

**CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
September 3, 2019**

The Phillipsburg City Council met in regular session on September 3, 2019, 6:00 P.M, at the Phillipsburg City Office, 945 Second Street.

CALL TO ORDER	The meeting was called to order by Mayor Lance R. Munyon.
ATTENDANCE	PRESENT: Council members Mike James; Terry McConnell; Bret Miles; Pete Rogers; Michael Wisner. ABSENT: Lynette Voorhees. ALSO PRESENT: Bruce Williams; Shawn Ellenberger; Scott Sage, City Attorney; Rachel Martin, My Phillips County Online; Kirby Ross, reporter Phillips County Review; Tim Driggs, Director of Public Works; Tiffini Gross, City Clerk.
PLEDGE OF ALLEGIANCE	The Pledge of Allegiance to the United States was led by Mayor Munyon.
FUEL TAX	James reported on fuel tax research. Bruce Williams, Trinity Ag, reiterated the information, described new fuel card options with Trinity Ag, and said they are working to fix their billing issues.
AUGUST 19, 2019 MINUTES	Moved by Miles, seconded by James to approve the August 19, 2019 minutes as written. Voting Aye: ALL. Opposed: NONE.
APPROPRIATION ORDINANCE #1055-08-19B	Moved by James, seconded by McConnell to approve Ordinance #1055-08-19B to pay the bills for the month of August. Voting Aye: ALL. Opposed: NONE.
NEW SOLID WASTE TRUCK	James reported the new solid waste truck build is still on schedule.
FACILITY RENTAL RATES	McConnell, representing the Facilities Committee, asked the Council to review Resolution 270 for facility rental rates. It was the consensus of the Council for the Facility Committee to revisit the policy for fairness and consistency for all renters.
LKM CONFERENCE	It was the Consensus of the Council to allow City Attorney Sage and Mayor Munyon to attend the League's Annual Conference in October.
PROCUREMENT POLICY	Mayor Munyon presented the updated Procurement Policy with the addition of the Assistant Director of Public Works' spending authorization in the absence of the Director of Public Works. Moved by Miles, seconded by McConnell to authorize Mayor Munyon to sign the updated Procurement Policy. Voting Aye: ALL. Opposed: NONE.

AQUATIC CENTER
LEAK

Driggs stated work continues in identifying the leak at the Aquatic Center. Driggs reported an incident required the indoor pool to close today for maintenance and will reopen on Thursday. James requested notice of the closure be sent in an automated alert to all residents.

PUBLIC WORKS
PROJECTS

Project updates reported by Driggs include:

Concrete Approaches- completed ten.

CCLIP Phase I- new water line is connected and concrete should be poured next week.

Airport Taxiway- finished seeding and will do a final walk through tomorrow.

City Office Elevator- installed and have some finish work to do.

CCLIP PHASE II
GRANT ACCEPTANCE

Moved by James, seconded by McConnell to authorize Mayor Munyon to sign the acceptance CCLIP Phase II grant. Voting Aye: ALL. Opposed: NONE.

CODE ENFORCEMENT

Driggs identified increased need for code enforcement, such as properties with weed and grass ordinance violations and two properties with unfinished structure demolition. Sage recommended moving forward with the dangerous structure process if the properties identified meet the criteria.

PLANNING
COMMISSION

Planning Commission is scheduled to meet September 18th.

NEW SOFTWARE

Gross reported being ready for the next phase of the new software installation.

RECORDS RETENTION

Munyon requested Gross present the Council with the records retention policy from Topeka at the next Council meeting.

EXECUTIVE SESSION

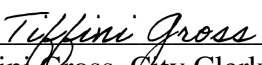
Moved by Wisner, seconded by James for the City Council to recess into executive session to discuss personnel matters pursuant to the non-elected personnel matter exception, K.S.A. 75-4319(b)(1) with the City Council, Mayor Munyon, and Gross in attendance and the open meeting to resume in the City Council chamber at 7:07 p.m. Voting Aye: ALL. Opposed: NONE.

Martin, Sage, Driggs, Ellenberger, Ross and Williams left the meeting- time 7:02 p.m.

Regular session resumed time- 7:07 p.m. Driggs returned to the meeting. No action was taken.

ADJOURN

Moved by Wisner, seconded by McConnell to adjourn- time 7:08 p.m. Voting Aye: ALL. Opposed: NONE.



Tiffini Gross, City Clerk

Visit www.cityofphillipsburg.com to view a full video recording of the meeting.