

**CITY OF PHILLIPSBURG  
CITY COUNCIL MEETING  
June 19, 2018**

The Phillipsburg City Council met in special session on June 19, 2018, 6:00 P.M., at the Phillipsburg City Office, 945 Second Street. The agenda for the meeting is attached and made a part of these minutes.

- CALL TO ORDER** The meeting was called to order by Mayor Lance Munyon.
- ATTENDANCE** **PRESENT:** Council members Bret Miles; Lynette Voorhees; Michael Wisner; Terry McConnell; Pete Rogers; Mike James.
- ABSENT:** NONE.
- ALSO PRESENT:** Scott Sage, City Attorney; Kirby Ross, reporter Phillips County Review; Jesse Rhea, reporter KKAN/KQMA; Shawn Ellenberger; Rachel Martin; Dan Price; Angie Wells; Brenda Chanley; Brenda Chance, City Clerk.
- PLEDGE OF ALLIGIENCE** The Pledge of Allegiance to the United States was led by Mayor Munyon.
- MINUTES APPROVED** Moved by Rogers, seconded by Wisner, to approve the June 4, 2018 minutes. Voting Aye: ALL. Opposed: NONE.
- APPROPRIATION ORDINANCE #1055-06-18A** Moved by Miles, seconded by Voorhees, to approve an ordinance to pay the bills for the month of June. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this ordinance; the city clerk assigned it ordinance #1055-06-18A.
- SEN. ROBERTS** James reported he had talked with Senator Roberts staff today.
- LIME TEST** McConnell provided a lime sample test from a farmer interested in the lime from the waterplant. The trucking distance was too far for the farmer to proceed with using the lime.
- PROCUREMENT** Miles reported Munyon, James, & Miles recommend the city clerk's spending authority in the procurement policy be limited at \$2,500.
- INVESTMENTS** Miles reported Munyon, James, & Miles had met and when investments are renewed that a report be initialed by the Mayor and one of the Department of Finance & Insurance members. The Pooled Municipal Investment Board rate will be attached to the report. Discussion was held concerning the current certificate of deposits.
- VISA INVOICE** Miles reported Munyon, James, & Miles had met and the Visa bill will be initialed by the Mayor or his designee.

EVALUATIONS	It was the consensus of the Council to have the City Clerk's and Public Works Supervisor's evaluations completed at the 1 <sup>st</sup> meeting in January of each year.
KDHE LOAN ADMIN	Moved by Miles, seconded by McConnell, to authorize the Mayor to sign the agreement for administrative consulting services for the KDHE loan with Northwest Kansas Planning & Development. Voting Aye: Miles; McConnell; Wisner; Voorhees; Rogers. Opposed: James.
CREDIT CARD PROCESSING	Moved by Miles, seconded by James, to use the Information Network of Kansas (INK) as the credit card processing company. Voting Aye: ALL. Opposed: NONE.
SALES TAX	Miles reminded everyone the sales tax proposed for the August election will replace the 0.5% that will expire when the sewer bonds are retired. The total city sales tax will remain at the same rate.
LIBRARY BOARD APPT. A. KIRCHHOFF	Mayor Munyon recommended Alissa Kirchhoff be appointed to the Library Board to fill the unexpired term of Cam Thaden. Moved by James, seconded by Voorhees, to approve the Mayor's recommendation. Voting Aye: ALL. Opposed: NONE.
TOWN HALL MEETING 7/23	Mayor Munyon discussed the scheduling of a town hall meeting. It was decided to have the meeting on July 23 <sup>rd</sup> , 7 p.m., at the Huck Boyd Community Center.
JULY 4 <sup>TH</sup> FIREWORKS	Mayor Munyon reported the cost of renting the Fair Building would be \$50 for the small room, \$100 for the large room, and \$200 for the entire building. A survey will be done on My Phillips County Online to see if anyone who has PTSD or dogs that the shooting of fireworks bothers would be interested in having the Fair Building available to them as a place to get away from the July 4 <sup>th</sup> fireworks shooting in the city.
PICKLE BALL	A thank you from the Phillips County Encore Living Committee for the construction of the pickle ball court was reviewed.
CDBG SURVEY	Mayor Munyon reported an additional 234 persons are needed to qualify for the grant program. The Council agreed to assist with the door to door surveying.
CAPITAL IMPRV.	City Attorney Sage presented a draft ordinance for a capital improvement fund.
ORD. #1411 GOLF CART USE	City Attorney Sage presented an ordinance changing the requirements of the current golf cart regulations to include the requirement for turn signals, brake lights, & headlights on carts used after sunset. Moved by Miles, seconded by Rogers, to adopt an ordinance amending subsection (b) of Section 14-223 of Ordinance #1384 as originally written, which pertains to golf cart use regulations within the City of Phillipsburg, Kansas, and repealing said Subsection (b) of Section 14-223 of Ordinance 1384 as originally adopted. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this ordinance; the city clerk assigned it ordinance #1411.

- KDHE LOAN           Chance reported Driggs had submitted the document for the intended use plan. A public hearing is scheduled for July 17<sup>th</sup> concerning the KDHE Loan application. A draft application is in progress.
- KDOT 2020           Information concerning the Kansas Department of Transportation 2020 Transportation Alternatives program was provided to the Council
- LEAGUE              Information concerning the League of Kansas Municipalities base membership rate not changing for the upcoming year was provided to the Council.
- 366 STATE ST.      Steven Mongeau did not attend the Council meeting as scheduled. An e-mail to Brenda dated June 12<sup>th</sup> was read to the Council by Mayor Munyon. A copy of this e-mail is attached and made a part of these minutes. Discussion followed. Moved by James, seconded by Miles, to proceed forward with the demolition procedure. Voting Aye: ALL. Opposed: NONE. Sage will inform Mongeau’s attorney, Michael Baxter.
- EXECUTIVE  
SESSION            Moved by Miles, seconded by Rogers, the city council recess into executive session to discuss an individual employee’s performance pursuant to the non-elected personnel matter exception, K.S.A. 78-4319(b)(1) with the city council in attendance and the open meeting to resume in the city council chamber at 6:50 p.m. Voting Aye: ALL. Opposed: NONE.
- No action was taken during executive session.
- ADJOURN            Moved by Wisner, seconded by McConnell, to adjourn – time 6:53 p.m.

*Brenda L. Chance*  
\_\_\_\_\_  
Brenda L. Chance, City Clerk