

**CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
February 3, 2020**

The Phillipsburg City Council met in regular session on February 3, 2020, 6:00 P.M., at the Phillipsburg City Office, 945 Second Street.

CALL TO ORDER

The meeting was called to order by Mayor Lance R. Munyon.

ATTENDANCE

PRESENT: Council members Mike James; Pete Rogers; Bret Miles; Vickie Gibbs; Tracy Sanson, Terry McConnell.

ABSENT: NONE.

ALSO PRESENT: Shawn Ellenberger; Scott Sage, City Attorney; Kirby Ross, reporter Phillips County Review; Rachel Martin, My Phillips County Online; Scott Aust, Community Development Director; Kent Footh, Assistant Director of Public Works; Tim Driggs, Director of Public Works; Tiffini Gross, City Clerk.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance to the United States was led by Mayor Munyon.

PUBLIC COMMENT

There was no public comment.

MINUTES APPROVED

Moved by Rogers, seconded by McConnell to approve the January 20, 2020 minutes as written. Voting Aye: ALL. Opposed: NONE.

APPROPRIATION ORDINANCE #1055-01-20B

Moved by Miles, seconded by Sanson to approve Ordinance #1055-01-20B to pay the bills for the month of January. Voting Aye: ALL. Opposed: NONE.

REFINANCING BONDS

Miles presented information on refinancing bonds at a possible lower interest rate in order to save approximately \$123,900. Discussion was held. Moved by Miles, seconded by James to move forward with Ranson Financial Group LLC to begin the refinancing process. Voting Aye: ALL. Opposed: NONE.

ORD #1424 ELECTED OFFICIAL START DATE DETERMINED BY RESOLUTION

City Attorney Sage reviewed recent changes in Kansas law and Senate Bill 105 regarding elections and the process for cities to change start date of a regular term of office. Moved by James, seconded by McConnell to adopt an ordinance to determine by resolution the start date of term of office for elected official by amending section five of ordinance 1401, which pertains to elections; and repealing said section five of ordinance 1401 as originally adopted. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this ordinance, the city clerk assigned it Ordinance #1424.

RESOLUTION #280 START DATE OF ELECTED OFFICE

Resolution #280 was introduced.

RESOLUTION NO. 280

A RESOLUTION PURSUANT TO SENATE BILL 105 AUTHORIZING THE CITY OF PHILLIPSBURG, KANSAS, TO DETERMINE THE START DATE OF A REGULAR TERM OF ELECTED OFFICE BY RESOLUTION.

RESOLUTION #280
START DATE OF
ELECTED OFFICE
CONT.

WHEREAS, Kansas Senate Bill 105 authorizes a city to determine the start date of a regular term of elected office for a city officer by resolution of the city. The bill requires the start date be on or after December 1 following certification of the election and no later than the second Monday in January;

WHEREAS, the City's current election ordinance is shown at Chapter 6 Article 1, namely 6-101 of the Code to the City of Phillipsburg, Kansas, which was amended by Ordinance 1401 Section 5 therein and further amended by Ordinance No. 1424; and,

WHEREAS, the governing body desires to set the date for all elections beginning 2021 and thereafter.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF PHILLIPSBURG, KANSAS:

That the mayor, treasurer, and one councilman from each ward shall be elected on the Tuesday succeeding the first Monday of each odd numbered year beginning November 2021, and one councilman from each ward shall be elected on the Tuesday succeeding the first Monday of each odd numbered year beginning November 2023. The mayor and treasurer shall have terms of two years and the councilmen shall have terms of four years. All shall hold office until their successors are qualified. To be qualified to hold an office each officer, after receipt of certificate of election from the county election commissioners, must take and subscribe an oath on the first regular meeting on or after December 1 following the November General Election. Failure to so qualify is deemed a refusal to accept said office.

Moved by James, seconded by Sanson to authorize the mayor to sign Resolution #280. Voting Aye: ALL. Opposed: NONE. Resolution #280 is attached and made a part of these minutes.

COUNCIL COMMITTEE
APPOINTMENTS

Mayor Munyon presented a proposed list of council committee appointments. It was the consensus of the council to each serve on the committees appointed.

