

**CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
February 19, 2018**

The Phillipsburg City Council met in regular session on February 19, 2018, 6:00 P.M., at the Phillipsburg City Office, 945 Second Street.

CALL TO ORDER The meeting was called to order by Mayor Lance Munyon.

ATTENDANCE **PRESENT:** Council members Bret Miles; Terry McConnell; Lynette Voorhees; Pete Rogers; Mike James; Travis Stites.

ABSENT: NONE.

ALSO PRESENT: Scott Sage, City Attorney; Tim Driggs, Public Works Supervisor; Kirby Ross, reporter Phillips County Review; Tim Ellenberger; Dan Price; Wes & Cheryl Hall; Chris & Conlee Hugunin; Tracey Ford; Aaron Lenker; Tyler Martin; Ty Sides; Rachel Martin; Brenda Chance, City Clerk.

PLEDGE OF ALLEGIANCE Mayor Munyon led the Pledge of Allegiance to the United States of America.

SOCCER Chris Hugunin requested use of the west cemetery property south of the t-ball field area to use as a full size soccer field. High school students want to have a team and would play in April. Parking in the cemetery will be policed by the users. It was the consensus of the Council to allow the use of the area.

Hugunins, Ford, Lenker, T. Martin, and Sides left the meeting at 6:08 p.m.

MINUTES APPROVED Moved by Stites, seconded by Voorhees, to approve the February 5, 2018 meeting minutes as written. Voting Aye: ALL. Opposed: NONE.

APPROPRIATION ORDINANCE #1055-02-18A Moved by Stites, seconded by Voorhees, to approve an ordinance to pay the bills for the month of February with the addition of Blue Cross Blue Shield. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this ordinance; the city clerk assigned it ordinance #1055-02-18A.

COUNCIL DEPARTMENTS Mayor Munyon is changing the name of the Department of Audit, Budget, Investments, and Finance to the Department of Finance & Insurance. The Department of Airport, Community Building, & Library is changed to the Department of Facilities.

**ECONOMIC
ADVISORY
BOARD**

Mayor Munyon recommended the following be appointed to the Economic Development Advisory Board:

Name	Represents	Expires
Max Dibble, County Commissioner District 2	Phillips County	Term
Nick Poels, Phillips County Economic Development Director	Phillips County Economic Development	
Angie Wells, Chamber & Main Street Executive Director	Tourism/Chamber	
Morris Engle, Phillips County Community Foundation Executive Director	Phillips County Community Foundation	
Mike Gower, USD 325 Superintendent	Education	
Dustin Springer	Industry	2020
Taylor Redinger	Finance	2020
Jayne Holle	Healthcare	2020
Rhonda Keese	Real Estate	2021
Stacie Ricker	Retail	2021
Dakota Wilkinson	Millennial Development	2021

Moved by Miles, seconded by James, to approve all the mayor’s recommendations.
Voting Aye: ALL. Opposed: NONE.

**AIRPORT
ADVISORY
BOARD**

Mayor Munyon recommended Jeff Anderson be appointed to the Airport Advisory Board. Moved by James, seconded by Stites, to approve the mayor’s recommendation.
Voting Aye: ALL. Opposed: NONE.

PLANNING

James reported the Planning Commission will meet on Wednesday, February 21. The Board of Zoning Appeals will be meeting on Thursday, February 22. Representatives from Phillips County Hospital will be meeting with the Department of Economic Development concerning the transportation agreement on March 7th at 3:30 p.m.

SALES TAX

Miles provided information concerning distribution of the sales tax funds.

**WASTEWATER
BONDS TO BE
PAID EARLY**

Discussion was held concerning the city’s opportunity to pay off the wastewater bonds early by buying them back from the local banks. This would pay the debt off 4 years early and retire .5% sales tax dedicated to the payment of the wastewater bonds. Payment would take place in approximately August 2018. Moved by Miles, seconded by Stites, to proceed with the retirement of the .5% sales tax for the wastewater bond.
Voting Aye: ALL. Opposed: NONE.

SALES TAX
ELECTION

Discussion was held concerning having a sales tax election in August to ask residents to approve a .5% sales tax to be used for capital improvements which includes repair of infrastructure such as streets and water lines. This would not increase the city's total sales tax percentage as it would take the place of the .5% sales tax that will retire when the wastewater bonds are paid for. Moved by Miles, seconded by James, to move forward to have an election to vote for a .5% sales tax for the purpose of capital improvements as defined by the State of Kansas. Voting Aye: ALL. Opposed: NONE.

CDBG
APPLICATION
QUANZ
RESERVOIR

Discussion was held concerning the possible submission of an application to the Community Development Block Grant program. The maximum funding available through this program is \$600,000 for water projects. To qualify to submit an application, a survey of utility users would be required and the result must show that 51% of the population using the service is low to moderate income. The Quanz reservoir will need to be replaced due to a Kansas Department of Health & Environment mandate. Discussion was held concerning FEMA funding for the reservoir replacement due to the flooding. Moved by Miles, seconded by Voorhees, to move forward with the CDBG application process with the replacement of Quanz reservoir being the target project. Voting Aye: ALL. Opposed: NONE.

STATE ST.
DESIGN

Miles presented an agreement with BG Consultants to design the State Street project at a cost of \$90,300.00. Moved by Miles, seconded by James, to authorize the Mayor to sign the BG Consultants agreement. Voting Aye: ALL. Opposed: NONE.

AUDIT/BUDGET
PROPOSALS
2017-2019

Miles presented the audit & budget proposal information from the three responding firms. Miles reported the Department of Finance recommended the proposal from Mapes & Miller, LLP be accepted. Moved by Rogers, seconded by McConnell, to accept the Department of Finance recommendation of Mapes & Miller LLP. Voting Aye: ALL. Opposed: NONE.

