

**CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
July 5, 2022**

The Phillipsburg City Council met in regular session on July 5, 2022, 6:00 P.M, at 945 2nd Street, Phillipsburg, KS.

CALL TO ORDER	The meeting was called to order by Mayor Bret Miles.
ATTENDANCE	PRESENT: Councilmembers Vickie Gibbs; Mike James; Pete Rogers; Tracy Sanson; Angie Wells. ABSENT: Terry McConnell. ALSO PRESENT: Ron Jansonius; Lauren Weinert; Kimberly Bui; Alissa Kirchhoff; Tim & Shawn Ellenberger; Daryl Clark; Kirby Ross, Phillips County Review; S. Scott Sage, City Attorney; Rachel Martin; Tim Driggs, Director of Public Works; Tiffini Gross, City Clerk.
PLEDGE OF ALLEGIANCE	The Pledge of Allegiance to the United States was led by Mayor Miles. Alissa Kirchhoff, Library Board Chairman and Kimberly Bui, Library Director presented the 2023 library budget to the Council. Kirchhoff & Bui left- time 6:02 p.m.
MINUTES APPROVED	Moved by Rogers, seconded by James to approve the June 20, 2022 minutes as written. Voting Aye: ALL. Opposed: NONE. Moved by James, seconded by Sanson to approve the June 24, 2022 minutes as written. Voting Aye: ALL. Opposed: NONE.
APP ORD 1055-06-22B APPROVED	Moved by James, seconded by Rogers to approve ordinance #1055-06-22B, to pay the bills for the month of June. Voting Aye: ALL. Opposed: NONE.
PARK WATER FOUNTAINS	Gibbs reported the water fountains at the city park were not working. Driggs will look into it.
FIRE HYDRANT CAGE	James reported the guard around a fire hydrant near the railroad was damaged.
FIREWORKS CLEANUP	James asked the public to cleanup the trash in the streets from the fireworks.
ORDINANCE #1444 RECORD REQUEST FEES ADOPTED	Sanson reported the Law Committee reviewed Ordinance 1384 from 2010 and agreed to increase Municipal Court costs from \$76 to \$108 which is the same as the Phillips County District Court. Moved by James, seconded by Wells to pass Ordinance #1444. Voting Aye: ALL. Opposed: NONE.
OPIOID SETTLEMENT FUNDS	Sanson reported the Law Committee agreed to use the first of the Opioid Settlement funds received in the amount of \$594.71 to purchase Narcan kits for city staff to have on hand.
AIRPORT DBE HEARING	Mayor Miles called to order the DBE hearing- time 6:10 p.m. Driggs presented the Phillipsburg Municipal Airport Disadvantaged Business Enterprise (DBE)

AIRPORT DBE HEARING CONT.	Policy Statement and overview of goals that is required to be established every three years. He said the goal is 2.25% and recommended leaving a public comment period open for a couple of weeks and then take into consideration the comments at the next meeting. There was no public comment on the DBE hearing.
CROSSWALK REPLACEMENT	Mayor reported crews started working on the crosswalk by Witmer Drug. Driggs said there were not enough bricks to fix it, so concrete will be used and projects it will be done by end of week. Mayor Miles closed the hearing and resumed regular meeting-time 6:12 p.m.
PUBLIC WORKS CREWS ACTIVITIES	Crews have been working on 3 rd Street and F Street concrete, running dual trash trucks today, mowing and spraying cacti at the cemetery, patching, fixing a leak at 4 th and Nebraska, addressing the sewer backup at 104 2 nd Street. He said a fire hydrant cage was hit. Driggs said mosquitoes were sprayed last Wednesday and he is not sure when the next one will be.
WATER RIGHTS TRANSFER APPROVED	Driggs said he received notification from Department of Water Resources that the transfer of water rights has been approved.
DANGEROUS STRUCTURES	Driggs said he should have dangerous structure paperwork for properties at the South Village Estates ready for the next meeting.
COMMITTEES TO MEET	Driggs said the Street, Solid Waste, Water, and Finance Committees plan to meet on next Friday and the Parks Committee on Thursday.
ROAD CLOSURE REQUEST	Driggs reported Oz Brewing requested to close a portion of G Street from 8:00 a.m.-10:00 p.m. on Aug 6 th . James recommended the Street Committee discuss the issue.
PLANNING COMMISSION	Driggs said the Planning Commission plans to meet on July 20 th for a public hearing for a change in zoning and conversation and hopefully action take forth on the request for chickens in town.
DUCK RACES	Wells reminded the public that the Duck Races will be held on July 20 th and to contact her to purchase ducks.
SALES TAX	Gross reported year-to-date sales tax is \$76,000 more than this time last year.
RECORD REQUEST FEE RESOLUTION	Gross presented the following resolution: RESOLUTION ADOPTING OPEN RECORDS REQUEST FEES FOR THE CITY OF PHILLIPSBURG, KANSAS. WHEREAS , the Code of the City of Phillipsburg, Kansas adopted on November 18, 2013, states the fees for open records requests shall be set by resolution or policy of the Governing Body; WHEREAS , the Phillipsburg City Council deems it advisable to set fees for open records requests;

RECORD REQUEST FEE
RESOLUTION CONT.

**NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING
BODY OF THE CITY OF PHILLIPSBURG, KANSAS BE AS
FOLLOWS:**

Section 1: The following will be the fees for open records requests:

Clerical or Administrative staff retrieval time by quarter hour
increments: At hourly cost of salary plus benefits

Postage: At cost

CD/DVD/Flash Drive: \$10.00

Copies- Black & White: \$0.25 per page

Copies- Color: \$1.00 per page

Fax- \$1.00 per page

Section 2: A minimum fee of \$50.00 shall be required in advance to
processing request. Remaining fees shall be paid prior to the release of
records.

Section 3: This Resolution shall be in full force and effect July 6, 2022.

Moved by James, seconded by Gibbs to adopt Resolution #310 with the
correction of CD/DVD/Flash Drive fees to be at cost. Voting Aye: ALL.
Opposed: NONE.

REPORT

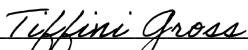
Gross presented the investment report.

PUBLIC COMMENT

There was no public comment.

ADJOURN

Moved by Gibbs, seconded by Sanson to adjourn- time 6:21 p.m. Voting Aye:
ALL. Opposed: NONE.



Tiffini Gross, City Clerk

Please visit www.cityofphillipsburg.com to view a full video recording of the meeting
afterwards.