DOWNTOWN STREETS

Mayor Munyon complimented the downtown streets that were cleaned on Friday.

KRWA CONFERENCE

Driggs stated four individuals plan to attend the Rural Water Conference March 23-26th and invited council members to attend.

KRWA VOTING
DELEGATE

Moved by Miles, seconded by James to appoint Tim Driggs as Kansas Rural Water Association voting delegate. Voting Aye: ALL. Opposed: NONE.

PUBLIC WORKS
PROJECTS

Driggs reported on public works projects including pot hole repair, repairs to sewer plant's sludge press, and sweeping downtown area. He estimated that 90% of the meters south of State Street have now been replaced with the new AMR meters.

KDHE LOAN
AUTHORIZED

Driggs reported the KDHE loan documents for the AMR meter project are ready. The loan of \$667,644 is at a 1.65% interest rate for 20 years with no prepayment penalty. Moved by Miles, seconded by James to authorize the

KDHE LOAN AUTHORIZED CONT.	mayor to sign the KDHE loan agreement for the AMR meter project. Voting Aye: ALL. Opposed: NONE.
AIRPORT RUNWAY EXTENSION DESIGN GRANT	Driggs announced the city has been awarded a \$332,500 airport grant for design of the airport runway extension with a city match of \$33,250. Driggs will be working with design firm to make a proposal.
KDOT PHASE II SUPPLEMENTAL AGREEMENT AUTHORIZED	Driggs reported a supplemental agreement with Kansas Department of Transportation project is required in order to add 6 days to the project in order to coincide with the construction contract. Moved by James, seconded by Rogers to authorize the mayor to sign the supplemental agreement. Voting Aye: ALL. Opposed: NONE.
SIDEWALK COMPLAINT	Driggs presented a report from FHWA regarding a complaint about sidewalks. The complaint was dismissed; however, the City of Phillipsburg is required to develop a Program Access Plan to bring sidewalks into compliance and address curb and ramp deficiencies.
RADAR SPEED SIGNS	Driggs said the Sheriff's department asked to have the radar speed signs moved into 20mph zones. It was the consensus of the Council to move the signs. Mayor Munyon asked Driggs to provide a monthly report of the radar sign statistics to the Council.
NEW FLAGS	Driggs reported the flags have been shipped.
SUMMER HELP APPROVED	It was the consensus of the Council to allow Driggs to advertise openings for Public Works and Aquatic Center summer help.
WALKING TRAIL INTERN INTERVIEWS	Mayor Munyon invited councilmembers to sit in on interviews with the potential walking trail interns through the Dane G Hanson Foundation Intern Program.
COURT CLERK CONFERENCE	It was the consensus of the Council to allow Brandi Spray to attend the Municipal Court Clerk's conference in Wichita, KS in March.
COURT CASE DISMISSED	Moved by Rogers, seconded by James to dismiss fines and fees on Municipal Court Case #2019-99 as defendant is deceased. Voting Aye: ALL. Opposed: NONE.
TEMPORARY OFFICE ASSISTANT	It was the consensus of the Council to allow Clerk Gross to advertise for summer office assistant.
CITY OFFICE TO BE CLOSED	It was the consensus of the Council to close the city office to customers coming inside on Thursday February 6 th and Friday February 7 th . The drive up will remain open.
EXECUTIVE SESSION	Moved by Miles, seconded by Rogers, to recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 78-4319(b)(1) with the city council, mayor and Driggs in attendance and the open meeting to resume in the city council chamber at 6:40 p.m. Voting Aye: ALL. Opposed: NONE.

WEINMAN PROMOTED
TO MAINTENANCE II

Moved by Miles, seconded by James to promote Trent Weinman to Maintenance II and advance his wage on the pay scale to Range 15 Step D. Voting Aye: ALL. Opposed: NONE.

TOUR FOR NEW
COUNCIL MEMBERS

Driggs invited new council members to set up a time with him to tour all of the city's facilities.

ADJOURN

Moved by Gibbs, seconded by McConnell to adjourn time- 6:47 p.m. Voting Aye: ALL. Opposed: NONE.



Tiffini Gross, City Clerk

Please visit www.cityofphillipsburg.com to view a full video recording of the meeting afterwards.