SUMMER HELP

Moved by Miles, seconded by Stites, to increase the summer help wage \$2.00 per hour at each increment. Voting Aye: ALL. Opposed: NONE.

QUANZ
RESERVOIR

McConnell reported on the Kansas Department of Health & Environment consent order for Quanz reservoir. Moved by McConnell, seconded by Rogers, to enter into negotiations with KDHE. Voting Aye: ALL. Opposed: NONE.

YOUTH
RECREATION

Stites presented a \$250.00 donation to the city from Robinson Lawn Care to be used for youth recreation.

WALKING
TRAIL

Stites presented information regarding the possibility of the Phillips County Strategic Doing Walking Trail Committee developing a walking trail around the city park and then continuing around the city with the city providing maintenance of the trail. It was the consensus of the City Council to allow the committee to develop a plan for the walking trail.

ABATE
BIKE SHOW

Voorhees presented information concerning the April 20 & 21 annual ABATE bike show and the request to close F Street from 4th to the east alley and the north bound lane of 4th Street by the Community Building. ABATE had also requested the food vendor fee be

waived for the event. It was the consensus to allow the street closure and waive the food vendor fee for the event.

DEER CREEK
REGULATORS

It was the consensus of the Council to allow the Deer Creek Regulators to use the community building.

ARMORY

Sample chairs for the armory were looked at. The black metal chairs cost \$9.99 each and the plastic chairs range from \$8.99 -\$15.99 each.

RESOLUTION
#255

Sage presented the following resolution for consideration:

376 6th ST.

RESOLUTION NO. 255

DANGEROUS
STRUCTURE

A RESOLUTION FINDING THAT THE STRUCTURE LOCATED ON LOTS 24 & 25, BLOCK 2, MORSE CLUB ADDITION TO THE CITY OF PHILLIPSBURG, KANSAS, COMMONLY KNOWN AS 376 SIXTH STREET, PHILLIPSBURG, KANSAS, IS UNSAFE OR DANGEROUS AND DIRECTING THE STRUCTURE TO BE REMOVED AND THE PREMISES MADE SAFE AND SECURE.

WHEREAS, the Enforcing Officer of the City of Phillipsburg, Kansas, did on the 20th day of November, 2017, file with the governing body of said City a statement in writing that a certain structure, hereinafter described, was unsafe and dangerous, and

WHEREAS, the governing body did by Resolution dated the 4th day of December, 2017, fix the time and place of a hearing at which the owner, his or her agent, any lienholders of record and any occupant of such structure could appear and show cause why such structure should not be condemned and ordered repaired or demolished, and provided for giving notice thereof as provided by law; and

WHEREAS, such Resolution was published in the official city paper on the 13th day of December, 2017, and on the 20th day of December, 2017, and a copy of such Resolution was served on all persons entitled thereto in all respects as provided by law; and

WHEREAS, on the 5th of February, 2018, the governing body heard all evidence submitted by the enforcing officer of the City. The owners, agents, lienholders and occupants of such structure did not appear.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF PHILLIPSBURG, KANSAS:

That said governing body hereby finds that the structure located on Lots 24 & 25, Block 2, Morse Club Addition to the City of Phillipsburg, Kansas, commonly known as 376 Sixth Street, Phillipsburg, Kansas, is unsafe and dangerous and hereby directs such structure to be removed and the premises made safe and secure. The owner or owners of such structure are hereby given 60 days from the date of publication of this Resolution within which to commence the removal of such structure, such removal to be completed within 60 days, and if such owners fail to commence the removal of such structure within the time stated or fail to diligently prosecute the same until the work is completed, said governing body will cause the structure to be razed and removed and the costs of such

razing and removing, less salvage if any, to be assessed as a special assessment against the lot or parcel of land upon which the structure is located as provided by law.

BE IT FURTHER RESOLVED, that the City Clerk shall cause this Resolution to be published once in the official city paper and a copy mailed to the owners, agents, lienholders and occupants as provided by law.

Moved by James, seconded by Miles, to adopt Resolution #255. Voting Aye: ALL. Opposed: NONE.

- PUBLIC WORKS** Driggs updated the City Council on work completed by the Public Works Department and upcoming training opportunities. Code violations were reviewed. Driggs requested meetings with the Department of Facilities, Department of Streets, and Department of Law.
- WATER PLANT CLARICONE PAINTING \$68,400.00** Driggs presented a bid for repainting of the interior of the water plant claricone by Torrey Brothers, Inc. at a cost of \$68,400.00 with a 24 month warranty on workmanship. Moved by Miles, seconded by Voorhees, to approve the bid from Torrey Brothers, Inc. Voting Aye: ALL. Opposed: NONE.
- AQUATIC CENTER** It was the consensus of the City Council to have an open house at the Aquatic Center with Phillipsburg Chamber and Main Street.
- 3RD & STATE SIGN** Driggs reported a sign has been ordered to install on the stoplight arms indicating Highway 183 is one block west. It is hoped this will stop the semi-trucks from turning early.
- STITES RESIGNATION** Councilmember Travis Stites has submitted his resignation effective at the end of this meeting. Stites will be moving out of Ward I.
- SPECIAL MEETING 02/20/18 5:30 P.M.** Mayor Munyon scheduled a special meeting to be held on Tuesday, February 20, 5:30 p.m. at the City Office for the purpose of discussing and taking action on the appointment of a Ward I Councilmember, members of the Board of Zoning Appeals and the Economic Development Advisory Board.
- ADJOURN** Moved by Stites, seconded by McConnell, to adjourn time – 7:19 p.m.

Brenda L. Chance
Brenda L. Chance, City Clerk