

**CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
January 4, 2021**

The Phillipsburg City Council met in regular session on January 4, 2021, 6:00 P.M, at the Phillipsburg City Office, 945 Second Street.

CALL TO ORDER	The meeting was called to order by Mayor Lance R. Munyon.
ATTENDANCE	PRESENT: Councilmembers Terry McConnell; Vickie Gibbs; Mike James; Tracy Sanson. PRESENT VIA ZOOM: Councilmember Bret Miles. ABSENT: Councilmember Pete Rogers. ALSO PRESENT: S. Scott Sage, City Attorney; Rachel & Mac Martin, My Phillips County Online; Kirby Ross, Phillips County Review. PRESENT VIA ZOOM: Scott Aust, Community Development Director; Tim Driggs, Director of Public Works; Tiffini Gross, City Clerk.
PLEDGE OF ALLEGIANCE	The Pledge of Allegiance to the United States was led by Mayor Munyon. Rachel left meeting- time 6:02 p.m.
PUBLIC COMMENT	There was no public comment.
MINUTES APPROVED	Moved by James, seconded by Sanson to approve the December 21, 2020 minutes as written. Voting Aye: ALL. Opposed: NONE.
APPROPRIATION ORD #1055-12-20B	Moved by Miles, seconded by McConnell to approve ordinance #1055-12-20B, to pay the bills for the month of December. Voting Aye: ALL. Opposed: NONE.
SALES TAX INCREASE	Mayor Munyon reported the year-to-date sales tax received had increased \$15,909.06 over last year.
FIRE DEPARTMENT RECEIVES DONATIONS	Mayor Munyon thanked the First National Bank & Trust and employees for donating \$7,685 to the Phillipsburg Fire Department. He also thanked Tall Grass Energy's Community Giving Program for the donation of equipment, including traffic signs, cones, flashlights & fire hose.
WASTE LIME TO BE REMOVED	Driggs reported that a person has spoken for removing approximately 560 tons of waste lime at the Water Plant which will be approximately \$17,000 savings to the city.
COMMUNITY BUILDING	Driggs reported the thermostat at the Community Building has been repeatedly broken and suggested the Facilities Committee meet to discuss solutions. He said it is difficult to do inspections in between groups especially on the weekends to pinpoint responsible parties.

AQUATIC CENTER
CLASSES

It was the consensus of the Council to allow Aquatic Center classes with less than ten people so they can socially distance.

WATER QUALITY
COMPLAINT

Driggs reported the KDHE received a complaint about the water quality at a Phillipsburg residence. He said staff has tested at the meter and it is in compliance and the problem of darker water and solid material in the water may be an issue coming from inside the house. Staff and KDHE will be following up to monitor the situation.

POUND INSPECTED

Driggs stated the animal pound was inspected by the state and received two minor violations. The dog house jagged openings and the minor rust on the cage will get corrected as soon as weather allows.

QUANZ RESERVOIR
CONSTRUCTION

Driggs reported the Quanz Reservoir design submittals were approved and construction of the tank at the factory has started.

AIRPORT PROJECT

James inquired about the airport project. Driggs said the comments from the environmental review process were reviewed today and plans to discuss the concerns more with the public.

GAAP RESOLUTION #291

Gross presented the following resolution:

Resolution #291

WHEREAS the City of Phillipsburg, Kansas has determined that the financial statements and financial reports for the year ended 2021 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Governing Body or the members of the general public of the City of Phillipsburg and;

WHEREAS there are no revenue bond ordinances or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended 2021.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the City of Phillipsburg, Kansas, in a regular meeting duly assembled this 4th day of January, 2021 that the Governing Body request the Director of Accounts and Reports to waive the requirements of K.S.A. 75-1120a(a) as they apply to the City of Phillipsburg for the year ended 2021.

BE IT FURTHER RESOLVED that the Governing Body shall cause the financial statements and financial reports of the City of Phillipsburg to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

Moved by James, seconded by McConnell to authorize Mayor Munyon to sign Resolution #291. Voting Aye: ALL. Opposed: NONE.

OFFICE SOFTWARE
CONVERSION

Gross reported office staff participated in pre-live training for the payroll, accounts payable, cash receipting and general ledger new software programs in

OFFICE CONVERSION
(Cont.)

December. The live version of the payroll program started today and staff will run both programs side by side to test accuracy. The other programs will also be starting live this month. Gross reported the part-time clerk worked 105 hours in December and has been essential to the day-to-day functioning of the office during the conversion process.

CHAMBER
MEMBERSHIP
RENEWED

It was the consensus of the Council to renew the annual membership with Phillipsburg Chamber and Mainstreet in the amount of \$900.

EXECUTIVE SESSION

Moved by James, seconded by McConnell for the City Council to recess into executive session for consultation with the attorney for the City Council or city for information deemed privileged in the attorney-client relationship exception, K.S.A. 75-413(b)(2) with the City Council, City Attorney, Tim Driggs, City Clerk Gross and Mayor Munyon in attendance and the open meeting to resume in the city council chamber at 6:25 p.m. Voting Aye: ALL. Opposed: NONE.

Ross, Sage, Martin, Aust left the meeting.

CITY ATTORNEY TO
DRAFT A LETTER

Moved by James, seconded by McConnell to authorize City Attorney Sage to draft a letter for the Mayor to sign addressed to the Morgan Foundation regarding donating property for the sports complex. Voting Aye: ALL. Opposed: NONE.

ADJOURN

Moved by Gibbs, seconded by McConnell to adjourn- time 6:25 p.m. Voting Aye: ALL. Opposed: NONE.

These minutes are not official until approved by the Phillipsburg City Council at the next regular meeting.

Visit www.cityofphillipsburg.com for a full video recording of the meeting.