

**CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
August 2, 2021**

The Phillipsburg City Council met in regular session on August 2, 2021, 6:00 P.M, at the Phillipsburg City Office, 945 Second Street.

- CALL TO ORDER** The meeting was called to order by Mayor Bret Miles.
- ATTENDANCE** **PRESENT:** Councilmembers Terry McConnell; Vickie Gibbs; Mike James; Pete Rogers; Tracy Sanson; Angie Wells.
- ABSENT:** NONE.
- ALSO PRESENT:** Ashley Schilowsky; Shawn Ellenberger; S. Scott Sage, City Attorney; Mac Martin, My Phillips County Online; Kirby Ross, Phillips County Review; Tim Driggs, Director of Public Works; Tiffini Gross, City Clerk.
- PLEDGE OF ALLEGIANCE** The Pledge of Allegiance to the United States was led by Mayor Miles.
- PHILLIPSBURG YOUTH FLAG FOOTBALL LEAGUE** Ashley Schilowsky presented information on the new flag football league. It was the consensus of the Council to allow the Phillipsburg Youth Flag Football league to use the land behind the t-ball field, next to the cemetery, for practice and games with the understanding that parking in the cemetery is prohibited.
- Ashley Schilowsky left the meeting at 6:02 p.m.
- MINUTES APPROVED** Moved by Rogers, seconded by Wells to approve the July 19, 2021 minutes as written. Voting Aye: ALL. Opposed: NONE.
- APPROPRIATION ORD 1055-07-21B** City Clerk Gross pointed out a number of transfers & large payments included in the appropriation ordinance. Moved by Rogers, seconded by Sanson to approve ordinance #1055-07-21B, to pay the bills for the month of July. Voting Aye: ALL. Opposed: NONE.
- STREET PATCHING** James said the street crew has been doing a good job with the street patching.
- COVID UPDATE** Rogers reported three active COVID cases, and no new cases since Friday. Between 12 and 14 cases have been reported this go-around, four of four results received show the Delta variant. Vaccination rates are up, roughly 30 per week for the last three weeks.
- CDBG-CV GRANT PUBLIC HEARING** The CDBG-CV Grant public hearing was called to order by Mayor Miles. Driggs reported the finalization of the Community Development Block Grant CV Fund Project. The city was awarded \$167,000 which assisted 13 micro economic development business loans and business grants, resulting in the retention of 46 jobs. \$35,000 was donated to food banks and food assistant programs as part of the Kansas Department of Commerce Small City's Community Development Block Grant. All funds have been dispersed and paperwork has been completed and submitted. Driggs opened the floor for public comment. There was no public comment.

Mayor Miles adjourned the public hearing and re-opened the regular meeting.

SIDEWALK FUND

McConnell asked the status of the sidewalk fund. Driggs estimated there to be about \$45,000 remaining in the fund.

AIRPORT CONCRETE

McConnell said the concrete being poured at the airport looks good.

RODEO PREPARATION

Wells thanked the city crew for the work done to prepare for rodeo.

DANGEROUS STRUCTURE RESOLUTIONS

City Attorney Sage presented three resolutions for dangerous structures for the Council's review and approval.

RESOLUTION #295

Moved by James, seconded by Sanson to adopt Resolution #295. Voting Aye: ALL. Opposed: NONE. A copy of Resolution #295 is attached and made a part of these minutes.

RESOLUTION #296

Moved by James, seconded by Sanson to adopt Resolution #296. Voting Aye: ALL. Opposed: NONE. A copy of Resolution #296 is attached and made a part of these minutes.

RESOLUTION #297

Moved by James, seconded by Sanson to adopt Resolution #297. Voting Aye: ALL. Opposed: NONE. A copy of Resolution #297 is attached and made a part of these minutes.

These three resolutions are to be published in the Phillips County Review August 4, 2021 and City Clerk Gross will complete the certified mailing process. A public hearing will take place on September 20, 2021 for each of the properties.

WATER LINE PROJECT

Mayor Miles complimented the crew's job cleaning up after installation of the new waterline, saying it looks fantastic.

PUBLIC WORKS UPDATE

Driggs reported on the following public works projects:

- Street patching, mowing, street sweeping, weed spraying, curb replacement, hauling metal, well field repairs, installed new street signs along State Street, replaced downtown speakers and repainted downtown park benches.
- Water line project is complete. Plan to re-seed grassy areas tomorrow.
- Airport access road project- two working days remain. Crews will exceed the allotted working days. Estimated completion date is August 13, 2021. Southbound lane and parking lot are poured. APAC is struggling with an insufficient number of workers.

AMR PROJECT

Driggs presented the AMR Project Amendment #1, decreasing the loan amount to \$535,329 reducing the biannual payment from \$36,350.77, to \$28,653.33. Moved by Rogers, seconded by James to authorize the mayor to sign Amendment #1. Voting Aye: ALL. Opposed: NONE.

QUANZ RESERVOIR
AMENDMENTS

Driggs reviewed Quanz Reservoir KDHE Amendments #1, a no-cost timing change and Amendment #2, \$138,250 of principal forgiveness, reducing the loan payment from \$14,765.41 to \$10,335.82.

Moved by James, seconded by McConnell to authorize the mayor to sign Amendment #3, a no-cost change, deferring payments to August 1, 2022, from February 2022. Voting Aye: ALL. Opposed: NONE.

Driggs said a fourth amendment will be ready next meeting and will be a cost estimate change based on the difference between bid and actual cost.

QUANZ RESERVOIR
PROJECT UPDATE

Driggs reported the new Quanz Reservoir tank to be 85% complete. The tank is scheduled to be operational and tested August 18th. Driggs will be working with KDHE to coordinate the transfer of water service to the new tank.

PLANNING
COMMISSION

Driggs said the Planning Commission hearing will be August 25th at 5:30 p.m.

AIRPORT BOARD

Driggs said the Airport Board will meet August 3rd at 12:00 p.m.

SPEED RADAR SIGN

Driggs reported he has not received the missing part from the speed radar sign.

YTD SALES TAX

City Clerk Gross reported sales tax received year to date is approximately \$11,500 more than last year.

PART-TIME OFFICE
HELP

City Clerk Gross reported part-time office help will work a few more days and then will be available for after school hours, after tennis season is complete.

EXECUTIVE
SESSION

Moved by Rogers, seconded by Gibbs for the City Council to recess into executive session to discuss an individual employee's performance pursuant to the non-elected personnel matter exception, K.S.A. 75-4319 (b)(1) with the mayor and council in attendance and the open meeting to resume in the city council chamber at 6:45 p.m. Voting Aye: ALL. Opposed: NONE.

No action taken.

ADJOURN

Moved by Gibbs, seconded by McConnell to adjourn- time 6:46 p.m.
Voting Aye: ALL. Opposed: NONE.

Tiffini Gross, City Clerk

Please visit www.cityofphillipsburg.com to view a full video recording of the meeting afterwards.

