Committee meeting held on Wednesday, April 12th, with Sheriff Radabaugh. Radabaugh requested an 8% increase in the amount the city pays for the law enforcement contract. After discussion at the committee meeting, a 4% increase effective January 1, 2017 was agreed to by Radabaugh. Council discussion was held concerning the request for a rate increase. The 4% would be \$11,500 per year increase. The Council requested Radabaugh be invited to the May 15 meeting.

ADJOURN Moved by Stites, seconded by Speake, to adjourn time – 7:21 p.m.

Brenda L. Chance
Brenda L. Chance, City Clerk