

**CITY OF PHILLIPSBURG  
CITY COUNCIL MEETING  
September 6 , 2022**

The Phillipsburg City Council met in regular session on September 6, 2022, 6:00 P.M, at Phillipsburg City Office, 945 2<sup>nd</sup> Street, Phillipsburg, KS.

**CALL TO ORDER** The meeting was called to order by Mayor Bret Miles.

**ATTENDANCE** **PRESENT:** Councilmembers Vickie Gibbs; Mike James; Terry McConnell; Pete Rogers; Tracy Sanson.

**ABSENT:** None.

**ALSO PRESENT:** Ron Jansonius; Lauren Weinert; Carla Bruning; Ruth, Tim & Shawn Ellenberger; Denis Miller; Russ & Joan Bowman; Kirby Ross, Phillips County Review; S. Scott Sage, City Attorney; Rachel Martin; Tim Driggs, Director of Public Works; Tiffini Gross, City Clerk.

**PLEDGE OF ALLEGIANCE** The Pledge of Allegiance to the United States was led by Mayor Miles.

**PUBLIC HEARING TO EXCEED RNR** Mayor Miles called to order the 2023 Revenue Neutral Rate Public Hearing. There was no public comment or discussion from the Council.

**RESOLUTION #316- EXCEED RNR ADOPTED** Moved by James seconded by McConnell to adopt Resolution #316 to exceed the Revenue Neutral Rate. Roll Call Vote: Gibbs-Aye, James- Aye; Rogers-Aye, McConnell- Aye, Sanson- Aye.

Mayor Miles closed the Revenue Neutral Rate Public Hearing.

**BUDGET HEARING** Mayor Miles called to order the 2023 Budget Hearing. There was no public comment or discussion from the Council.

**2023 BUDGET ADOPTED** Moved by Rogers, seconded by Sanson to adopt the 2023 budget. Voting Aye: ALL. Opposed: NONE.

**2021 AUDIT REPORT APPROVED** Denis Miller, Mapes & Miller, LLP, reviewed the City of Phillipsburg 2021 Audit Report. He gave an overview on compliance with regulations and an overview of the city's funds in 2021. Gibbs asked for clarification on the bond for the swimming pool which has \$1.7 million still to be paid. Miller reported on the single audit that there were no reportable findings and the only significant deficiency is the segregation of duties which is not feasible for a city of our size to do. A single audit must be done if over \$750,000 in federal funds were spent in one year, which the city had just under \$1 million. Moved by Gibbs, seconded by McConnell to approve the audit report. Voting Aye: ALL. Opposed: NONE. Miller reviewed a letter of audit findings with the Council.

Jordan Dettmer arrived at the meeting- time 6:25 p.m. Denis Miller left the meeting- time 6:34 p.m.

