

**CITY OF PHILLIPSBURG  
CITY COUNCIL SPECIAL MEETING  
January 16, 2026**

The Phillipsburg City Council met in a special meeting on January 16, 2026, 5:00 P.M, at 945 2<sup>nd</sup> Street, Phillipsburg, KS for the object and purpose to discuss job postings, authorization for expenditures, building permit approval process, appointments, live-streaming, public works updates and for an executive session for non-elected personnel at the beginning of the meeting.

**ATTENDANCE**

**PRESENT:** Mayor Lance Munyon; Councilmembers Brian Shrader; Kenneth Craig; Don Roberts; Terry McConnell; and Jerry Voorhees.

**ABSENT:** Lauren Weinert.

**ALSO PRESENT:** Jason Dibble and Kirby Ross.

**EXECUTIVE SESSION**

Moved by Shrader, seconded by McConnell that the council recess into executive session to discuss a personnel matter pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1) with the Mayor, City Council, and Brandi Spray in attendance and for the open meeting to resume in the city council chambers at 5:22pm.

Dibble and Ross left the meeting at 5:02pm.

Dibble and Ross returned to the meeting at 5:22pm.

**JOB POSTINGS**

Munyon stated that job postings will be put on the website for Maintenance I and Maintenance II or III positions, depending on experience, and is available on the city's website.

**AUTHORIZATION FOR EXPENDITURES**

Munyon let the council know that the city does not currently have someone to approve larger purchases. Moved by Shrader, seconded by McConnell to allow Kent Footh to have spending authorization up to \$25,000. Voting Aye: ALL. Opposed: NONE.

**BUILDING PERMIT APPROVALS**

Munyon stated that there was a building permit submitted on January 10<sup>th</sup> and currently the city does not have someone who can approve it. He said that he was going to talk with the Board of Zoning Appeals to see if someone on that board could step in and approve those.

**APPOINTMENTS**

Moved by Shrader, seconded by McConnell to reappoint Bonnie Leidig as the Phillipsburg Municipal Judge. Voting Aye: ALL. Opposed: NONE.

Moved by Shrader, seconded by McConnell to appoint Dakota Coomes as the Phillipsburg City Attorney. Voting Aye: ALL. Opposed: NONE.

Moved by Roberts, seconded by McConnell to change the city attorney salary to an hourly wage at \$200/hour. Voting Aye: ALL. Opposed: NONE.

Moved by Shrader, seconded by McConnell to appoint the Phillips County Review as the official city newspaper. Voting Aye: ALL. Opposed: NONE.

Moved by McConnell, seconded by Shrader to appoint the First National Bank and Trust as the official city financial institution. Voting Aye: ALL. Opposed: NONE.

#### LIVE-STREAMING

Munyon let the council know that the newest website update was ADA compliant, with current ADA regulations. Spray said she was unsure if this applied to the newest regulations and that Facebook will not be compliant for live-streaming. Moved by Shrader, seconded by Roberts to start live-streaming the meetings on the city's website. Voting Aye: ALL. Opposed: NONE.

#### PUBLIC WORKS UPDATES

Munyon said he talked to John Ward about public works updates. Ward stated that they are putting a new plow on the Sterling truck. Ward also informed Munyon that the 78 International Hydro 186 tractor used for mowing and at the sewer plant has water in the oil. Shrader gave some advice on how to fix that problem rather than buying a new one. McConnell said that the Ford truck that holds the water tank isn't safe and needs discussed at some point. Munyon said per a citizen's request, a flag was put up at the Armory building.

#### JOB POSTING FOR PUBLIC WORKS DIRECTOR

Munyon stated he would like to see the City Administrator position go back to a Public Works Director position. Shrader asked that the job description for the Public Works Director state that they fill in where necessary. Shrader also Moved by Shrader, seconded by Roberts to change the City Administrator position back to Public Works Director with a new job description. Voting Aye: ALL. Opposed: NONE.

Moved by Shrader, seconded by McConnell to adjourn- time. 5:37pm. Voting Aye: ALL. Opposed: NONE.

*Brandi Spray*  
Brandi Spray, City Clerk