

1. Call To Order Following City Council Meeting - Lance Munyon
2. Reading & Approval Of September 15, 2025 Minutes

Documents:

[pbc unofficial 031725 minutes.pdf](#)

3. Unfinished Business

4. New Business

- o Approval of \$9,350 transfer of funds from money market account to checking.
- o Approval of the 4/1/26 Series 2020 Bond Interest Payment for a total of \$9,350.
 - o Principal \$0.00
 - o Interest \$9,350

5. Communications

6. Financial Reports

Documents:

[022826 Profit and Loss Detail.pdf](#)
[022826 Balance Sheet.pdf](#)

7. Adjourn

PHILLIPSBURG PUBLIC BUILDING COMMISSION MEETING
March 17, 2025

The Phillipsburg Public Building Commission met in regular session on March 17, 2025, following the Phillipsburg City Council meeting 6:11 p.m., at the Phillipsburg City office, 945 Second Street.

CALL TO ORDER

The meeting was called to order by President Bret Miles.

ATTENDANCE

PRESENT: Board members Brian Shrader; Mike James; Don Roberts; Lauren Weinert; Jeannette Harris; Terry McConnell.

ABSENT: None.

ALSO PRESENT: Tim and Shawn Ellenberger; Jason Dibble; Brandon Kibbee; Cody Bogart; Nikki Swatzell; Kirby Ross, Phillips County Review; S. Scott Sage, City Attorney; Brandi Spray, City Clerk; Tim Driggs, City Administrator.

MINUTES APPROVED

Moved by Shrader, seconded by McConnell to approve the September 16, 2024 meeting minutes as written. Voting Aye: ALL. Opposed: NONE.

TRANSFER APPROVED

Moved by Shrader, seconded by McConnell to approve the transfer of \$11,350 from the money market account to the checking account. Voting Aye: ALL. Opposed: NONE.

**BOND INTEREST
PAYMENT APPROVED**

Moved by Shrader, seconded by McConnell to approve the April 1, 2025 Series 2020 Bond interest payment in the amount of \$11,350. Voting Aye: ALL. Opposed: NONE.

ADJOURN

Moved by McConnell, seconded by Shrader to adjourn – time 6:14pm. Voting Aye: ALL. Opposed: NONE.

Mike James, Vice President

City of Phillipsburg Kansas Public Building Commission

Profit & Loss Detail

September 2025 through February 2026

Type	Date	Num	Name	Memo	Clr	Split	Amount
Income							
Debt Service Income							
Lease Income							
Deposit	09/19/2025			Deposit		Money Market ...	18,641.67
Deposit	10/28/2025			Deposit		Money Market ...	18,641.67
Deposit	11/24/2025			Deposit		Money Market ...	18,641.67
Deposit	12/18/2025			Deposit		Money Market ...	18,641.67
Deposit	01/30/2026			Deposit		Money Market ...	18,641.67
Total Lease Income							93,208.35
Total Debt Service Income							93,208.35
General Income							
Interest							
Deposit	09/15/2025			Deposit		Money Market ...	49.81
Deposit	10/20/2025			Deposit		Money Market ...	8.30
Deposit	11/17/2025			Deposit		Money Market ...	8.84
Deposit	12/15/2025			Deposit		Money Market ...	13.29
Deposit	01/16/2026			Deposit		Money Market ...	20.84
Deposit	02/16/2026			Deposit		Money Market ...	23.24
Total Interest							124.32
Total General Income							124.32
Total Income							93,332.67
Expense							
Debt Service Expense							
Interest Payment							
Check	09/30/2025	ACH 23	Kansas State Treas...	Bond PMT Se...		Checking 2243	11,350.00
Total Interest Payment							11,350.00
Principal Repayment							
Check	09/30/2025	ACH 23	Kansas State Treas...	Bond PMT Se...		Checking 2243	200,000.00
Total Principal Repayment							200,000.00
Total Debt Service Expense							211,350.00
Total Expense							211,350.00
Net Income							-118,017.33

City of Phillipsburg Kansas Public Building Commission

Profit & Loss Detail

September 2025 through February 2026

Balance

18,641.67
37,283.34
55,925.01
74,566.68
93,208.35

93,208.35

93,208.35

49.81
58.11
66.95
80.24
101.08
124.32

124.32

124.32

93,332.67

11,350.00

11,350.00

200,000.00

200,000.00

211,350.00

211,350.00

-118,017.33

City of Phillipsburg Kansas Public Building Commission

Balance Sheet

As of February 28, 2026

	<u>Feb 28, 26</u>
ASSETS	
Current Assets	
Checking/Savings	
CD #47413	165,197.43
Checking 2243	1,000.00
Money Market 0618	99,065.44
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Total Checking/Savings	265,262.87
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Total Current Assets	265,262.87
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TOTAL ASSETS	265,262.87
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LIABILITIES & EQUITY	
Equity	
Retained Earnings	246,577.12
Net Income	18,685.75
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Total Equity	265,262.87
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TOTAL LIABILITIES & EQUITY	265,262.87
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