

**CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
May 4, 2020**

The Phillipsburg City Council met in regular session on May 4, 2020, 6:00 P.M., at the Phillipsburg City Office, 945 Second Street.

- CALL TO ORDER** The meeting was called to order by Mayor Lance R. Munyon.
- ATTENDANCE** **PRESENT:** Council members Mike James; Pete Rogers; Bret Miles; Vickie Gibbs; Terry McConnell; Tracy Sanson.
- ABSENT:** NONE.
- ALSO PRESENT:** Scott Sage, City Attorney; Rachel Martin, My Phillips County Online; Tim Driggs, Director of Public Works; Tiffini Gross, City Clerk.
- PLEDGE OF ALLEGIANCE** The Pledge of Allegiance to the United States was led by Mayor Munyon.
- PUBLIC COMMENT** No public comments were received by the city clerk prior to the meeting.
- MINUTES APPROVED** Moved by Rogers, seconded by James to approve the April 20, 2020 minutes as written. Voting Aye: ALL. Opposed: NONE.
- APPROPRIATION ORDINANCE #1055-04-20B** Moved by Miles, seconded by Sanson to approve Ordinance #1055-04-20B, to pay the bills for the month of April. Voting Aye: ALL. Opposed: NONE.
- 2020 CENSUS** James shared the current 2020 Census data comparing the percentages of completed surveys locally, statewide, and nationally.
- FAIRVIEW CEMETERY** McConnell complimented the upkeep of Fairview Cemetery.
- HILL EASEMENT** City Attorney Sage reviewed the easement agreement on Tom Hill's property. The landowner has requested the city staff use the new road. Sage stated the city is not obligated to use the new road and it is up to the Council to determine the policy on how to access the well. McConnell recommended to use the new road as long as it is passable. It was the consensus of the Council to use the new road to access the well on the Hill's property.
- COVID-19 AND GOVERNOR'S AD ASTRAL PLAN** Discussion was held regarding Kansas Governor's Ad Astra: A plan to reopen Kansas that was released on April 30, 2020. The following plans were decided by consensus of the Council:
- Transportation program will be open to all rides beginning May 5th. The driver is requested to wear a mask and no more than nine riders at a time in a vehicle. It will be the decision of the Public Works Director to direct staff to appropriate departments as needed at this time.

COVID-19 AND
GOVERNOR'S AD
ASTRA PLAN CONT.

- Organized sports practices and games are prohibited on city property during Phase I of the plan. Mayor Munyon plans to meet with the Park Committee and the local baseball program leaders to discuss details on how to roll out baseball this summer while following state guidelines.

Miles stepped out of the meeting from 6:22- 6:23 pm.

- City Office lobby will be closed through Phase I. Plexiglass shields will be installed at the front counter prior to reopening.
- City crews will continue current social distancing practices through Phase I.
- Community Building Gym and Armory will be closed through Phase I. Armory will be opened only for the Driver's License Examiner's office only as soon as they resume operations.
- Municipal Court will be closed through Phase I.
- Campground bathhouses and drinking fountains only will open up on May 5th. Parks and park bathrooms will remain closed through Phase I.

Rogers announced the local gathering and travel restrictions have been rescinded as of this afternoon. He said it is still recommended to not travel to hot spots. He said for the most part people have done a great job following guidelines in order to reduce the spread in Phillips County. Rogers reviewed ways the plan affects different types of businesses.

- Swimming pool staff hiring will be postponed until toward the end of Phase I. Driggs may begin to order supplies for the pool.

Rogers said he hopes residents may be able to play ball and go to the swimming pool as quickly as possible as the plan allows.

CITY OFFICE YARD
MAINTENANCE

Mayor Munyon complimented Levi Werner on the city office yard maintenance.

SALES TAX

Mayor Munyon announced that he learned from League of Kansas Municipalities that sales tax money received in April was from February sales, so the City will not see the full impact of COVID-19 to tax revenues until May and June.

WATER LEAK

Driggs reported a major water leak occurred in the line that runs from reservoir 104 to the water tower. It drained a portion of water in the tower quickly, but was able to repair and keep enough in the tower to still meet regulations. Mayor Munyon suggested the Water Committee review priority in projects in the capital improvement plan in order to repair that line sooner.

CAMPGROUND
ELECTRICAL REPAIRS

Driggs said the intermittent electrical problems at the campground were repaired.

ARMORY GENERATOR

Driggs said the underground piping is in place to run the gas line and the concrete pad will be poured this week for the installation of the generator at the armory.

CASA FACILITY LEASE
ENDED

There were no objections from the Council to allowing CASA out the lease agreement at the community building as they have moved out.

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| FAIRVIEW CEMETERY | Driggs reported the trees and bushes have been removed at the cemetery at the Council's request and rock has been ordered for the cemetery road resurfacing. |
| CAMPGROUND WEED SPRAYING | Mayor Munyon requested to have the ground south of the campground sprayed for broad leaf weeds. Driggs will have it added to the spraying program. |
| COMMUNITY BUILDING BASEMENT | Driggs reported that part of the community building basement was flooded from the last rain. He found that all the floor drains had been filled with concrete in the past and they plan to repair the drain system. |
| FAA GRAND APPLICATION | Driggs reported per the direction of the Finance Committee, an FAA application was submitted for a 100% paid grant for the airport access project. The project will bid on May 15 th at 3:00pm. |
| CARES ACT GRANT OFFER ACCEPTED | Driggs presented information on the \$30,000 CARES Act grant offer for the municipal airport that can be utilized for any purpose for the airport. It was the consensus of the Council to allow Driggs and City Attorney Sage to electronically sign and accept the grant agreement. |
| MOSQUITOE SPRAYING AGREEMENT APPROVED | Moved by Miles, seconded by Gibbs to enter into an annual agreement in the amount of \$9,975 with Kansas Crop Care to spray for mosquitoes from May-September of 2020. Voting Aye: ALL. Opposed: NONE. Residents who have fish ponds or bee hives should contact Mr. Driggs so they can be notified prior to each spray. |
| FISH CLEANING WASTE NOT ACCEPTED IN SOLID WASTE | Driggs presented a concern from a local business who was informed fish cleaning waste is not allowed in city solid waste containers. The business said it would be detrimental to the business if not allowed to have the fish cleaning station. Driggs stated it is the policy of the landfill to not accept animal carcasses of any kind. It was the consensus of the Council that it will continue to not be allowed since it is not allowed to be taken to landfill. The Council encouraged advantage be taken of fish cleaning stations near local lakes. |
| UTILITY ACCOUNTS | Gross reported 57 utility accounts did not pay by April 27 th . The city will follow the state's direction to not disconnect water services for non-payment in May of 2020. |
| EXECUTIVE SESSION | Moved by Miles, seconded by Rogers, for the City Council to recess into executive session in the executive chamber to discuss personnel matters pursuant to the non-elected personnel matter exception, K.S.A. 78-4319(b)(1) with the City Council and Mayor Munyon in attendance and the open meeting to resume in the city council chamber at 7:25 p.m. Voting Aye: ALL. Opposed: NONE. |
| | No action was taken. |
| ADJOURN | Moved by Gibbs, seconded by McConnell to adjourn- time 7:26 pm. |

Tiffini Gross

 Tiffini Gross, City Clerk

Visit www.cityofphillipsburg.com for a full video recording of the meeting.