

**CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
July 19, 2021**

The Phillipsburg City Council met in regular session on July 19, 2021, 6:00 P.M, at the Phillipsburg City Office, 945 Second Street.

- CALL TO ORDER** The meeting was called to order by Mayor Bret Miles.
- ATTENDANCE** **PRESENT:** Councilmembers Terry McConnell; Vickie Gibbs; Mike James; Pete Rogers; Tracy Sanson; Angie Wells.
- ABSENT:** NONE.
- ALSO PRESENT:** Shawn Ellenberger; Justin Chestnut; S. Scott Sage, City Attorney; Rachel Martin, My Phillips County Online; Kirby Ross, Phillips County Review; Tim Driggs, Director of Public Works; Tiffini Gross, City Clerk.
- PLEDGE OF ALLEGIANCE** The Pledge of Allegiance to the United States was led by Mayor Miles.
- NOXIOUS WEEDS** Justin Chestnut, Phillips County Noxious Weeds Officer, asked that the city enforce state bindweed laws. Sage and Driggs will research logistics of code enforcement for bindweed control.
- Chestnut left the meeting at 6:04 p.m.
- MINUTES APPROVED** Moved by McConnell, seconded by Sanson to approve the July 6, 2021 minutes as written. Voting Aye: ALL. Opposed: NONE.
- APPROPRIATION ORD 1055-07-21A** Gross pointed out a change in distribution for the payment to APAC to \$101,48.00 out of 41-00-2010 and \$97,502.23 out of 48-00-2010. Moved by James, seconded by McConnell to approve ordinance #1055-07-21A, to pay the bills for the month of July. Voting Aye: ALL. Opposed: NONE.
- MOSQUITO SPRAYING** Gibbs complimented the mosquito spraying, saying it is good to enjoy the outdoors.
- REVENUE NEUTRAL RATE** Moved by James, seconded by Wells to approve the mayor to sign the letter of intent to exceed the Revenue Neutral Rate for the County Clerk. Voting Aye: ALL. Opposed: NONE.
- COVID** Rogers reported three COVID cases were presented near the end of last week. More details will be given in the press release when appropriate.
- FIRE DEPARTMENT EQUIPMENT** McConnell asked if the Fire Department could use the Phillipsburg Aquatic Center to test out their new water rescue equipment before the pool is drained. Driggs will set a date.
- MURAL HANGING** Wells thanked the city for their help in hanging murals on State Street.

CODE ENFORCEMENT	Wells asked that residents read the city code and address issues accordingly.
RODEO HAY BALE	Wells thanked the office staff for decorating the city's rodeo hay bale.
DUCK RACE	Wells reminded everyone of the Duck Race at the Aquatic Center on Wednesday, July 21 at 7:00p.m.
FLY KANSAS	Wells extended invitation to the Airport Board and to the public to attend Fly Kansas on September 24 th .
FINANCE COMMITTEE	Mayor Miles reported that the Finance Committee met with Denis Miller of Mapes and Miller, LLP to begin work on the 2022 budget as well as the RNR.
AIRPORT CONFERENCE	Driggs shared that he will attend an Airport Conference August 26-27 th in Kansas City.
2021 IBC TRAINING	Driggs plans to attend the International Building Codes Training July 26-27 th .
PUBLIC WORKS PROJECTS	Driggs reported on the following public works projects: Mowing, including residential code violation mowing. Discussion was held about charge-out rates for mowing residential properties. Water line project - nearly complete, three services still to hook in.
AIRPORT UPDATE	Airport access road project - curb and gutter are poured for parking area. Thickened edge poured along building. 85% of dirt work is complete. Quanz reservoir project - The amendment to the loan agreement is pending. The first loan payment, originally scheduled for August 2021 has been rescheduled for February of 2022. A revised loan schedule will be included with the amended loan agreement. Quanz reservoir construction – tank footings are installed. Erection crew will begin work Wednesday to install tank.
AIRPORT BOARD APPOINTMENT	Moved by McConnell, seconded by Wells to appoint Kassy DeWitt to the Airport Board. Voting Aye: ALL. Opposed: NONE. The current board members are Jeff Anderson, Roger VanLoenen, Tim Hammond, Kevin Morgan.
AIRPORT EXTENSION PROJECT	Driggs said a public hearing is tentatively set for August 16 th at the beginning of the council meeting to discuss the environmental process of the airport extension project.
COMMUNITY DEVELOPMENT BLOCK GRANT	Driggs said the CDBG-CV Grant is complete. A public hearing will be held August 2 nd to close the project.
PLANNING COMMISSION	Driggs said the Planning Commission is to meet July 20 th at 5:30 p.m.
AQUATIC CENTER	Driggs announced the Aquatic Center is to host the duck race Wednesday at 7:00p.m. following with the annual Aquatic Center staff party, at 8:00p.m. It was the consensus of the Council for August 15 th to be the outdoor pool's last day of operation for the season. The Fire Department was extended welcome to use the pool for the water rescue training on August 16 th .

TREE MAINTENANCE Solida and Son's Tree Service has begun the city's annual tree maintenance. Solida's will also begin the scheduled removal of trees on State Street, in front of the middle school and old stadium in order to replace water lines with the Phase II State Street project.

RADAR SIGN Driggs said a piece of the radar sign was missing, crews will install sign once piece arrives.

DANGEROUS STRUCTURES Moved by Gibbs, seconded by McConnell to have City Attorney Sage draft resolutions to hold unsafe or dangerous structure hearings on three structures. Voting Aye: ALL. Opposed: NONE. Driggs encouraged residents to fill out complaint forms to help the city address other potentially dangerous structures.

FINANCIAL REPORTS City Clerk Gross presented financial reports created with the new software. Gross explained the new layout, showing annual comparisons and budget percentages.

EXECUTIVE SESSION Moved by Rogers, seconded by James to recess into executive session to discuss and individual employee's performance pursuant to the non-elected personnel matter exception KSA 75-4319(b)(1) with the council, Mayor and Driggs in attendance and for the open meeting to resume in the city council chamber at 6:45 p.m

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ADJOURN Moved by Gibbs, seconded by McConnell to adjourn- time 6:55 p.m. Voting Aye: ALL. Opposed: NONE.



Tiffini Gross, City Clerk

Please visit www.cityofphillipsburg.com to view a full video recording of the meeting afterwards.