

**CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
June 20, 2022**

The Phillipsburg City Council met in regular session on June 20, 2022, 6:00 P.M, at 945 2nd Street, Phillipsburg, KS.

CALL TO ORDER The meeting was called to order by Mayor Bret Miles.

ATTENDANCE **PRESENT:** Councilmembers Vickie Gibbs; Mike James; Terry McConnell; Pete Rogers; Tracy Sanson; Angie Wells.

ABSENT: NONE.

ALSO PRESENT: Chad Hamons; Griffin Hamons; Dawn Gabel; Shawn Ellenberger; Daryl Clark; Kirby Ross, Phillips County Review; S. Scott Sage, City Attorney; Rachel Martin; Tim Driggs, Director of Public Works; Tiffini Gross, City Clerk.

PLEDGE OF ALLEGIANCE The Pledge of Allegiance to the United States was led by Mayor Miles.

PUBLIC COMMENT There was no public comment.

OPTIONS Dawn Gabel with Options Domestic and Sexual Violence Services presented information about their services and the specific services provided in Phillips County last year. A local advocate comes to Phillipsburg twice a month to provide in person services. Moved by Gibbs, seconded by Sanson to give \$2,500 to Options. Voting Aye: ALL. Opposed: NONE.

Megan and Miles Krom arrived at meeting- time 6:02 p.m.
Tim Ellenberger arrived at meeting-time 6:08 p.m.
Dawn Gabel left meeting- time 6:09 p.m.

MINUTES APPROVED Moved by Wells, seconded by Sanson to approve the June 6, 2022 minutes as written. Voting Aye: ALL. Opposed: NONE.

APP ORD 1055-06-22A APPROVED Moved by Rogers, seconded by Wells to approve ordinance #1055-06-22A, to pay the bills for the month of June. Voting Aye: ALL. Opposed: NONE.

NEW FIREMAN APPROVED McConnell reported the Fire Department Board voted to approve Aaron Lenker as a volunteer fireman. Moved by Gibbs, seconded by Sanson to approve Lenker as a fireman. Voting Aye: ALL. Opposed: NONE.

150TH ANNIVERSARY Wells presented a 150th Anniversary Celebration flyer and gave an overview of vendors. She said they are looking for someone to run the football toss and the Nex-tech train. She asked for the city to participate in the parade. Miles said Driggs will work on that.

ARPA GRANT FUNDS APPROVED Mayor Miles reported the city received the second tranche of ARPA funds and reminded Council that last year it was decided to give employees premium pay half last year and half this year. Moved by James, seconded by Wells to give \$2,000 in ARPA funds again this year. Voting Aye: ALL. Opposed: NONE.

ARPA FUNDS FOR SINGLE AUDIT	Moved by James, seconded by McConnell to use ARPA funds for the \$9,000 fee for the single audit Mapes and Miller completed this year. Voting Aye: ALL. Opposed: NONE.
ARPA GRANT FORMS APPROVED	Gross presented Conflict of Interest forms for each councilmember to sign for the ARPA grant file. She also presented the Code of Conduct and an Internal Control Process policy. Moved by James, seconded by Rogers to authorize the mayor to sign the Code of Conduct. Voting Aye: ALL. Opposed: NONE. Moved by Rogers, seconded by Wells to authorize the mayor to sign the Internal Controls Process policy. Voting Aye: ALL. Opposed: NONE.
150 TH ANNIVERSARY	Gross stated the 150 th Anniversary Celebration will be on August 6 th from 10:00 a.m. to 2:00 p.m. on the square. The committee has been working on organizing activities. There will be expenses such as advertising, prizes, and music. Moved by Rogers, seconded by Sanson to donate \$2,000 out of the ARPA fund to the Chamber for expenses. Voting Aye: ALL. Opposed: NONE.
OPEN RECORDS REQUEST FEES	Gross recommended that a resolution be created citing open records request fees. James requested Gross have a resolution drafted for council to review.
MAY REPORTS	Gross presented the May's Financial Reports and Municipal Court Report.
SAFETY TRAININGS	Driggs said staff participated in safety trainings today.
KAA CONFERENCE	Driggs attended the KAA conference and was able to talk to FAA Representative, Jason Knipp and KDOT representative, Bob Brock about existing and upcoming airport projects. He said it is promising that the Hwy 183 power pole project may be funded.
CONFINED SPACE TRAINING	Driggs said he is working to set up a confined space & competent person training for late summer.
PUBLIC WORKS CREWS ACTIVITIES	Driggs reported public works crews have been mowing, working on cemetery, patching streets, repairing lift station, preparing well field for pigging, and working on flushing hydrants. Discussion was held about pigging.
SEWER PLANT	Driggs said the sewer plant's new grinder and auger installation is 95% complete.
WELL WATER RIGHTS	Driggs corrected his statement from last meeting that water rights would be moved from well 35 to 34 when it should be from well 34 to well 33 instead.
INCREASE IN PRICES	Driggs explained the higher costs in everything has led to more frequent maintenance to try and hold off on needed replacements of equipment. He also explained that the fuel contract has saved the city a lot this year, but once that runs out, fuel prices will dramatically increase for the city. He said lime, CO2, polymer have also had dramatic price increases. He said the city will need to keep that in mind as we prepare for next year's budget.
MEMORANDUM OF UNDERSTANDING	Driggs said he received a memorandum of understanding from Phillips County Health Systems for use of the Armory or Community Building in time of crisis.

MEMORANDUM OF UNDERSTANDING CONT.

Moved by James, seconded by Sanson to approve the mayor to sign the memorandum of understanding. Voting Aye: ALL. Opposed: NONE.

RECORDS REQUEST

Driggs stated the records request is complete.

AIRPORT BOARD

Driggs said a new airport advisory board member was installed at the last meeting and the other one installed today.

PLANNING COMMISSION

Planning Commission will meet July 20th at 5:30 p.m.

MOSQUITO SPRAYING

Driggs said the town was sprayed for mosquitos this last weekend. He said there will be better communication before spraying in the future. He said they intend to spray again on Wednesday. Discussion was held on the concerns about spraying and about mosquitos.

APPRECIATION

Wells thanked James Elson and Driggs for hanging the banners downtown.

EXECUTIVE SESSSION

Moved by James, seconded by McConnell for the City Council to recess into executive session for preliminary discussions relating to the acquisition of real property exception, K.S.A. 75-413 (b)(6) with the council, mayor, Driggs, Gross, and Sage in attendance and the open meeting to resume in the city council chamber at 6:48 p.m. Voting Aye: ALL. Opposed: NONE.

Martin, Ellenbergers, Clark, Ross, Kroms, Hamons and Pete Rogers left the meeting- time 6:37 p.m.

Rogers, Ellenbergers and Martin returned to the meeting.

Mayor Miles called the regular meeting back to order- time 6:48 p.m.

ADJOURN

Moved by Gibbs, seconded by McConnell to adjourn- time 6:48 p.m. Voting Aye: ALL. Opposed: NONE.



Tiffini Gross, City Clerk

Please visit www.cityofphillipsburg.com to view a full video recording of the meeting afterwards.