

CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
July 20, 2020

The Phillipsburg City Council met in regular session on July 20, 2020, 6:00 P.M., at the Phillipsburg City Office, 945 Second Street.

- CALL TO ORDER** The meeting was called to order by Mayor Lance R. Munyon.
- ATTENDANCE** **PRESENT:** Councilmembers Terry McConnell; Bret Miles; Vickie Gibbs; Mike James; Tracy Sanson.
- ABSENT:** Pete Rogers.
- ALSO PRESENT:** Alissa Kirchhoff; Kelly Grismore; Larry Kleeman, Ranson Financial Group LLC; Shawn Ellenberger; S. Scott Sage, City Attorney; Rachel Martin, My Phillips County Online; Kirby Ross, Phillips County Review; Tim Driggs, Director of Public Works; Tiffini Gross, City Clerk.
- PLEDGE OF ALLEGIANCE** The Pledge of Allegiance to the United States was led by Mayor Munyon.
- LIBRARY BOARD** Alissa Kirchhoff, Library Board, stated two of the current board members do not live within city limits which is against Kansas state statutes. She presented a charter resolution recently passed by the Library Board. Moved by James, seconded by McConnell to draft a home rule charter ordinance allowing two board members to reside outside of city limits and within USD #325. Voting Aye: ALL. Opposed: NONE.
- Grismore and Kirchhoff left meeting- time 6:04 p.m.
- PUBLIC COMMENT** There was no public comment.
- MINUTES APPROVED** Moved by Miles, seconded by Sanson to approve the July 6, 2020 minutes as written. Voting Aye: ALL. Opposed: NONE.
- APPROPRIATION ORD #1055-07-20A** Moved by Miles, seconded by McConnell to approve ordinance #1055-07-20A, to pay the bills for the month of July. Voting Aye: ALL. Opposed: NONE.
- 2020 CENSUS** James provided an update on 2020 Census. 67% of Phillipsburg residents have completed surveys.
- PERSONNEL POLICY AMENDMENT** Moved by Miles, seconded by Sanson to change, effective tomorrow E-4 (d) of the Holiday Pay section of the Personnel Policy Guidelines to read: “Those full-time employees working on a continuous shift bases shall be compensated double time for the number of hours regularly scheduled to work on the declared holiday. Employees who are scheduled to be off on a holiday will be compensated eight hours of pay at the regular rate of pay.” Voting Aye: ALL. Opposed: NONE.

ORDINANCE #1426 FIREWORKS APPROVED	City Attorney Sage presented a proposed ordinance amending section 7-407 (b) of Ordinance #1390 and adopting new section 7-407 (c) entitled “Special Use Event Permit” which pertains to discharge of fireworks with the City of Phillipsburg, Kansas, on private property. Mayor Munyon read section 7-407 (b) & (c) for the live viewers. Moved by Miles, seconded by Gibbs to adopt Ordinance #1426. Voting Aye: ALL. Opposed: NONE.
SEWER BACK UP	Driggs reported a sewer back up at 455 S. 5 th Street and information for the incident was turned into insurance.
APAC CONTRACT FOR AIRPORT ACCESS ROAD PROJECT APPROVED	Driggs asked to move forward with a contract with APAC for the airport access road project that has been approved for 100 percent funding in the amount of \$397,816 by FAA. Moved by McConnell, seconded by Sanson to authorize the mayor to sign the contract. Voting Aye: ALL. Opposed: NONE.
SEWER EXTENSION PROJECT FOR WEST OF EVERGREEN	Driggs introduced information on a \$10,000 contract for design services for a sanitary sewer extension project west of evergreen drive. The total project would cost \$130,000 and allow six homes access to sewer services. Driggs has received confirmation from two homes that want to participate in the project. It was the consensus of the Council to put the contract on hold. Driggs will send a letter requesting a response from the other residents. James said he would personally deliver the letters to the residents and discuss the project.
LIME	Driggs reported he has submitted a lime sample to APAC, who is interested in our lime since they incorporate ag lime as binding material.
STREET SEALING COMPLETE	Driggs reported the street sealing is complete. Driggs said he was disappointed in the local traffic that did not follow street closed signs.
	Galen Wickham arrived- time 6:23 p.m.
AQUATIC CENTER	Discussion was held on aquatic center staffing availability. Driggs recommended keeping the pool open if the start of school is postponed.
SANITIZER MACHINES	Driggs said hand sanitizer stands, machines, and gel have been ordered are going to be implemented.
NEW SIGNS	Driggs reported the new street shop and campground signs are installed.
TRANSPORTATION GRANT TO BE SUBMITTED	Driggs reported the deadline is July 31 st for a transportation grant to update sidewalks on 2 nd Street from State to Nebraska, from Nebraska to 7 th Street, and then 7 th Street from State to the high school for a cost to the city of approximately \$125,000 (out of a total project cost of \$526,000) plus the possibility of other costs such as tree removal. It would be approximately 10,000 linear feet of sidewalk and approximately 32 ramps. Moved by Miles, seconded by McConnell to submit application for the transportation grant. Voting Aye: ALL. Opposed: NONE.
CARES GRANT APPLICATIONS	Driggs stated he has prepared the following five CARES grant applications for equipment: \$45,000 dump truck, \$50,000 tractor for the airport, \$60,000 loader, \$20,000 crane, and \$135,000 for a sewer project to install 750 feet of sewer line.

CARES GRANT
APPLICATIONS CONT.

Moved by James, seconded by Gibbs to authorize the mayor to sign all of the applications. Voting Aye: ALL. Opposed: NONE.

CEAN UP COMMUNITY
FOR FAIR & RODEO

Driggs will put out information to the community encouraging residents to take extra time cleaning up the community to prepare for visitors during fair and rodeo. He encouraged residents to help out their neighbors if needed.

PBC BOND
REFINANCING BIDS

Larry Kleeman, Ranson Financial Group, LLC, presented six bids that were received today for the refinance of the Public Building Commission bond. The best bid was from County Club Bank at a 1.0667% average net interest rate. The savings with a tail end repayment plan would be \$370,019 after refinance costs are paid.

ORDINANCE #1427
BOND REFINANCE
APPROVED

Kleeman presented a proposed ordinance authorizing the City of Phillipsburg to enter into a supplemental lease and refinance Series 2011 Revenue Bonds
Moved by Miles, seconded by James to adopt Ordinance #1427. Voting Aye: ALL. Opposed: NONE.

ADJOURN

Moved by Gibbs, seconded by McConnell to adjourn- time 6:45 p.m.
Voting Aye: ALL. Opposed: NONE.



Tiffini Gross, City Clerk