

**CITY OF PHILLIPSBURG  
CITY COUNCIL MEETING  
July 17, 2018**

The Phillipsburg City Council met in special session on July 17, 2018, 6:00 P.M., at the Phillipsburg City Office, 945 Second Street. The agenda for the meeting is attached and made a part of these minutes.

**CALL TO ORDER** In the absence of the Mayor, the meeting was called to order by Council President Mike James.

**ATTENDANCE** **PRESENT:** Council members Bret Miles; Lynette Voorhees; Terry McConnell; Pete Rogers; Michael Wisner; Mike James.

**ABSENT:** Mayor Lance Munyon.

**ALSO PRESENT:** Tim Driggs, Public Works Supervisor; Scott Sage, City Attorney; Jesse Rhea, reporter KKAN/KQMA; Tim & Shawn Ellenberger; Rachel Martin; Denis Miller; Steve Hansen; Brenda Chance, City Clerk.

**PLEDGE OF ALLIGIANCE** The Pledge of Allegiance to the United States was led by Council President James.

Kirby Ross, reporter Phillips County Review, arrived at 6:02 p.m.

**2017 AUDIT ACCEPTED** Denis Miller, Mapes & Miller LLP, reviewed the 2017 audit report with the City Council. Moved by Miles, seconded by Wisner, to accept the 2017 audit report. Voting Aye: ALL. Opposed: NONE.

Miller reviewed the annual management letter with the City Council.

Miller left the meeting at 6:21 p.m.

**KDHE LOAN PUBLIC HEARING** The public hearing for the Kansas Department of Health & Environment loan application was held. Steve Hansen, representing Northwest Kansas Planning & Development Commission, reviewed the application for the loan to replace Quanz Reservoir. The loan amount is for \$920,375.00. Water rates would need to increase approximately \$1.96 per month if the CDBG grant is received and approximately \$4.00 per month if no grant is received. No comments were received from the public.

**RESOLUTION** The following resolution was introduced:

**KDHE LOAN APPLICATION**

WHEREAS, the City of Phillipsburg, Kansas (the "City") is a duly incorporated city of the Second Class organized under the laws of the state of Kansas (the "State") which operates a public water supply and distribution system (the "System"); and

WHEREAS, the City Council (the "Governing Body") of the City has heretofore determined in to be the best needs of the customers of the System to undertake certain modifications and improvements (the "Project") to the System; and

WHEREAS, the pursuant to K.S.A. 65-163c seq. (the “Act”), the Kansas Department of Health and Environment (“KDHE”) administers the Kansas Public Water Supply Loan Fund (the “Fund”) from which loans are made to certain qualified Municipalities (as said term is defined in the Act) to finance modification and improvements to public water supply systems; and

WHEREAS, the City has heretofore made an application to KDHE for a loan in an amount not to exceed \$922,675.94 (The “Loan”) to finance the Project; and

WHEREAS, the Governing Body has conducted a public hearing this date on the advisability of proceeding with the completion of the application for the Loan and desires to authorize the appropriate officials of the City to accomplish the completion process.

BE IT RSOLVED BY THE GOVERNING BODY OF PHILLIPSBURG, KANSAS, AS FOLLOWS:

Section 1. Loan Application. The Mayor and City Clerk of the City are hereby authorized to cause to be prepared and to execute a Loan Application, including all attachments thereto (jointly, the “Application”); in substantially the form presented to the Governing Body this date, in order to provide financing for the Project. The Application shall be forwarded to KDHE as soon as possible.

Section 2. Further Proceedings. The Mayor, City Clerk and the other officers and representatives of the City are hereby authorized and directed to take such other action as may be necessary to complete the Application and to coordinate processing of the loan agreement for the Loan (the “Loan Agreement”); provided that the authorization to execute the Loan Agreement shall be subject to further resolution of the Governing Body.

Section 3. Further Authority. This Resolution shall be in full force and effect from and after its adoption.

Moved by Rogers, seconded by McConnell, to adopt the resolution and authorize the Mayor to sign the resolution. Voting Aye: ALL. Opposed: The City Clerk assigned it Resolution #264.

Hansen left the meeting at 6:26 p.m.

MINUTES  
APPROVED

Moved by Voorhees, seconded by McConnell, to approve the July 3, 2018 minutes. Voting Aye: ALL. Opposed: NONE.

APPROPRIATION  
ORDINANCE  
#1055-07-18A

Moved by Rogers, seconded by Miles, to approve an ordinance to pay the bills for the month of July. Voting Aye: ALL. Opposed: NONE. Statutory majority having voted for this ordinance; the City Clerk assigned it ordinance #1055-07-18A.

PLANNING

James reported the July 18<sup>th</sup> Planning Commission meeting has been cancelled.

CDBG SURVEY

Councilmembers will meet at the city office July 18 at 5:30 p.m. to collect additional CDBG surveys. An additional 32 persons are needed to complete the survey.

TOWN HALL MEETING A city town hall meeting will be held Monday, July 23<sup>rd</sup>, 7:00 p.m., at the Huck Boyd Center to provide information concerning the sales tax election and city projects. Driggs will meet with department chairs concerning the presentation.

ARMORY Voorhees reported the following rental fees for the armory had been waived: 6/10/18 for the American Legion; 7/14/18 for the Glow Run.

AIRPORT Voorhees reported the airport fuel system will be getting a repair at an estimated cost of \$2,000 - \$3,000 to correct communication errors. If this does not solve the problem, Westhusing's will not charge for the repairs.

AQUATIC CENTER Changing tables have been added in the restrooms. Free swim passes were provided to all ball tournament participants.

SALES TAX A mailing will be done to provide information concerning the sales tax election.

FAA Driggs will have the airport taxiway contract at the next meeting.

PUBLIC WORKS Driggs reported on activities of the public works department.

FEMA Senators Roberts and Moran have inquiries into FEMA concerning the City's water project and mitigation funding.

CODE ENFORCE Driggs updated the Council concerning yards needing to be mowed. He also reported the building at 366 State Street is now under contract to be sold.

MOWERS Driggs said the Kountry Klipper mowers had 657 hours and 1,200 hours on them. He is waiting for an additional mower bid.

EQUIPMENT Driggs will be reviewing bids for a Bobcat and mini-excavator.

MOVIE NIGHT It was the consensus of the Council to allow the Aquatic Center staff can have a movie night for high school students on August 10<sup>th</sup> from 10 p.m. to 1 a.m. at the Aquatic Center. The movie fee will be \$250 and there will be a charge for those attending.

ADJOURN Moved by Wisner, seconded by McConnell, to adjourn – time 6:48 p.m.

*Brenda L. Chance*  
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Brenda L. Chance, City Clerk