

**CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
January 17, 2022**

The Phillipsburg City Council met in regular session on January 17, 2022, 6:00 P.M, at 945 2nd Street, Phillipsburg, KS.

CALL TO ORDER

The meeting was called to order by Mayor Bret Miles.

ATTENDANCE

PRESENT: Councilmembers Vickie Gibbs via Zoom; Mike James via Zoom; Terry McConnell; Tracy Sanson; Angie Wells.

ABSENT: Pete Rogers.

ALSO PRESENT: Sharon Vogel; Joyce Bunch; Brad Waller, Alfred Benesch Company; Gerald and Fonda Hammer; Max Campbell; Mike Reese; Ron Jansonius; Shawn and Tim Ellenberger; S. Scott Sage, City Attorney; Rachel Martin, My Phillips County Online; Kirby Ross, Phillips County Review; Tim Driggs, Director of Public Works; Tiffini Gross, City Clerk.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the United States was led by Mayor Miles.

256 7TH STREET

Gerald Hammer informed the Council he has a buyer, Robert McGibben, for 256 7th Street who is going to repair it. It was the consensus of the Council for Hammer to contact McGibben and have him meet with Council next meeting. Driggs will contact the city hired contractor to have them hold off on the demolition of the structure.

Hammers left meeting time-6:16 p.m.

AIRPORT RUNWAY EXTENSION PROJECT TIMELINE

Brad Waller, engineer with Alfred Benesch & Company, presented a detailed timeline of the Airport Runway Extension Project. Waller addressed a few questions from the public.

MINUTES APPROVED

Moved by Sanson, seconded by McConnell to approve the January 3, 2022 minutes as written. Voting Aye: ALL. Opposed: NONE.

APP ORD 1055-01-22A APPROVED

Moved by Wells, seconded by McConnell to approve ordinance #1055-01-22A, to pay the bills for the month of January. Voting Aye: ALL. Opposed: NONE.

Campbell and Waller left meeting time- 6:40 p.m.

FLAGS

Sanson thanked city crews for putting the flags up today.

UPS THANKED CITY CREW FOR SNOW REMOVAL

Wells reported a UPS worker gave a written appreciation for the city's snow removal that it is better compared to other towns.

Campbell and Waller returned time- 6:42 p.m.

MUNICIPAL JUDGE APPOINTED	Moved by Wells, seconded by McConnell to approve Mayor Miles appointment of Bonnie Leidig as Municipal Court Judge. Voting Aye: ALL. Opposed: NONE.
	Campbell and Reese left meeting time- 6:43 p.m.
CITY ATTORNEY APPOINTED	Moved by McConnell, seconded by Wells to approve Mayor Miles appointment of Scott Sage as City Attorney. Voting Aye: ALL. Opposed: NONE. Mayor Miles swore Sage into office.
RWD NO. 1 MUTUAL AID MEMORANDUM FOR RECORD	It was the consensus of the Council to authorize Mayor Miles to sign a Memorandum for Record for mutual aid with Phillips County rural Water District No 1 for certified water operator assistance.
COUNCIL PRESIDENT ELECTED	Moved by McConnell, seconded by Sanson to elect Mike James as Phillipsburg City Council President. Voting Aye: ALL. Opposed: NONE.
YOXALL OBTAINED CERTIFICATION	Driggs announced Travis Yoxall obtained his Water Operator certification.
2022 KRWA CONFERENCE	Driggs encouraged Council to attend the KRWA Annual Conference on March 29-31 and encouraged Council to designate voting delegates prior to the KRWA meeting on March 31 st .
SNOW REMOVAL CLARIFICATION	Wells asked Driggs to clarify snow removal. Driggs stated snow removal is done by the city only in the city streets and at city facilities. The city does not remove snow from residential driveways.
REPAIRS & INVENTORY	Driggs stated several pieces of equipment needed repair after the snow storm and that the annual inventory was complete, items will be ordered to restock.
ADA RAMP EASEMENTS	Moved by Wells, seconded by McConnell to approve the mayor to sign the two easements with USD #325 for the State Street Phase II Project in order to install ADA ramps. Voting Aye: ALL. Opposed: NONE.
WASTEWATER UV	Driggs reported the wastewater UV system update is complete and testing for COVID in sewer samples has stopped for now.
TIER II REPORTS	Driggs said he is working on Tier II reports.
667 D STREET	Driggs said he has obtained signed letters of consent to demolish the structure from both owners of 667 D Street and he received a bid for the demolition in the amount of approximately \$10,500. Moved by McConnell, seconded by James to accept the bid and move forward with tearing down the structure. Voting Aye: ALL. Opposed: NONE.
PLANNING COMM	Planning Commission meeting is scheduled for Tuesday, January 18, 2022.
FIRE DEPARTMENT DONATIONS	Gross expressed appreciation for the donations to the Fire Department: \$1,500 from Midwest Energy and \$1,000 matching funds from Phillips County for grain bin rescue equipment, and \$100 from Rick Nyland toward the fire extinguisher maintenance services.

ARPA FUNDS FOR SEWERPLANT UV Moved by Wells, seconded by McConnell to use ARPA funds for the sewer plant UV system upgrade. Voting Aye: ALL. Opposed: NONE.

PART-TIME CLERK Gross announced Lacie Shields was hired as part-time office clerk.

REPORTS Gross presented 2021 end-of-year financial reports and municipal court reports.

EXECUTIVE SESSION Moved by Wells, seconded by McConnell that the city council recess into executive session for preliminary discussions relating to the acquisition of real property exception, K.S.A. 75-4319 (b)(6) with Council, Sage, Gross, and Driggs in attendance and the open meeting to resume in the city council chamber at 7:15 p.m. Voting Aye: ALL. Opposed: NONE.

Ross, Vogel, Bunch, Ellenbergers, Waller, Martin, Jansonius left meeting- time 6:59 p.m.

Regular meeting resumed- time 7:15 p.m. Vogel, Bunch, Jansonius, Ellenbergers, and Martin returned. No action taken.

EXECUTIVE SESSION Moved by Wells, seconded by Sanson that the city council recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319 (b)(1) with Council, Driggs, and Gross in attendance and the open meeting to resume in the city council chamber at 7:30 p.m. Voting Aye: ALL. Opposed: NONE.

Vogel, Bunch, Jansonius, Ellenbergers, Sage and Martin left meeting- time 7:17 p.m.

Regular meeting resumed- time 7:30 p.m. Jansonius, Vogel, Bunch, Ellenbergers, and Martin returned.

EVALUATIONS Moved by Sanson, seconded by McConnell to give Driggs and Gross 3.2% raise each, retroactive to January 1, 2022 due to annual performance evaluations. Voting Aye: ALL. Opposed: NONE.

ADJOURN Moved by McConnell, seconded by Sanson to adjourn- time 7:32 p.m. Voting Aye: ALL. Opposed: NONE.

These minutes are not official until approved by the Phillipsburg City Council at the next regular meeting.

Due to technical difficulties, only a partial video recording of the meeting is available. Visit www.cityofphillipsburg.com to view current council meeting recordings.