

**CITY OF PHILLIPSBURG  
CITY COUNCIL MEETING  
May 6, 2019**

The Phillipsburg City Council met in regular session on May 6, 2019, 6:00 P.M., at the Phillipsburg City Office, 945 Second Street.

**CALL TO ORDER**

The meeting was called to order by Mayor Lance Munyon.

**ATTENDANCE**

**PRESENT:** Council members Mike James; Bret Miles; Pete Rogers, Terry McConnell, Lynette Voorhees, Michael Wisner.

**ABSENT:** NONE

**ALSO PRESENT:** Lisa Schmidt; Deb Weishaar; Alec Weishaar; Max Dibble, County Commissioner; Nick Poels, PCED; Jeff Younger, Secure Energy Consulting; Shawn Ellenberger; Dan Price; Scott Sage, City Attorney; Kirby Ross, reporter Phillips County Review; Rachel Martin, My Phillips County Online; Jesse Rhea, reporter KKAN/KQMA; Tim Driggs, Public Works Supervisor; Krystal Zimmerman, Accounts Payable Clerk.

**PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance to the United States was led by Mayor Munyon.

**PUBLIC COMMENT**

There was no public comment.

Sheriff Charlie Radabaugh arrived at 6:03 p.m.  
Undersheriff Gary Stephens arrived at 6:05 p.m.

**NATURAL GAS PRICE LOCK IN**

Jeff Younger of Secure Energy Consulting presented information on locking in Natural Gas prices. Councilman Wisner will research and make a recommendation to the Council next meeting.

Younger left the meeting at 6:21 p.m.

**PHILLIPSBURG CHILD CARE CENTER PARKING LOT**

Nick Poels, on behalf of the Phillipsburg Daycare Board, asked the Council for assistance resolving issues concerning unapproved materials used in the parking lot of the Child Care Center. Council was hesitant to make an allowance for the Center, with concerns for material washout, ADA compliance and safety. Driggs asked permission to meet with Mr. Poels and KDOT to discuss the Center's options.

[Click to view Child Care Center parking lot photo shared during meeting.](#)

Poels left the meeting at 6:30 p.m.

**PHILLIPSBURG SWIM TEAM**

Deb Weishaar requested council's approval for the swim team to utilize the Aquatic Center 8 -10:00 weekday mornings, May 27<sup>th</sup> through July 13<sup>th</sup>. Phillipsburg plans to host a swim meet on June 8<sup>th</sup>. It was the consensus of the Council to allow this.

Deb Weishaar, Alec Weishaar, and Lisa Schmidt left the meeting at 6:32p.m.

SHERIFF'S OFFICE  
BUDGET AND  
CONTRACT

Sheriff Radabaugh made a request for contract negotiations to begin between Phillips County Sheriff's Office and the City. Council will review figures and this matter will be discussed further by the Finance Committee and then at the next council meeting.

[Click to view Law Enforcement Contract](#)

Max Dibble, Sheriff Radabaugh, and Undersheriff Stephens left the meeting at 6:35 p.m.

MINUTES APPROVED

Moved by Rogers, seconded by Wisner to approve the April 15, 2019 minutes as written. Voting Aye: ALL. Opposed: NONE.

Moved by James, seconded by McConnell to approve the April 26, 2019 special council meeting minutes as written. Voting Aye: ALL. Opposed: NONE.

APPROPRIATION  
ORDINANCE  
#1055-04-19B

Moved by Miles, seconded by Voorhees, to approve Ordinance #1055-04-19B to pay the bills for the month of April. Voting Aye: ALL. Opposed: NONE.

AUDIT CONTRACT

Moved by James, seconded by Miles to renew the audit contract with Mapes and Miller CPA, as written. Voting Aye: ALL. Opposed: NONE.

WATER ALLOTMENT  
AJUSTMENT

Moved by McConnell, seconded by Rogers to increase Mineral Right's water allotment by 20,000,000 gallons. Prairie Horizon has agreed for their own allotment to be reduced by a matching 20,000,000 gallons. Voting Aye: ALL. Opposed: NONE.

OZ BREWERY  
WATERLINE

Discussion was held concerning Matt McDonald's request to have a \$1,100 waterline fee waived to install a 1 ½ inch waterline and meter at the new brewery. Moved by Miles, seconded by James, to approve this fee be waived and costs to be paid out of the Industrial Fund, as recommended by the Water Committee. Voting Aye: ALL. Opposed: NONE.

LAW ENFORCEMENT  
CONTRACT

Rogers presented information on the subject of the Law Enforcement Contract, noting a typo on the Sheriff's 2019 proposed budget, current annual support being \$297,307 versus \$288,551. Rogers shared comparisons of Logan's law enforcement contract, the Sheriff's Office current and past budgets versus actual spending. Mayor Munyon urged council members to converse with their constituents and get a feel for the community's opinions before the next council meeting.

