

**CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
January 21, 2019**

The Phillipsburg City Council met in regular session on January 21, 2019, 6:00 P.M., at the Phillipsburg City Office, 945 Second Street.

CALL TO ORDER

The meeting was called to order by Mayor Lance Munyon.

ATTENDANCE

PRESENT: Council members Mike James; Terry McConnell; Bret Miles; Pete Rogers; Lynette Voorhees.

ABSENT: Michael Wisner.

ALSO PRESENT: Angie Wells, Phillipsburg Chamber & Main Street; Scott Sage, City Attorney; Kirby Ross, reporter Phillips County Review; Rachel Martin, My Phillips County Online; Shawn Ellenberger; Tim Driggs, Public Works Supervisor, Tiffini Gross, Interim City Clerk.

**PLEDGE OF
ALLEGIANCE**

The Pledge of Allegiance to the United States was led by Mayor Munyon.

**CHAMBER
MEMBERSHIP**

Angie Wells, Phillipsburg Chamber and Main Street, asked for the City of Phillipsburg to renew membership and presented membership information. She announced City of Phillipsburg was nominated for business of the year for Phillipsburg Chamber and Main Street and invited a city representative to attend the annual banquet on Feb 22nd. Driggs plans to attend. Moved by Miles, seconded by McConnell to renew membership with Phillipsburg Chamber and Main Street and the fee to come out of the general fund. Voting Aye: ALL. Opposed: NONE.

**SNOW REMOVAL
APPRECIATION**

Wells thanked the City for the great job with snow removal during the last storm.

Wells left the meeting.

MINUTES APPROVED

Moved by Rogers, seconded by Voorhees to approve the January 7, 2019 minutes as written. Voting Aye: ALL. Opposed: NONE.

**APPROPRIATION
ORDINANCE
#1055-01-19A**

Moved by Miles, seconded by James, to approve an ordinance to pay the bills for the month of January. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this ordinance; the interim city clerk assigned it ordinance #1055-01-19A.

**SNOW REMOVAL
APPRECIATION**

James and McConnell reiterated a good job with snow removal.

BUDGET BILLING

Miles initiated discussion regarding budget billing for utility billing. Gross will inquire on current software capability for budget billing.

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AMI WATER METERS	Miles asked the Council if they want to move forward on researching AMI water meters including visiting other cities who currently use the meters. Discussion was held regarding funding and billing software. There was a consensus of the Council to continue moving forward on AMI project.
JUDGE AND ATTORNEY APPOINTMENTS	Moved by Miles, seconded by James to approve Mayor Munyon’s appointment of Bonnie Leidig as Municipal Court Judge and S. Scott Sage as City Attorney. Voting Aye: ALL. Opposed: NONE. Mayor Munyon swore in S. Scott Sage, City Attorney.
CITY CLERK OATH	Mayor Munyon swore in Tiffini Gross, City Clerk.
CITY LEADERSHIP FUND	Munyon reported the City Leadership Fund’s balance is \$2200 and the plan is to build up funds before awarding it out.
EDAB BANNERS	Munyon stated the Economic Development Advisory Board (EDAB) approved a logo and wants to implement a banner program around positive change modeled after “City of Character” program that several other city’s around Kansas participate in. EDAB requested \$4000 to purchase 5-6 banners to put up at each entrance to the City and by the stoplight. Moved by Miles, seconded by James to approve \$4000 for EDAB banners. Voting Aye: ALL. Opposed: NONE.
COUNCIL COMMITTEES	Munyon asked council members if they would like to remain on the same committees or change. Council agreed to remain on same committees. Moved by Voorhees, seconded by Rogers to retain Mike James as City Council President. Voting Aye: ALL. Opposed: NONE.
CDBG APPROVAL	Munyon announced that the City of Phillipsburg was approved for the Community Development Block Grant in the amount of \$462,837 and reviewed the approval letter in the council packet. Driggs reviewed Quanz Reservoir project process and expects construction to be completed before spring of 2020. Mayor commended the hard work put into the grant application process.
RURAL WATER CONFERENCE	Driggs encouraged Council and Gross to attend Rural Water Conference March 25-28 th .
SNOW REMOVAL POLICY	Driggs stated that he has received several complaints regarding snow removal and encouraged the Council and the public to review the snow removal policy available in the packet and online. Driggs stated that with the limited resources of three snow plows, two spreaders, and a small team to cover a lot of area. It was cleared as fast as possible with minimal disruptions to the public. Driggs invited suggestions to be submitted on policy improvements.
PICKLE BALL AT COMMUNITY BUILDING	Driggs reported the new pickle ball equipment is now set up at the community building and a pickle ball league plans to begin meeting weekly facilitated by Sheri Robinson.
AIRPORT ACCESS ROAD PROJECT	Driggs presented the airport design contract to concrete the access road from Santa Fe Road to the airport including the airport parking lot. Driggs reported that the project was included in the Capital Improvement Project that was

