

**CITY OF PHILLIPSBURG  
CITY COUNCIL MEETING  
August 16, 2021**

The Phillipsburg City Council met in regular session on August 16, 2021, 6:00 P.M, at the Phillipsburg City Office, 945 Second Street.

- CALL TO ORDER** The meeting was called to order by Mayor Bret Miles.
- ATTENDANCE** **PRESENT:** Councilmembers Terry McConnell; Mike James; Pete Rogers; Tracy Sanson.
- ABSENT:** Vickie Gibbs; Angie Wells.
- ALSO PRESENT:** Nick Oliver; Tim and Shawn Ellenberger; S. Scott Sage, City Attorney; Rachel Martin, My Phillips County Online; Kirby Ross, Phillips County Review; Tim Driggs, Director of Public Works; Tiffini Gross, City Clerk.
- PLEDGE OF ALLEGIANCE** The Pledge of Allegiance to the United States was led by Mayor Miles.
- BUILDING PERMIT** Nick Oliver stated that he removed a structure on his property and began rebuilding the cement slab, without a building permit and requested permission to file a permit and pay fees to leave the current cement slab. James explained that once a structure is removed the new construction must be built to meet current building codes. Driggs said the cement slab does not meet the six feet set back requirement. Council explained that at least five feet of the structure needs to be removed and a valid building permit must be obtained that meets code requirements.
- Nick Oliver left the meeting at 6:10 p.m.
- MINUTES APPROVED** Moved by McConnell, seconded by Sanson to approve the August 2, 2021 minutes as written. Voting Aye: ALL. Opposed: NONE.
- APPROPRIATION ORD 1055-08-21A** Moved by Rogers, seconded by James to approve ordinance #1055-08-21A, to pay the bills for the month of August. Voting Aye: ALL. Opposed: NONE.
- BUILDING PERMITS** James reiterated that every structure needs to be permitted, whether permanent or temporary. James also reminded citizens that vehicles parked long-term along city streets is against city code.
- BUDGET** Moved by James, seconded by Rogers to approve the publication of the notice of Revenue Neutral Rate Hearing for September 7<sup>th</sup> at 5:30 p.m. at the Huck Boyd Center. Voting Aye: ALL. Opposed: NONE.
- Moved by James, seconded by Sanson to approve the publication of the Notice of Budget Hearing for September 7<sup>th</sup> at 5:45 p.m. at the Huck Boyd Center. Voting Aye: ALL. Opposed: NONE.

AQUATIC CENTER EMPLOYEES COMMENDED	James complimented how the Aquatic Center lifeguards handled an incident according to protocol involving a patron's heart monitor malfunctioning. He commended the training the guards receive and said they did a wonderful job.
COVID UPDATE	Rogers reported three additional cases, and three resolved cases of COVID-19. Roughly 21 cases reported since July 16th.
ARPA PREMIUM PAY	Moved by Rogers, seconded by James to pay all full-time employees premium pay for the month of August from the ARPA funds. Voting Aye: ALL. Opposed: NONE.
ARMORY LANE	Driggs said Armory Lane is planned to be patched this week, then scheduled to be sealed next year. This year's street sealing quadrant is north of Park, east of 7 <sup>th</sup> Street. South of Park is scheduled for next year's sealant project.
PUBLIC WORKS UPDATE	Driggs reported on the following public works projects: <ul style="list-style-type: none"> <li>• Street patching, mowing and street sweeping.</li> <li>• All summer help is done for the year.</li> </ul>
AIRPORT RUNWAY EXTENSION	Driggs presented information on the Airport Runway Extension Project and explained that FAA does not allow buildings, roadways or houses inside the Runway Protection Zone. Farm ground only is allowed within the RPZ zone.
ENVIRONMENTAL ASSESSMENT	The public hearing for the airport project environmental assessment will be 6:00 p.m., Tuesday, September 7 <sup>th</sup> at the Huck Boyd Center. More information is available at the City Office.
ACCESS ROAD PROJECT	Driggs reported 95% of the main line pavement is complete. This week the water plant north entrance and the intersection concrete are to be poured.
QUANZ RESERVOIR	Driggs reported the new reservoir tank is complete. Tomorrow the existing controls, radios and antennas will be moved from the old to the new tank. The tank will be filled and checked for leaks and pressurization. Two connections will be made, tying the east well field and Well 48 into the new reservoir. Upon successful transfer of water from the new tank into glade, service will be disconnected from the old reservoir, and demolition will begin on that structure. Completing this process at the peak of the city's water usage season will be challenging, manual operations of the reservoir will be used throughout the changeover.
STREET SEALING	Driggs said the street sealing crew will be here Monday August 23 <sup>rd</sup> . City crews have completed the patchwork necessary to prepare the streets to be sealed. The tennis court parking lot will be patched tomorrow and sealed with the streets. The sealing crews will work east of 4th Street and State Street to Park Street. City crews will then patch streets scheduled for sealant next year. Another contractor will crack seal this fall.
AQUATIC CENTER CLOSED FOR SEASON	The Aquatic Center closed Sunday, August 15 <sup>th</sup> for the season. Tonight, the fire department is utilizing the out-door pool for water rescue practice and water suit testing before draining the pool tomorrow.
PLANNING COMMISSION	Planning Commission will meet at 5:30 p.m. August 25 <sup>th</sup> .

AIR TOUR

Phillipsburg Airport was selected to be part of the 2021 Air Tour on Friday, September 24<sup>th</sup> from 1:15 to 3:00 p.m. An airport board meeting will be scheduled to discuss plans.

ZONING  
ORDINANCE BOOKS

John Riggs, the engineer responsible for the contemplation and printing of the City's Zoning Ordinances for the last 30 years, has passed away. The Council agreed to proceed with printing eight copies of the zoning book, as is. Council will then review and adopt the new books before more are printed. The Council asked that another firm be found for future projects, Driggs will inquire rates and prices for services.

CMB LICENSES OZ  
BREWING

Moved by James, seconded by Sanson to approved the two Oz Brewing Cereal Malt Beverage Licenses, for both on and off premises consumption.

FINANCIAL  
REPORTS

City Clerk Gross presented the current financial reports.

EXECUTIVE  
SESSION

Moved by Rogers, seconded by McConnell for the City Council to recess into executive session for preliminary discussions relating to the acquisition of real property exception, K.S.A. 75-4319 (b)(6) with City Attorney Scott Sage, Tim Driggs, Tiffini Gross, Mayor Miles and Council in attendance and the open meeting to resume in the city council chamber at 6:55 p.m. Voting Aye: ALL. Opposed: NONE.

Ross, Ellenbergers, Martin left meeting- time 6:36 p.m.

ADJOURN

Moved by Gibbs, seconded by McConnell to adjourn- time 6:46 p.m. Voting Aye: ALL. Opposed: NONE.

  
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Tiffini Gross, City Clerk

Please visit [www.cityofphillipsburg.com](http://www.cityofphillipsburg.com) to view a full video recording of the meeting afterwards.