

**CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
September 21, 2020**

The Phillipsburg City Council met in regular session on September 21, 2020, 6:00 P.M, at the Phillipsburg City Office, 945 Second Street.

- CALL TO ORDER** The meeting was called to order by Mayor Lance R. Munyon.
- ATTENDANCE** **PRESENT:** Councilmembers Terry McConnell; Bret Miles; Vickie Gibbs; Mike James; Tracy Sanson.
- ABSENT:** Pete Rogers.
- ALSO PRESENT:** Aiden Gendoes; Corbin West; Malaci Webster; April Gendoes; Brian Webster; Ambree North; Tim Driggs, Public Works Director; S. Scott Sage, City Attorney; Rachel and Mac Martin, My Phillips County Online; Tiffini Gross, City Clerk; Scott Aust, Community Development Director; Shawn Ellenberger.
- PLEDGE OF ALLEGIENCE** The Pledge of Allegiance to the United States was led by Mayor Munyon.
- CONDOLENCES** Munyon gave his condolences to Councilmember Pete Rogers and his family.
- PICKLEBALL COURT VANDALISM** Aiden Gendoes, Malaci Webster and Corbin West apologized to the Council for the vandalism at the Pickleball Court. It was the consensus of the Council for their parents to work with Driggs on scheduling community service for the damages. Munyon thanked them for coming in.
- Gendoes', Webster's, West and North left meeting- time 6:04 p.m.
- MINUTES APPROVED** Moved by Miles, seconded by Sanson to approve the September 8, 2020 minutes as written. Voting Aye: ALL. Opposed: NONE.
- APPROPRIATION ORD #1055-09-20A** Moved by Miles, seconded by McConnell to approve ordinance #1055-09-20A, to pay the bills for the month of September. Voting Aye: ALL. Opposed: NONE.
- 2020 CENSUS** James provided stats on the responses for the 2020 Census. Kansas is at number 5 for enumerated responses and 69.3% for self-responses. Phillipsburg is 62.2% self-response.
- CITY WIDE FALL CLEANUP** It was the consensus of the Council to have City Wide Fall Cleanup the week of October 26th.
- CITY OFFICE LOBBY TO CLOSE** It was the consensus of the Council to close the city office lobby and assist customers at the drive thru window starting September 22, 2020, until further notice due to the increased COVID-19 cases in the area. Meetings will still be permitted to take place in the basement.

CDBG-CV GRANT FUNDS	Moved by Miles, seconded by Sanson to approve distributing CDBG-CV Grant funds as recommended by Aust and authorize the Mayor to sign documents to draw \$131,989.82 from the State of Kansas with a caveat that all applicants have provided the needed documentation. Voting Aye: ALL. Opposed: NONE.
JUNE SALES TAX	Mayor Munyon reported that the June sales tax was \$4,770.00 less than last year, and year-to-date is \$250.00 less than 2019.
TA SAFE ROUTE FOR SCHOOLS GRANT APPLICATION	The TA Safe Route for Schools Grant is for approximately 10,000 linear feet of sidewalk and approximately 50 ramps. It will take place from State Street on 2 nd down to Nebraska Street from 2 nd to 7 th and on 7 th Street from State to the High School. Driggs will be looking for supplemental grants to cover the City's portion of the project.
KAIP CONSTRUCTION PHASE	Driggs reported that the construction phase of KAIP had been submitted for approval and asked that the Council start thinking about how to pay the City's portion of the project.
PUBLIC WORKS ACTIVITIES	Driggs reported that the crew has the curb and retaining walls at 1 st and Nebraska poured and will be working on pouring the curb at Kansas and 1 st Streets next.
AIRPORT ACCESS ROAD PROJECT	Driggs stated that due to COVID-19, the Airport Access Road project has been moved to Spring 2021.
FEDERAL HIGHWAY CIVIL RIGHTS COMPLAINT	Driggs updated the Council on the Federal Highway Civil Rights complaint from a few years ago, and the City will be required to replace the sidewalk and ramp there this year. Driggs will be getting a ten year plan together to replace the sidewalks and ramps needing upgraded.
BOARD OF ZONING APPEALS	Driggs reported that there is a Board of Zoning Appeals hearing scheduled on Tuesday September 29, 2020 at 5:30 p.m. for a variance of the setback limits to established porch area at 494 1 st Street.
CODE VIOLATIONS	Driggs asked the Council to talk to their constituents about reported code violations in their respective wards.
SOFTWARE PROGRAM	Gross reported that the new software program, Caselle, has moved forward on the next phase for the Accounts Payable, Payroll, GL, Cemetery, and Cash Receipts modules.
2020 STO & UPOC CODE BOOKS	It was the consensus of the Council to have City Attorney, S. Scott Sage draft an ordinance to adopt the 2020 Standard Traffic Ordinance and Uniform Public Offence Code Books.
ADJOURN	Moved by Gibbs, seconded by McConnell to adjourn- time 6:32 p.m. Voting Aye: ALL. Opposed: NONE

Tiffini Gross

 Tiffini Gross, City Clerk

Please visit www.cityofphillipsburg.com to view a full video recording of the meeting afterwards