

**CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
July 6, 2021**

The Phillipsburg City Council met in regular session on July 6, 2021, 6:00 P.M, at the Phillipsburg City Office, 945 Second Street.

CALL TO ORDER	The meeting was called to order by Mayor Bret Miles.
ATTENDANCE	PRESENT: Councilmembers Terry McConnell; Vickie Gibbs; Mike James; Pete Rogers; Tracy Sanson; Angie Wells. ABSENT: NONE. ALSO PRESENT: Shawn Ellenberger; S. Scott Sage, City Attorney; Rachel Martin, My Phillips County Online; Tim Driggs, Director of Public Works; Tiffini Gross, City Clerk.
PLEDGE OF ALLEGIANCE	The Pledge of Allegiance to the United States was led by Mayor Miles.
MINUTES APPROVED	Moved by Rogers, seconded by McConnell to approve the June 21, 2021 minutes as written. Voting Aye: ALL. Opposed: NONE.
APPROPRIATION ORD 1055-06-21B	Moved by Rogers, seconded by Wells to approve ordinance #1055-06-21B, to pay the bills for the month of June. Voting Aye: ALL. Opposed: NONE.
FIREWORKS	Gibbs commented on the lack of fireworks complaints, council agreed that this year was uneventful and the holiday went very well.
PHOTO CONTEST WINNERS	Sanson congratulated the winners of the City's website redesign photo contest. First prize awarded to Max Werner, given a \$250 gift card; Tami Sauer winning second prize and a \$150 gift card to local businesses.
PLANNING COMMISSION CODE ENFORCEMENT	The Planning Commission intends to begin more strict code enforcement. It was the consensus of the council to announce this initiative on the city website and on utility bills. City codes are available on the city website and at the city office.
150 TH ANNIVERSARY	Wells announced that the CVB has agreed to donate \$500 to the city of Logan for their 150 th anniversary celebration and the same for Phillipsburg's. Discussion was held on plans for the 150 th anniversary celebration.
LIMBS	Wells remarked on a number of tree limbs on the street curbs after the two-day limb clean up weeks ago. The city's limb clean-up process is finished and residents need to take care of remaining limbs themselves.
PREPARING FOR EVENTS	Wells encouraged businesses to prepare for the upcoming community events, such as the Rodeo Parade on August 7 th at 2:00 p.m.

COMMITTEES	The Water and Sewer Utility Committee met and discussed improvements to the water plant. Park Committee will continue work on a grant for bathrooms & other improvements.
SPEED RADAR SIGN	Council agreed to install the speed radar sign on State Street now, then return it to Seventh Street during the school year.
LAW ENFORCEMENT CONTRACT DRAFT	Sage presented the first draft of the Law Enforcement Contract for Council's review.
LIBRARY MOU	It was the consensus of the Council to have Mayor Miles sign the Memorandum of Understanding with the Library as written.
PUBLIC WORKS PROJECTS	<p>Driggs reported on the following public works projects:</p> <ul style="list-style-type: none"> Water line project - nearly complete, only need to fill and disinfect. Summer mowing. Airport access road project- All old asphalt has been removed, sub-grade-prep has begun, will start concrete pouring next week. Quanz reservoir – storage tank to be delivered this week. Pump house, building and underground plumbing is installed. Most grading and dirt work is complete. Equipment warranty periods begin the first date of operation.
AIRPORT UPDATE	Driggs will meet with county commissioners this week to obtain a written consent of moving forward with the airport extension project and possible solutions for Sante Fe Road. With the incomplete environmental assessment, many details will not be discussed.
MORRIS PACKAGING	Meetings will be set up within the next couple weeks with Morris Packaging.
PLANNING COMMISSION APPOINTMENT	Moved by Gibbs, seconded by McConnell to appoint David Hindman to the Planning Commission. Voting Aye: ALL. Opposed: NONE.
RESOLUTION #294	Driggs presented the following resolution:

Resolution #294

Adopting the North-Northwest Kansas (Region B) Multi-Hazard, Multi- Jurisdictional Hazard Mitigation Plan

Whereas, the City of Phillipsburg recognizes the threat that natural hazards pose to people and property within our community; and

Whereas, undertaking hazard mitigation actions will reduce the potential for harm to people and property from future hazard occurrences; and

Whereas, the U.S. Congress passed the Disaster Mitigation Act of 2000 (“Disaster Mitigation Act”) emphasizing the need for pre-disaster mitigation of potential hazards;

Whereas, the Disaster Mitigation Act made available hazard mitigation grants to state and local governments; and

RESOLUTION #294
CONT.