RESOLUTION #270  
FACILITIES RENTAL  
RATES

The following resolution was presented:

**A RESOLUTION ADOPTING RENTAL RATES FOR THE PHILLIPSBURG.**

**WHEREAS**, the Code of the City of Phillipsburg, Kansas adopted on November 18, 2013, states all user charges, deposit fees, rules and regulations affecting the facilities shall be set by policy of the Governing Body;

**WHEREAS**, the Community Building Club Rooms and the second story of the Community Building are not in compliance with the American Disabilities Act.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF PHILLIPSBURG, KANSAS AS FOLLOWS:**

**WHEREAS**, the Phillipsburg City Council deems it advisable to set fees for the rental of the Facilities; and,

**Section 1:** The Community Building Club Room, the kitchen in the basement, and the second story of the Community Building will not be rented to the public.

**Section 2:** The following will be the rental rates:

Armory Hall—(\$250.00 Deposit for full day events)

- \$200.00 per day to be paid in advance to the City of Phillipsburg.
- \$50.00 per day for set up and clean up to is paid in advance to the City of Phillipsburg.
- \$10.00 per hour (4 hour max) to be paid in advance to the City of Phillipsburg.

Community Building Gym – (\$250.00 for full day events)

- \$100.00 per day for the event to be paid in advance to the City of Phillipsburg.
- \$25.00 per day for set up and clean up to is paid in advance to the City of Phillipsburg.
- \$10.00 per hour (4 hour max) to be paid in advance to the City of Phillipsburg.

School sanctioned events will receive a 50% reduction in rental rates and deposits shall be waived.

*Waiver of fees for specific fundraisers will be at the discretion of the facilities committee.*

*Renter will be held responsible for damages to tables, chairs and other equipment.*

*Key replacement if lost is \$100.*

**Section 3:** This Resolution shall be in full force and effect August 1, 2019.

Moved by Miles, seconded by James to adopt Resolution #270, a resolution stipulating facility rental fees with the addition of the sentences “*Waiver of fees for specific fundraisers will be at the discretion of the facilities committee. Renter will be held responsible for damages to tables, chairs and other equipment. And Key replacement if lost is \$100.*” Voting Aye: ALL. Opposed: NONE.

ORDINANCE #1421

Moved by Rogers, seconded by McConnell to adopt an ordinance *amending the regulation of cereal malt beverage licenses within the city to allow sale of enhanced cereal malt beverage in conformity with changes to the Kansas law by amending section 3-206 of Ordinance 1384.* Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this ordinance, the city clerk assigned it Ordinance #1421.

SOFTWARE UPGRADE

Mayor Munyon presented Caselle’s reduced cost proposal for the City Office’s new computer programs. Wisner outlined additional hardware expenses.

Discussion was held about financing options, AMI compatibility and operator training.

**HOUSING AUTHORITY  
BOARD APPOINTMENT**

Moved by James, seconded by Miles to approve the appointment of Stan Wagner to the Housing Authority Board. Voting Aye: ALL. Opposed: NONE.

**PUBLIC WORKS  
ACTIVITIES**

Driggs updated Council on signs installed, fence built, and optional overtime taken by street crew. Miles asked Driggs to thank crews for their hard work. Driggs commended crews for extra work repairing the Deer Creek River crossing waterline; also stating this project was completed under budget. Driggs will compile data showing how this project will affect the city's water loss.

**SPEED LIMIT RADAR SIGNS** Moved by Wisner, seconded by Miles to purchase two speed limit radar signs. Cost for the two signs will be \$8,020, including software to record and track speeds. Optional camera attachment was discussed but not approved. Voting Aye: ALL. Opposed: NONE.

**AQUATIC CENTER** The City will begin filling the Aquatic Center pool on Wednesday, May 8<sup>th</sup>. It was the consensus of the Council to keep all rates for lifeguard training, swim lessons, and pool passes as is.

**SEWER PLANT BLOWER MOTORS** Two of the three blower motors at the sewer plant have failed, two new drives have been ordered and are expected to arrive on Wednesday.

**MOSQUITO FOGGING** Initial costs for equipment would range \$10-15,000, \$30/gallon for chemical, and the operator must be licensed. Discussion was held on the functions of this product, how the city would fund these costs, and the necessity of this process. The possibility of renting or sharing this equipment with other communities was discussed. Miles requested MSDS sheets on the chemical. Mayor Munyon asked for information on costs of certifications.

**ADJOURN**

Moved by Wisner, seconded by McConnell to adjourn time- 7:39 p.m. Voting Aye: ALL. Opposed: NONE.

These minutes are not official until approved by the Phillipsburg City Council at the next regular meeting.