approved for 90 percent funding from FAA. Driggs stated the City would be responsible for ten percent plus the first 70 feet of the road that has access to the water plant and will be researching grant funds to cover the City's portion. Moved by Rogers seconded by Miles to authorize the Mayor to sign the airport design contract. Voting Aye: ALL. Opposed: NONE.

ORD #1418
EXECUTION OF LOAN
TO REPLACE QUANZ
RESERVOIR AND
PUMP STATION

Driggs stated we received the loan agreement from the State of Kansas for the SRF Loan which will be the second half of the funding for the Quanz Reservoir project. Driggs requested Council's authorization to execute the loan. Moved by James, seconded by McConnell to adopt an ordinance to execute the loan. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for the ordinance; the city clerk assigned it Ordinance #1418.

Moved by Miles, seconded by Voorhees to authorize the Mayor to sign SRF loan agreement for Quanz Reservoir. Voting Aye: ALL. Opposed: NONE.

WELLNESS CENTER
LEASE

Driggs reported he is working with the Wellness Center in taking an active role in maintaining the facility and tabling the lease until this is resolved. Mayor Munyon suggested giving the Wellness Center 90 days maximum to correct issues in order to proceed with new lease.

RESOLUTION #269
GAAP

Gross presented the following resolution:

Resolution #269

WHEREAS the City of Phillipsburg, Kansas has determined that the financial statements and financial reports for the year ended 2019 to be prepared in conformity with the requirements of K.S.A. 75-1120a(a) are not relevant to the requirements of the cash basis and budget laws of this state and are of no significant value to the Governing Body or the members of the general public of the City of Phillipsburg and;

WHEREAS there are no revenue bond ordinances or other ordinances or resolutions of the municipality which require financial statements and financial reports to be prepared in conformity with K.S.A. 75-1120a(a) for the year ended 2019.

NOW, THEREFORE BE IT RESOLVED, by the Governing Body of the City of Phillipsburg, Kansas, in a regular meeting duly assembled this 21st day of January, 2019 that the Governing Body request the Director of Accounts and Reports to waive the requirements of K.S.A. 75-1120a(a) as they apply to the City of Phillipsburg for the year ended 2019.

BE IT FURTHER RESOLVED that the Governing Body shall cause the financial statements and financial reports of the City of Phillipsburg to be prepared on the basis of cash receipts and disbursements as adjusted to show compliance with the cash basis and budget laws of this State.

Moved by James, seconded by Rogers to adopt Resolution #269. Voting Aye: ALL. Opposed: NONE.

EXECUTIVE SESSION

Moved by James, seconded by Voorhees, to have the City Council recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1) with City Council, Mayor Munyon and Driggs in attendance and the open meeting to resume in the City Council chamber at 7:06 p.m. Voting Aye: ALL. Opposed: NONE.

Martin, Gross, Ellenberger, Ross and Sage left the meeting.

EXECUTIVE SESSION

Moved by James, seconded by Voorhees, to have the City Council recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1) with City Council, Mayor Munyon and Driggs in attendance and the open meeting to resume in the City Council chamber at 7:11 p.m. Voting Aye: ALL. Opposed: NONE.

Gross returned to meeting.

No action was taken.

ADJOURN

Moved by Miles, seconded by Rogers, to adjourn – time 7:12 p.m. Voting Aye: ALL. Opposed: NONE.



Tiffini Gross, City Clerk