Whereas, an adopted Multi-Hazard Mitigation Plan is required as a condition of future funding for mitigation projects under multiple Federal Emergency Management Agency (FEMA) pre- and post-disaster mitigation grant programs; and

Whereas, the City of Phillipsburg fully participated in the FEMA prescribed mitigation planning process to prepare this Multi-Hazard Mitigation Plan; and

Whereas, the Kansas Division of Emergency Management and FEMA Region VII officials have reviewed the North-Northwest Kansas (Region B) Multi-Hazard, Multi-Jurisdictional Hazard Mitigation Plan, and approved it contingent upon this official adoption of the participating governing body; and

Whereas, the City of Phillipsburg desires to comply with the requirements of the Disaster Mitigation Act and to augment its emergency planning efforts by formally adopting the North-Northwest Kansas (Region B) Multi-Hazard, Multi-Jurisdictional Hazard Mitigation Plan; and

Whereas, adoption by the governing body for the City of Phillipsburg demonstrates the jurisdictions' commitment to fulfilling the mitigation goals and objectives outlined in this plan, and

Whereas, adoption of this legitimizes the plan and authorizes responsible agencies to carry out their responsibilities under the plan.

Now, therefore, be it resolved, that the City of Phillipsburg adopts the North-Northwest Kansas (Region B) Multi-Hazard, Multi-Jurisdictional Hazard Mitigation Plan as an official plan; and

Be it further resolved, the City of Phillipsburg will submit this Adoption Resolution to the Kansas Division of Emergency Management and FEMA Region VII officials to enable the plan's final approval.

Moved by James, seconded by McConnell to approve Resolution #294; Hazardous Mitigation Plan. Voting Aye: ALL. Opposed: NONE.

ZONNING CHANGE

Moved by James, seconded by Sanson to pass an ordinance to change the zoning of the property located at Lot 4 & 5 and the north ten feet of Lot 6, Block 7, Bissell second addition from zone R-2 to C-2, to accommodate the installation of a new business. Voting Aye: ALL. Opposed: NONE.

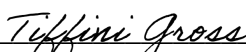
UV REPLACEMENT

Moved by Rogers, seconded by McConnell to move forward with the budgeted replacement of the waste water plant UV disinfectant system for approximately \$140,000.00. Voting Aye: ALL. Opposed: NONE.

WATER PLANT
MAINTENANCE

Moved by McConnell, seconded by Wells to accept the bid as presented by Driggs for \$207,000 for blasting and repainting water plant equipment, the re-carbonation tank, \$57,000; aeration tower, \$107,000; and cone, \$40,000 to be paid out of the water distribution fund. Voting Aye: ALL. Opposed: NONE.

MOWER PURCHASE	Driggs reported a mower was selected by the Parks Committee and purchased from Farm Implement Supply in Plainville, KS for \$9,760.00 which was 29% less than local vendors and available immediately.
RADAR SIGN	Driggs said the speed radar sign has been repaired and will be installed this week.
FINANCIAL SOFTWARE CONVERSION	City Clerk Gross announced that the City Office financial software conversion is complete, including Accounts Payable, Cash Receipts, Payroll, and General Ledger. Next to implement will be Cemetery and Court programs.
AMERICAN RESCUE PLAN ACT	Moved by James, seconded by Sanson to have the mayor sign the Compliance with Civil Rights Agreement and Awards Terms & Conditions and for the City Clerk to request the American Rescue Plan Act funds. The city is estimated to receive approximately \$370,922 in two annual installments. Voting Aye: ALL. Opposed: NONE.
REVENUE NEUTRAL RATE	The city must notify the County Clerk by July 20 th if the 2023 budget will exceed the RNR rate. Mapes and Miller, LLP will work with Clerk Gross on the amount before the next council meeting.
KPERS AUDIT	Clerk Gross reported Kansas Public Employee Retirement System conducted an audit of the City's KPERS accounts from the period of January 1, 2018 through December 31, 2020. The audit resulted in no significant issues, the city was found to be in compliance with all rules and policies, with adequate procedures and controls.
FINANCIAL REPORTS	Gross presented June's Municipal Court report and Investment Report.
EXECUTIVE SESSION	Moved by Rogers, seconded by Gibbs for the City Council to recess into executive session for consultation with the attorney for City Council or City for information deemed privileged in the attorney-client relationship, K.S.A. 75-4319 (b)(2) with Council, Mayor, Driggs, Gross, and Sage in attendance and the open meeting to resume in the City Council chamber at 6:50 p.m. Voting Aye: ALL. Opposed: NONE.
LAW ENFORCEMENT CONTRACT	Moved by Rogers, seconded by McConnell to forward the 2022 Law Enforcement contract as revised for \$306,124.08 to the Phillips County Commissioners and Sheriff's Department for their review and approval. Voting Aye: ALL. Opposed: NONE.
DUCK RACES	Wells announced the Aquatic Center will host Duck Races on July 21 st . Hot dogs will be provided. Everyone is invited.
ADJOURN	Moved by Gibbs, seconded by McConnell to adjourn- time 6:54 p.m. Voting Aye: ALL. Opposed: NONE.



 Tiffini Gross, City Clerk