

**CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
January 20, 2020**

The Phillipsburg City Council met in regular session on January 20, 2020, 6:00 P.M., at the Phillipsburg City Office, 945 Second Street.

CALL TO ORDER

The meeting was called to order by Mayor Lance R. Munyon.

ATTENDANCE

PRESENT: Council members Mike James; Pete Rogers; Bret Miles; Vickie Gibbs; Tracy Sanson.

ABSENT: NONE.

ALSO PRESENT: David Hindman, Sarah & Kalee Ragsdale; Angie Wells, Phillipsburg Chamber and Main Street; Lauren Weinert; Shawn Ellenberger; Scott Sage, City Attorney; Kirby Ross, reporter Phillips County Review; Rachel Martin, My Phillips County Online; Scott Aust, Community Development Director; Tim Driggs, Director of Public Works; Tiffini Gross, City Clerk.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the United States was led by Mayor Munyon.

**“IF I WERE MAYOR”
ESSAY CONTEST
WINNER
RECONGNITION**

Mayor Munyon congratulated Kalee Ragsdale as the Northcentral Regional winner of the Kansas League of Municipalities “If I Were Mayor” essay contest and presented her a certificate of award. Mayor Munyon thanked her teacher David Hindman for encouraging students to participate. She will be recognized at the League’s Government Day in Topeka, KS this coming Wednesday.

Hindman and Ragsdales left meeting- time 6:02 p.m.

**CHAMBER & MAIN
STREET MEMBERSHIP**

Angie Wells expressed appreciation for Council’s support on behalf of Phillipsburg Chamber and Main Street and asked Council to renew membership. Moved by Miles, seconded by James to renew annual membership. Voting Aye: ALL. Opposed: NONE.

Wells left meeting- time 6:03 p.m.

**ABATE BIKE SHOW
FACILITY RENTAL
FEES WAIVED**

Lauren Weinert announced the annual ABATE Bike Show will be held the third week of April and plan to use the community building for the show and the armory for a dance afterwards. He stated ABATE is a non-profit organization that raises money for motorcycle awareness and helps other organizations in need. It was the consensus of the Council to waive the rental fee in accordance with the facility rental fees resolution. Weinert will meet with Driggs to coordinate blocking off part of traffic for the show.

PUBLIC COMMENT

There was no public comment.

MINUTES APPROVED

Moved by Rogers, seconded by McConnell to approve the January 6, 2020 minutes as written. Voting Aye: ALL. Opposed: NONE.

MINUTES APPROVED	Moved by Miles, seconded by Rogers to approve the January 13, 2020 minutes as written. Voting Aye: ALL. Opposed: NONE.
APPROPRIATION ORDINANCE #1055-01-20A	Gross pointed out the planned budgeted transfers from general fund to law enforcement fund for \$100,000 and to fire department fund for \$55,000. Moved by James, seconded by Rogers to approve Ordinance #1055-01-20A to pay the bills for the month of January. Voting Aye: ALL. Opposed: NONE.
AIRPORT ENGINEER SELECTED	McConnell reported the Facility Committee interviewed three engineering firms for the airport development project design and recommended Alfred & Benesch & Company. Moved by Rogers, seconded by Miles to accept the recommendation of the Facility Committee. Voting Aye: ALL. Opposed: NONE.
VISION 2030 PLANS	Aust presented the Phillipsburg Vision 2030 document approved by Economic Development Advisory Board. Aust announced approximately \$30,000 of funds from several years ago for soccer fields will be transferred to the Community Foundation for the proposed Albert and Leona Morgan Sports Complex.
VISION 2030 SOCIAL MEDIA PAGES DEVELOPED	Aust announced social media pages for Phillipsburg Vision 2030 have been created on Facebook and Twitter and invited Council and public to like and follow the pages.
COMMUNITY DEVELOPMENT DIRECTOR	Aust reported on community development communications and networking activities.
SPORTS COMPLEX	Discussion was held about the proposed Sports Complex in regards to Council's involvement in donated funds, budgeting, upkeep, and developing a recreation commission.
COUNCIL PRESIDENT SELECTED	Moved by Rogers, seconded by James to elect Bret Miles as Phillipsburg City Council President. Voting Aye: ALL. Opposed: NONE.
MUNICIPAL JUDGE & CITY ATTORNEY APPOINTED	Mayor Munyon recommended the reappointment of Bonnie Leidig as Municipal Court Judge and S. Scott Sage as City Attorney. Moved by Miles, seconded by James to approve Mayor Munyon's appointments. Voting Aye: ALL. Opposed: NONE. Mayor Munyon swore in Sage as City Attorney.
OFFICIAL CITY NEWSPAPER NAMED	Moved by Miles, seconded by James to name Phillips County Review as the City of Phillipsburg's official newspaper. Voting Aye: ALL. Opposed: NONE.
CITY OBSERVED FLAG HOLIDAYS	Mayor Munyon reported flag days issue was brought to his attention and reviewed the city's currently observed flag holidays and other resources for recommended flag days. Moved by Miles, seconded by Sanson to add Martin Luther King Jr.'s Birthday and Armed Forces Day to the current list of observed flag holidays. Voting Aye: ALL. Opposed: NONE.

PUBLIC WORKS
PROJECT UPDATES

Driggs reported on the following public works projects:

- AMR water meters- All meters are replaced south of State Street on 1st, 2nd, and 3rd. Will continue project to replace all city water meters.
- New water service installed at 100 block of 2nd Street.
- Continuously addressing ice problems downtown.

WALKING TRAIL

Driggs reported the County Commissioners agreed to add two entrances on Parklane Rd, one on the west side of the campground and one to the arena. These entrances will help to repurpose the bridge for the walking trail and allow trailers to enter facilities easier.

WATER PLANT
VEHICLE TO BE
REPLACED

Driggs reported the 2006 Dodge for the water plant employees has been repeatedly repaired and was identified in the budget to replace in 2020. It was the consensus of the Council to move forward with finding a replacement vehicle.

CITY OFFICE
REMODEL

Driggs reported construction upstairs at the city office has been in progress for two weeks and going well.

LETTER TO COUNTY
COMMISSIONERS

Mayor Munyon stated he is waiting for ADA compliant bathrooms to be updated before sending letter to County Commissioners inviting them to utilize the city office downstairs meeting space.

CITY OFFICE NEW
VOICEMAIL

Driggs announced the city office now has voicemail and after set up is complete, it will ring directly to his cell phone in order to receive after hours urgent messages.

SOFTWARE
CONVERSION UPDATE

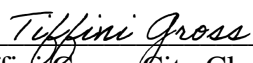
Gross provided an update on the software conversion. The utility billing clerk and city clerk have completed the initial training phase and updated data will be converted next. Gross was pleased with the coinciding conversion of software and installation of AMR meters.

TEMPORARY OFFICE
ASSISTANT

Gross reported the winter break office assistant's work has ended and there was a dent made in the number of outdated documents that were shredded with her assistance.

ADJOURN

Moved by Gibbs, seconded by McConnell to adjourn time- 6:47 p.m. Voting Aye: ALL. Opposed: NONE.



Tiffini Gross, City Clerk

Please visit www.cityofphillipsburg.com to view a full video recording of the meeting afterwards.