ZONING CHANGE APPROVED	Russ Bowman stated that he owns vacant lots in the 400 block of 1 <sup>st</sup> Street and considered putting in a duplex. He applied to the Planning Commission for a zoning change from R-1 to R-2, but the discussion was tabled and recommended it go to the Board of Zoning for a special use permit. Moved by James, seconded by Sanson to add duplexes to R-1 zone as the city has tried to stay away from spot zoning. Voting Aye: ALL. Opposed: NONE. Bowman thanked the Council.
TEMPORARY STREET CLOSURE ON OCT 22 <sup>ND</sup> AUTHORIZED	Carla Bruning stated on October 22 <sup>nd</sup> , the Phillips County Community Foundation is having the Match your Money Fundraiser and asked to have the street closed between 3 <sup>rd</sup> & 4 <sup>th</sup> Street on G Street from 12-6pm. Moved by Gibbs, seconded by McConnell to authorize the closing of the street. Voting Aye: ALL. Opposed: NONE.  Bruning left the meeting- time 6:42 p.m.
PUBLIC COMMENT	Lauren Weinert handed out sets of pictures and described his concerns about blind spots for traffic near several fire hydrants and a rough patch in the street near 3 <sup>rd</sup> & F Street. Mayor and Council concurred to have Driggs review the concerns.  There was no other public comment.
MINUTES APPROVED	Moved by James, seconded by McConnell to approve the August 15, 2022 minutes as written. Voting Aye: ALL. Opposed: NONE.
APP ORD 1055-08-22B APPROVED	Moved by James, seconded by McConnell to approve ordinance #1055-08-22B, to pay the bills for the month of August. Voting Aye: ALL. Opposed: NONE.
COMPLIMENT	Gibbs commented that the former Chubby Pickle building is looking nice.
COUNCIL MEMBER RESIGNATION	Mayor Miles reported that Angie Wells resigned as Council member and he is working on finding a replacement.
NEW COUNCIL TABLE	Driggs pointed out the new Council table that was provided by Rotary Club and built by Conrad Corman and the USD #325 Industrial Arts Program.
AIRPORT RUNWAY EXTENSION PROJECT UPDATES	Driggs presented a copy of an email he sent to Bob Brock with the FAA on August 29, 2022 regarding the Airport Runway Extension Project. He also presented letters from the Cole Foundation and Morgan Foundation that included grant checks for the Airport Runway Extension Project. He said the funds will be used to reimburse the funds spent out of the General Fund for relocation fees, property acquisition, and legal fees for the land acquisition. Driggs also presented the Council a copy of the invoice from Hoffman and said the copy will be added to the online agenda packet. Driggs said Midwest Right of Way is working with him on a rental agreement for our tenant.
AIRPORT RUNWAY EXT CONSTRUCTION BID AWARDED	Driggs said construction bids were collected on August 23 <sup>rd</sup> for the Airport Runway Extension Project and presented the bid tabulations from Alfred Benesch & Company. He said Mr. Hoffman reviewed the information and recommended the Council award the bid and move forward. Moved by James, seconded by Gibbs to accept the bid from Vogts-Parga Construction for the

AIRPORT RUNWAY  
EXT CONSTRUCTION  
BID AWARDED CONST.

Airport project base bid and the two alternates, for a total of \$1,419,199.40. Voting Aye: Gibbs, McConnell, James, Sanson. Opposed: NONE. Abstain: Rogers.

LAND BANK

Driggs presented a copy of Ordinance #1417 referencing the Land Bank and said with the Council's permission he would like the Finance Committee to review the Land Bank Committee's suggestions for revisions.

SALES TAX

Gross reported year to date sales tax received is \$102,077 more than this time last year.

LKM CONFERENCE

Gross reminded the Council the LKM Annual Conference is Oct 8-10 in Overland Park.

INVESTMENT REPORT

Gross presented the investment report.

EXECUTIVE SESSION

Moved by James, seconded by Gibbs that the city council recess into executive session for preliminary discussions relating to the acquisition of real property exception, K.S.A. 75-4319 (b)(6) with Sage, Driggs, Gross, Mayor, and Council except Rogers in attendance and the open meeting to resume in the city council chamber at 7:05 p.m. Voting Aye: ALL. Opposed: NONE.

Jansonius; Weinert; Ellenbergers; Russ & Joan Bowman; Ross; Martin; Dettmer; Rogers left the meeting- time 6:57 p.m.

Jansonius; Weinert; Ellenbergers; Ross; Martin; Rogers returned to the meeting- time 7:05 p.m.

Mayor Miles called the regular meeting back to order.

LAND ACQUISITION  
OFFER AUTHORIZED

Moved by Gibbs, seconded by James to authorize Driggs to prepare and send a final offer to Hoffman to review for the Jansonius family. Voting Aye: Gibbs, McConnell, James, Sanson. Opposed: NONE. Abstain: Rogers.

ADJOURN

Moved by Gibbs, seconded by McConnell to adjourn- time 7:07 p.m. Voting Aye: ALL. Opposed: NONE.

These minutes are not official until approved by the Phillipsburg City Council at the next regular meeting.

Please visit [www.cityofphillipsburg.com](http://www.cityofphillipsburg.com) to view a full video recording of the meeting afterwards.