

**CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
April 19, 2021**

The Phillipsburg City Council met in regular session on April 19, 2021, 6:00 P.M, at the Phillipsburg City Office, 945 Second Street.

CALL TO ORDER	The meeting was called to order by Mayor Lance R. Munyon.
ATTENDANCE	PRESENT: Councilmembers Terry McConnell; Vickie Gibbs; Mike James; Tracy Sanson; Bret Miles; Pete Rogers. ABSENT: NONE. ALSO PRESENT: S. Scott Sage, City Attorney; Rachel Martin, My Phillips County Online; Kirby Ross, Phillips County Review; Shawn Ellenberger; Tim Driggs, Director of Public Works; Tiffini Gross, City Clerk.
PLEDGE OF ALLEGIANCE	The Pledge of Allegiance to the United States was led by Mayor Munyon.
MINUTES APPROVED	Moved by Miles, seconded by James to approve the April 5, 2021 minutes as written. Voting Aye: ALL. Opposed: NONE.
APPROPRIATION ORD #1055-04-21A	Moved by James, seconded by McConnell to approve ordinance #1055-04-21A, to pay the bills for the month of April. Voting Aye: ALL. Opposed: NONE. Chad Hamons arrived- time 6:04 p.m.
CORNHOLE TOURNAMENT	Hamons informed the Council of the cornhole tournament planned for April 22 nd from 6-9 p.m. to benefit LLS- blood cancer. It was the consensus of the Council to have the city put up barricades to block off the parking spots on the west side of the square in front of Witmer Drug to Hometown Grounds. Hamons left- time 6:07 p.m.
CITY CONES DAMAGED	James expressed his disappointment in the city cones that were run over and damaged at Cable & 1 st Street.
LEGISLATIVE COFFEE	James announced a legislative coffee with Ken Rahjes will be held tomorrow at 11:30 a.m. at the Huck Boyd Community Center.
FIRE AIR PAC FILLING STATION APPROVED	Rogers said the Water, Sewer, and Fire Committee met and reviewed the quote from Fire Chief Clancy for a new Air Pac Filling Station. The Rural Fire Department has approved to pay for half. Moved by Miles, seconded by Sanson to approve the purchase of the Air Pac Filling Station in the amount of half of \$20,568.99 from Fund 32- Fire Equipment Reserve Fund. Voting Aye: ALL. Opposed: NONE.
COVID UPDATE	Rogers reported Phillips County had a couple of positive cases of COVID-19 over the weekend. Different strains and side effects of the vaccinations were discussed. Approximately 25-30 percent of the county has received a

COVID UPDATE CONT.	vaccination. There could be a third booster for roughly six months after first dose, then possibly an annual dose.
PUBLIC WORKS ACTIVITIES	Driggs reported public crews have been mowing; repairing streets at 6 th and B, 1 st and Kansas, and 1 st and Nebraska; finishing fire hydrant repairs; and giving the downtown trash receptacles a facelift.
RADAR SIGN	Driggs stated the radar sign has been located and was heavily damaged. It will be repaired for an estimated \$1,000 and returned to same location.
SEWER CLEANING	Driggs said the sewer cleaning project is 50 percent complete and have been working on the waterline project as weather allows.
QUANZ PROJECT	Driggs reported Community Development approved the change order for the Quanz reservoir project and the project broke ground last week.
OUTDOOR POOL	Driggs said the painting of the Aquatic Center outdoor pool is complete.
RESERVOIR 104 & TOWER INSPECTIONS	Driggs reported the reservoir 104 and tower inspections are taking longer than initially expected due to new experience with the contractor crew. He said 104 is about 75% complete and the inspection of the main tank looks good especially for it being built in the 60's.
CITY ITEMS TO BE AUCTIONED	Driggs said two city vehicles and office items removed during the city office remodel was sent to Purple Wave Auction to be auctioned off on May 11 th .
BALLFIELD LIGHTS	Discussion was held about the ballfield lights. Moved by Miles, seconded by Gibbs to approve the quote from Sheltons to replace lights at the city park ballfield for approximately \$10,000 out of Fund 7- Special Parks and Recreation Fund. Voting Aye: ALL. Opposed: NONE.
CITY-WIDE CLEANUP	Driggs stated city-wide cleanup is next week.
ANIMAL CONTROL ISSUES	Driggs said there has been an increase in animal control issues. There is a city ordinance against dogs at large and vicious animals. Notices to appear at the municipal court are being issued for the violations. Driggs reminded the public to keep dogs contained and on a leash. Driggs reviewed the city's process of handling dogs at large or vicious dogs.
LOT BY PIZZA HUT	Mayor Munyon stated he had received an inquiry about the drilling in the lot next to Pizza Hut. Driggs said the only information he has is that there was a locate for soil borings.
MUNICIPAL COURT CASE 2011-03 WRITE OFF	Gross reported she received notification from CBK, Inc that debtor Shawn West is deceased. Moved by Miles, seconded by Sanson to write off Municipal Court Case #2011-03 for \$111.00. Voting Aye: ALL. Opposed: NONE.
AUDIT & BUDGET AGREEMENT	Gross reported the Finance Committee reviewed the three-year understanding of services agreement for auditing and budget preparation for the City of Phillipsburg with Mapes & Miller LLP. Moved by Miles, seconded by James to

AUDIT & BUDGET
AGREEMENT CONT.

authorize Mayor Munyon to sign the agreement. Voting Aye: ALL. Opposed:
NONE.

SOFTWARE
CONVERSION

Gross reported the Caselle software conversion is going well and the checks and the appropriation ordinance were printed today out of the accounts payable module for the first time.

CITY CLERK
TRAININGS

Gross reported she attended the Municipal Finance training and gave an overview of Senate Bill 13 which changes the budget process for the city. Gross plans to attend a virtual Budget Workshop and a CDBG Grant Workshop in May.

EXECUTIVE
SESSION

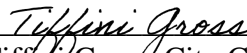
Moved by Miles, seconded by Rogers for the City Council to recess into executive session for consultation with the attorney to discuss information deemed privileged in an attorney-client relationship exception, K.S.A. 75-4319 (b) (2) with Driggs, Mayor Munyon, and Sage in attendance and the open meeting to resume in the City Council Chamber at 7:10 p.m. Voting Aye: ALL. Opposed: NONE.

Martin, Ellenberger, Ross, and Gross left meeting- time 6:48 p.m.

No action taken.

ADJOURN

Moved by Gibbs, seconded by McConnell to adjourn- time 7:11 p.m.
Voting Aye: ALL. Opposed: NONE.



Tiffini Gross, City Clerk

Please visit www.cityofphillipsburg.com to view a full video recording of the meeting afterwards.