

CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
May 3, 2021

The Phillipsburg City Council met in regular session on May 3, 2021, 6:00 P.M, at the Phillipsburg City Office, 945 Second Street.

- CALL TO ORDER** The meeting was called to order by Mayor Lance R. Munyon.
- ATTENDANCE** **PRESENT:** Councilmembers Terry McConnell; Bret Miles; Vickie Gibbs; Mike James; Pete Rogers; Tracy Sanson.
- ABSENT:** NONE.
- ALSO PRESENT:** Shawn Ellenberger; S. Scott Sage, City Attorney; Rachel & Mac Martin, My Phillips County Online; Kirby Ross, Tim Driggs, Director of Public Works; Tiffini Gross, City Clerk.
- PLEDGE OF ALLEGIANCE** The Pledge of Allegiance to the United States was led by Mayor Munyon.
- MINUTES APPROVED** Moved by Rogers, seconded by Sanson to approve the April 19, 2021 minutes as written. Voting Aye: ALL. Opposed.: NONE.
- APPROPRIATION ORD 1055-04-21B** Moved by Miles, seconded by McConnell to approve ordinance #1055-04-21B, to pay the bills for the month of April. Voting Aye: ALL. Opposed: NONE.
- Rachel left meeting- time 6:05 p.m.
- CITY-WIDE CLEAN UP** Gibbs complimented on great job the public works did during city-wide clean up week. Several councilmembers concurred.
- MOSQUITO SPRAYING** Gibbs inquired about the mosquito spraying contract. Driggs said he will check on it.
- CODE VIOLATION PROCESS** James requested the Planning Commission review the code violation process to explore other ideas to address health nuisances, and weed violations to bring back to Council.
- COVID-19 UPDATE** Rogers reported Phillips County has had no COVID-19 cases since last Tuesday.
- BENEFIT** Rogers thanked the community for the contributions to the benefit for Lisa Capps last week.
- WEBSITE REDESIGN** Sanson stated the city's website redesign committee met to begin revamping the website. Mayor Munyon asked that any ideas for the website be shared with a committee member.
- WATER LINE PROJECT** Miles thanked Driggs for the work done on the water lines on Fischer Drive.

CANCER BENEFIT THANK YOU	Mayor Munyon shared the thank you note for the use of the Community Building from Roger and McKenzie for the Leukemia Woman of the Year fundraising event last Thursday.
CITY-WIDE CLEAN UP TOTALS	Driggs reported during city-wide spring cleanup 105 tons of solid waste and 12 tons of yard waste was taken to the landfill which was a lot more than the past couple of years.
PUBLIC WORKS PROJECT UPDATES	Driggs gave an update on the sewer cleaning project, water line repair project on South 5 th Street, 104 reservoir and water tower cleaning and inspection, and Quanz project.
BALL FIELD LIGHTS	Driggs reported the new lights were installed at the park baseball field which should save on energy.
AIRPORT PUBLIC HEARINGS	Driggs stated the airport environmental assessment public hearings are now scheduled for August.
ANIMAL CONTROL VIOLATIONS	Driggs reported that there are seven or eight notices to appear in municipal court this week for animal control violations.
CDBG-CV GRANT REQUEST FOR PAYMENT APPROVED	Moved by James, seconded by Miles to authorize the mayor to sign the payment request to grant the Food Pantry the \$9,009.05 of the remaining CDBG-CV grant funds and to sign the closing documents once prepared. Voting Aye: ALL. Opposed.: NONE.
RIVERLESS SPONSORSHIP	Moved by Miles, seconded by Sanson to sponsor the Riverless Festival in the amount of \$250.00. Voting Aye: ALL. Opposed.: NONE.
CITY WEBSITE REDESIGN MEETING AND PHOTO CONTEST	Gross reported the City Website Redesign Committee had a project kickoff meeting with Civic Plus. The new website will need updated pictures, so the committee decided on a photo contest to get the public involved. Gift cards to local businesses will be given out as prizes. Gross presented the flyer and details of the photo contest.
SOFTWARE CONVERSION	Gross reported the new software conversion is still underway as three modules are being run side by side in order to check and balance the general ledger module. Once that is going well, the use of the old software will end for accounts payable, payroll, cash receipts, and general ledger.
MAYOR LANCE R MUNYON RESIGNS	Mayor Lance R. Munyon announced with mixed emotions he is stepping down as mayor effective immediately following the meeting. The President of the Council, Bret Miles, will become Mayor and will name his Councilmember replacement for his Ward. Mayor Munyon said he was proud of the development and use of the committees, the transparency that was built with the meetings being video recorded, the passing of the half of a half percent of sales tax, Quanz Reservoir, State Street Phase I and II projects, all the work the public works department has done, and the new city office software program. Mayor Lance R. Munyon thanked the Council, Driggs, Gross, Attorney Sage, and Judge Leidig. Moved by Miles, seconded by Gibbs to accept Munyon's resignation as mayor. Voting Aye: ALL. Opposed.: NONE.

ADJOURN

Moved by Gibbs, seconded by McConnell to adjourn- time 6:31 p.m.
Voting Aye: ALL. Opposed: NONE.

Tiffini Gross

Tiffini Gross, City Clerk