

**CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
January 7, 2019**

The Phillipsburg City Council met in regular session on January 7, 2019, 6:00 P.M., at the Phillipsburg City Office, 945 Second Street.

CALL TO ORDER The meeting was called to order by Mayor Lance Munyon.

ATTENDANCE **PRESENT:** Council members Mike James; Terry McConnell; Bret Miles; Pete Rogers; Lynette Voorhees; Michael Wisner.

ABSENT: NONE

ALSO PRESENT: Scott Sage, City Attorney; Kirby Ross, reporter Phillips County Review; Jesse Rhea, reporter KKAN/KQMA; Rachel Martin, My Phillips County Online; Tim & Shawn Ellenberger; Tim Driggs, Public Works Supervisor, Tiffini Gross, Interim City Clerk, Kyle Unruh, Core and Main.

PLEDGE OF ALLIGIENCE The Pledge of Allegiance to the United States was led by Mayor Munyon.

PUBLIC COMMENT There was no public comment.

AMI METERS Kyle Unruh of Core and Main presented information about costs, predicted payback time-frame and information on Sensus automated water metering system technology. Discussion was held concerning risks and comparison of systems. The Council asked for references to be contacted. The option of having contract professionals install units was reviewed. Funding options will be reviewed by the Finance Committee before next council meeting.

Kyle Unruh left the meeting at 6:30 p.m.

MINUTES APPROVED Moved by Miles, seconded by James to approve the December 17, 2018 minutes. Voting Aye: ALL. Opposed: NONE.

APPROPRIATION ORDINANCE #1055-12-18B Moved by Miles, seconded by James to approve an ordinance to pay the bills for the month of December. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this ordinance, the Interim City Clerk assigned it Ordinance #1055-12-18B.

CONDOLENCES The Mayor expressed condolences to Councilman James for the recent loss of his mother.

YEAR IN REVIEW Mayor Munyon commended the Council on 2018 accomplishments of transparency with video broadcasts of meetings, activating committees, changes to financial tracking systems, five-year capital improvement plan, the passing of the 0.05%

sales tax, LMI survey to apply for CDBG grant, Quanz reservoir funding submittal, two major water line replacements, renovation of the airport office, LED lighting at the library, and the crack-seal street project. He mentioned success in establishing the EDAB board and vision. Homage was paid to Tiffini Gross and the city's staff for stepping up and doing a good job, efforts are appreciated.

2019 FOCUS

Mayor Munyon stated in 2019 the City will focus on eliminating paper use, implementation of records management system, and further analysis of all City's cost. Mayor pointed out \$40,000/per year loss in sales tax with the absence of Shopko, and the changes the City will have to make changes to compensate this loss.

SENATOR MORAN'S VISIT

James reported having talked to Senator Moran during Moran's visit to Phillipsburg. James reported having voiced his opinion to the Senator.

COMMITTEE MEETINGS

Councilman McConnell said he intends to set meetings for each of the committees on which he sits. He expressed desire to be better informed with issues committees deal with.

SCHOLARSHIP FUND

Voorhees asked the status of the scholarship fund. Mayor Munyon responded that the plan is to build up funds to make a significant amount before awarding it out. Munyon says he will check with Morris Engle on the current balance.

COUNCIL COMMITTEES

Mayor Munyon said the Council Committee seating will be reviewed and if councilmen would like to serve on different committees, opportunity will be given for changes. Munyon announced that Drigg's evaluation would be next council meeting January, 21 2019; as well as Tiffini Gross' oath of office.

KORA REQUEST FEES

Munyon brought up KORA request costs to the City and fees that are being charged. Munyon pointed out other organizations' policies. Moved by James, seconded by Miles to increase the fee charged to \$50/hour with a minimum fee of \$50, plus \$0.25 per sheet. Voting Aye: ALL. Opposed: NONE.

PUBLIC WORKS

Driggs stated Kent Footh, Assistant Public Works Director plans to attend a Water Plant Operator training in Wakeeney. Driggs updated the Council on waterline replacement progress and three large water leaks the Public Works Department has fixed. Driggs said Christmas lights are being taken down. The sidewalk policy was reviewed and approved by the Street Committee and the Council had no changes to the document.

FACILITIES LEASE

Driggs reported a facility lease has been signed by the American Legion. Driggs will meet with Wellness Center to discuss issues and concerns before signing of that lease.

STANDING MEETING TIMES

Driggs asked Council if implementing the practice of standing meeting times would be beneficial. The Council agreed that starting standing meeting times would be worth trying. Driggs said he will begin scheduling times for committees to meet in the week before council meetings.

PLANNING
COMMISSION

Driggs said the Planning Commission does plan to meet, Wednesday January 16th. Mr. Riggs will present zoning ordinance first draft.

TRANSPORTATION
PROGRAM CHANGES

Driggs updated the Council on the transportation program changes, stating on February 1, 2019 dispatch will be handled in-house by city employees.

CHRISTMAS LIGHTS
ISSUES

Voorhees asked why Christmas lights at the Courthouse had experienced outages this year. Driggs discussed problems that were encountered and how those problems were resolved.

AIRPORT TAMPERING

Driggs reported items at the Airport had been tampered with and said the Sheriff's Office has been notified. The Council noted that it is a federal offence to tamper with aircrafts.

CITY CLERK'S
TRAINING

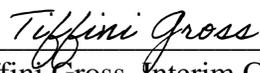
Gross requested Council approval to attend city clerk's trainings. It was the consensus of the Council to send Gross to the trainings. The Interim City Clerk also told the Council her intent to be absent January 10th – 15th and January 29th.

INVESTMENTS

Mayor Munyon reviewed the City's C.D. standings as having \$3.081 million invested in C.D.s at this time. Munyon said the City has done a good job managing these funds.

ADJOURN

Moved by Wisner, seconded by McConnell, to adjourn – time 6:55 p.m.



Tiffini Gross, Interim City Clerk