

**CITY OF PHILLIPSBURG  
CITY COUNCIL MEETING  
January 19, 2026**

The Phillipsburg City Council met in regular session on January 19, 2026, 6:00 P.M, at 945 2<sup>nd</sup> Street, Phillipsburg, KS.

**CALL TO ORDER**

The meeting was called to order by Mayor Lance Munyon.

**ATTENDANCE**

**PRESENT:** Councilmembers Brian Shrader; Kenneth Craig; Don Roberts; Terry McConnell; Jerry Voorhees; Lauren Weinert.

**ABSENT:** None.

**ALSO PRESENT:** Shawn and Tim Ellenberger; Randy Hrabe; Kirby Ross, Phillips County Review; Rachel Martin, Accounts Payable Clerk; Brandi Spray, City Clerk; Kent Footh, Utilities Director.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the United States was led by Mayor Lance Munyon.

**MINUTES APPROVED**

Moved by McConnell, seconded by Craig to approve the January 5, 2026 minutes as written. Voting Aye: ALL. Opposed: NONE.

**SPECIAL MEETING MINUTES APPROVED**

Moved by Shrader, seconded by Craig to approve the January 16, 2026 special council minutes as written. Voting Aye: ALL. Opposed: NONE.

Lisa Schlegel arrived at 6:03pm.

**APP ORD 1055-01-26A APPROVED**

Moved by Shrader, seconded by McConnell to approve ordinance #1055-01-26A to pay the bills. Voting Aye: ALL. Opposed: NONE.

**COMMUNITY BUILDING FEES WAIVED**

Lisa Schlegel requested that the council waive the community building rental fees for February for her dance class due to a scheduling error. Moved by Shrader, seconded by McConnell to waive the community building rental fees for February for Lisa Schlegel's dance class. Voting Aye: ALL. Opposed: NONE.

Kelly Bertholf arrived to the meeting at 6:09pm.

Schlegel left the meeting at 6:10pm.

**JANSONIUS ADDTION UPDATE**

Randy Hrabe, former director of NW Kansas Planning, introduced himself to the new council and provided an overview of the Jansonius addition. He explained that there will be five 1500 sq ft houses being built by Wes Bainter.

**MOWING FEES WAIVED**

Hrabe asked the council if they would be willing to waive the mowing fees from last summer when the city crews mowed the tall grass out at the Jansonius addition. Shrader moved that NW Kansas Planning pay the mowing fees, seconded by McConnell. Voting Aye: Shrader, McConnell, Weinert. Opposed: Craig, Roberts, Voorhees. Tie Breaker: Munyon opposed. Motion failed.

EMPLOYEE INCENTIVES	Craig presented an incentive program for employees where both the employee and the person who ends up being hired get \$500 as long as the new hire stays with the City of Phillipsburg for a minimum amount of time. After discussion was held and a few different ideas were brought up, Munyon asked Craig to write something up regarding an incentive program and bring to the next meeting.
WELCOME TO PHILLIPSBURG SIGN	Roberts stated that the light on the Welcome to Phillipsburg sign on the East side of town is not working. Munyon stated he would let the crews know it needs replaced.
COMMITTEE EXPIRATIONS & APPOINTMENTS	Weinert asked about all of the committee expirations, the website shows that several are expired and would need reappointed. Moved by Shrader, seconded by McConnell to reappoint Dan Crist, Roger Jackson, and Ken Stormont to the Board of Zoning Appeals. Voting Aye: ALL. Opposed: NONE.
SPEED LIMIT SIGNS	Voorhees stated that there are 3 signs that have lost their reflectiveness and will need replaced. Munyon said he would let the crews know and get them ordered.
TRAFFIC CODE BOOKS	Voorhees also asked about the traffic code books that are updated and adopted each year. Spray said she would look for the books as they have been ordered already.
WHISTLEBLOWER PROTECTION ACT	Munyon went over the Municipal Employee Whistleblower Protection Act. This Act protects municipal employees so that they can report violations of state/federal law, municipal rules, or safety hazards to governing bodies or auditors without prior notification to their supervisor. Munyon asked that Spray disperse the posters to all city worker locations.
HOUSE BILL 2134 & KOMA	Munyon stated that the HB 2134 states that KOMA now covers sub committees. It states that if someone requests notification of meetings then we are required to give it to them as it is now considered an open public meeting.
COUNCIL PRESIDENT APPOINTMENT	Moved by Roberts, seconded by Shrader to appoint Terry McConnell as Council President. Voting Aye: ALL. Opposed: NONE.
PWD JOB DESCRIPTION	Munyon presented an updated Director of Public Works job description. Moved by Roberts, seconded by Craig to approve the Director of Public Works job description. Voting Aye: ALL. Opposed: NONE.
PCEM COMMITTEE	Munyon said that the Phillips County Emergency Management is putting together a Local Emergency Planning Committee and will be looking for someone to serve on that board. Munyon stated that the person hired in the Public Works Director position will likely sit on that board.
SOCIAL MEDIA POSITIVITY	Munyon also stated he would like everyone to stay positive, especially on social media.
UTILITY SERVICES CONTRACT FOR WATER TOWER REHAB	Footh stated that the contract for Utility Services who was awarded the bid for the water tower rehabilitation project was ready. He has reviewed the contract and had his questions answered by the engineering consultants and believes we can move forward. Moved by McConnell, seconded by Shrader to approve the

Utility Services contract for the water tower rehabilitation project. Voting Aye: ALL. Opposed: NONE.

GAAP RESOLUTION  
#358 PASSED

Moved by Shrader, seconded by Craig to pass Resolution #358. Voting Aye: ALL. Opposed: NONE.

KS COLLATERAL  
POOL TRANSITION

Spray let the council know about a new Kansas Collateral Pool Transition from the passing of the 2025 HB 2152. She will gather more information regarding this transition for the next meeting.

BUILD GRANT  
APPLICATION  
PASS THROUGH

Spray asked the council to review the email from Kyle Railroad that was presented at the previous council meeting regarding the BUILD grant application. Moved by Shrader, seconded by Voorhees to allow the City of Phillipsburg to act as a pass through for the BUILD grant application for Kyle Railroad. Voting Aye: ALL. Opposed: NONE.

ADJOURN

Moved by Shrader, seconded by McConnell to adjourn – time 6:58pm. Voting Aye: ALL. Opposed: NONE.

*Brandi Spray*  
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Brandi Spray, City Clerk