

CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
August 17, 2020

The Phillipsburg City Council met in regular session on August 17, 2020, 6:00 P.M, at the Phillipsburg City Office, 945 Second Street.

CALL TO ORDER	The meeting was called to order by Mayor Lance R. Munyon.
ATTENDANCE	PRESENT: Councilmembers Terry McConnell; Bret Miles; Vickie Gibbs; Mike James; Pete Rogers; Tracy Sanson. ABSENT: None. ALSO PRESENT: Angie Wells; Shawn Ellenberger; S. Scott Sage, City Attorney; Rachel Martin, My Phillips County Online; Kirby Ross, Phillips County Review; Scott Aust, Community Development Director; Tim Driggs, Director of Public Works; Tiffini Gross, City Clerk.
PLEDGE OF ALLEGIANCE	The Pledge of Allegiance to the United States was led by Mayor Munyon.
POSITIVE THINGS ABOUT THE PHILLIPSBURG COMMUNITY	Angie Wells, Phillipsburg Chamber & Mainstreet, presented a list of many positive things in Phillipsburg. She encouraged Phillipsburg to work together as a community, get on the positive track, give a smile, listen and say thank you to others in the community.
MINUTES APPROVED	Moved by Rogers, seconded by Sanson to approve the August 3, 2020 minutes as written. Voting Aye: ALL. Opposed: NONE.
APPROPRIATION ORD #1055-08-20A	Driggs reported the Big Ass Fan is now installed at the armory. Moved by Miles, seconded by McConnell to approve ordinance #1055-08-20A, to pay the bills for the month of August. Voting Aye: ALL. Opposed: NONE.
BALL PROGRAMS	Gibbs reported things are squared away with Conrad Corman and the ball programs.
2020 CENSUS	James provided an update on 2020 Census. 67.8% of Phillipsburg residents have completed surveys.
SENATOR ROBERTS AWARD MEETING	James reported there will be a Zoom meeting Wednesday August 19 th to honor Senator Roberts with a lifetime achievement award.
EDAB MINUTES	James inquired about EDAB minutes. Mayor Munyon will work on updating minutes for the website.
2021 BUDGET HEARING	The 2021 Budget Public Hearing was called to order by Mayor Munyon. No public comments were received.
2021 BUDGET ADOPTED	Moved by Miles, seconded by James to approve and adopt the 2021 Budget as written. Voting Aye: ALL. Opposed: NONE.

RESOLUTION #286
ESTABLISHING A RISK
MANAGEMENT
RESERVE FUND

City Attorney Sage presented the following resolution for consideration:

A RESOLUTION ESTABLISHING A RISK MANAGEMENT RESERVE FUND AUTHORIZED BY K.S.A. 12-2615 FOR THE CITY OF PHILLIPSBURG, KANSAS.

WHEREAS, K.S.A. 12-2615 allows the governing body of any city to pay the costs relating to any insured loss, which said costs may be paid from the risk management reserve fund. Moneys may be paid into such risk management reserve fund from any source which may be utilized for such purposes, including transfers from the general fund, from any special liability expense fund established in accordance with the provisions of K.S.A. 75-6110, thereto, or from any other fund or grant program account of the governmental unit in reasonable proportion to the estimated cost of self-insuring the risk losses covered by such funds. Said K.S.A. 12-2615 also provides that money in this fund is not subject to the budget law, K.S.A. 79-2925 through 79-2937, as such the reserve fund can be shown on a non-budgeted form showing only the actual year activity, and with spending authority up to the amount of cash in the fund; and,

WHEREAS, the City shall use said Risk Management Reserve Fund to finance high insurance deductible expenses, including the repair, restoration and rehabilitation of existing facilities resulting from a catastrophic insurance loss. The insurance deductible reserve fund may be used both as a current year's operating fund, as well as a reserve fund.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF PHILLIPSBURG, KANSAS:

The governing body hereby establishes a Risk Management Reserve Fund to finance high insurance deductible expenses, including the repair, restoration and rehabilitation of existing facilities resulting from a catastrophic insurance loss. The money in said Fund is not subject to the budget law, as such said Fund can be shown on a non-budgeted form showing only the actual year activity, and with spending authority up to the amount of cash in the fund. Insurance premiums may not be paid from this fund as same are not costs relating to any insured loss.

BE IT FURTHER RESOLVED, that the City Clerk shall cause this Resolution to be published once in the official city paper.

Moved by James, seconded by McConnell to adopt Resolution #286 with the spelling correction of "monies." Voting Aye: ALL. Opposed: NONE.

CDBG-CV GRANT

Aust reported the CDBG-CV Grant application has been out for about one week and eleven applications have been submitted. It was the consensus of the Council to accept Aust's recommendation of accepting applications through September 11, 2020 and to divide the amount of the grant between the applications received by the deadline.

GRANTS

Aust reported working on a Hansen Grant for a city park splash pad, a grant for dirt work on the Sports Complex, a couple grants for the walking trail, and a grant for the ball fields.

DOWNTOWN IMPROVEMENTS	Mayor Munyon stated he appreciated the improvements businesses are making downtown including Rollin, Mid-America Real, Phillipsburg Liquor & Wine, and Heritage Insurance.
LIBRARY BOARD APPOINTMENT	Moved by Rogers, seconded by McConnell to approve Mayor Munyon's appointment of Joyce Bunch to the Library Board.
PUBLIC WORKS ACTIVITIES	Driggs reported the public works department patched and repaired streets. On Nebraska Ave off of First Street they will be installing curbs, and on Kansas between First and Cable.
CODE VIOLATION PROCESS	Driggs reminded Council and public that when a code violation complaint is received, the process is not quick. After a letter is mailed, it can take several weeks before the next action step can be taken.
RURAL DEVELOPMENT GRANTS	Driggs stated in regards to the five grants submitted, Rural Development will come to Council and inform them of the awards.
SEWER EXTENSTION PROJECT	Driggs reported James was successful in obtaining agreements from all six residences for the sewer extension project. Their participation may be dependent on the costs and if any grants are received for the project.
CORONAVIRUS RELIEF FUND APPLICATION	Moved by Miles, seconded by Sanson to authorize the mayor to sign the Phillips County Coronavirus Relief Fund Application for Disbursement. Voting Aye: ALL. Opposed: NONE.
POSITIVE FEEDBACK	Gross reported receiving many compliments on the City Office renovation and the Economic Stimulus Gift Card Program.
EXECUTIVE SESSION	Moved by Miles, seconded by James for the Council to recess into executive session for consultation with the attorney for the city council or city for information deemed privileged in the attorney-client relationship exception, K.S.A. 75-4319 (b)(2) with Council, Sage, Driggs, and Gross in attendance and the open meeting to resume in the city council chamber at 6:40 p.m. Voting Aye: ALL. Opposed: NONE.
	Martin, Wells, Ross, Ellenberger, Aust left meeting- time 6:32 p.m.
	No action was taken
ADJOURN	Moved by Gibbs, seconded by McConnell to adjourn- time 6:40 p.m. Voting Aye: ALL. Opposed: NONE.

Tiffini Gross

 Tiffini Gross, City Clerk

Please visit www.cityofphillipsburg.com to view a full video recording of the meeting afterwards