

**CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
October 4, 2021**

The Phillipsburg City Council met in regular session on October 4, 2021, 6:00 P.M, at 945 2nd Street, Phillipsburg, KS.

- CALL TO ORDER** The meeting was called to order by Mayor Bret Miles.
- ATTENDANCE** **PRESENT:** Councilmembers Vickie Gibbs; Mike James; Pete Rogers; Tracy Sanson; Angie Wells.
- ABSENT:** Terry McConnell.
- ALSO PRESENT:** S. Scott Sage, City Attorney; Mac Martin, My Phillips County Online; Kirby Ross, Phillips County Review; Shawn Ellenberger; Tim Driggs, Director of Public Works; Tiffini Gross, City Clerk.
- PLEDGE OF ALLEGIANCE** The Pledge of Allegiance to the United States was led by Mayor Miles.
- MINUTES APPROVED** Moved by James, seconded by Sanson to approve the September 20, 2021 minutes as written. Voting Aye: ALL. Opposed: NONE.
- APPROPRIATION ORD. 1055-09-21B** Moved by James, seconded by Wells to approve ordinance #1055-09-21B, to pay the bills for the month of September. Voting Aye: ALL. Opposed: NONE.
- CITY-WIDE CLEANUP** Gibbs reminded residents that city-wide cleanup is October 18-22nd.
- 4-H SERVICE WEEK** Gibbs said 4-H service week is coming up. Driggs will meet with Gibbs about possible projects for the 4-H clubs.
- KANSAS FLY TOUR** James said the Kansas Fly Tour went well and it was good to see Life Watch come in.
- WEBSITE REDESIGN LAUNCH** Sanson said the city's website redesign launch is on Wednesday October 6th. The website address is www.cityofphillipsburg.com.
- KANSAS FLY TOUR COMMUNITY THANKS** Wells complimented the Kansas Fly Tour and said it looked like the kids who attended had fun. She thanked Kirby Ross and Ron Lower for the pictures and Tim Driggs for hosting the event.
- Mayor Miles thanked the Phillips County Sheriff's Department for the drone at the Fly Tour, for the volunteers who provided ice cream, and for Angie Wells' work in organizing the event.
- PAY SCALE** Mayor Miles presented a proposed payroll scale that includes an additional step for year 19. Moved by James, seconded by Sanson to adopt the payroll scale. Voting Aye: ALL. Opposed: NONE

VACATION CARRYOVER	Mayor Miles proposed to increase the vacation carryover for salary employees. Moved by Gibbs, seconded by Wells to adopt the modified E-5 (e) section of the personnel policy as presented: (e) Annual Carry Over. Following the first six months of employment, no more than 150% of accrued vacation days available per year for hourly employees, and no more than 200% of accrued vacation days available per year for salary employees may be carried over from one anniversary date of employment to the next.
PUBLIC WORKS ACTIVITIES	Driggs gave an update on public works activities, including working at the cemetery, repairing Quanz reservoir drive way, fixing the check valve on Well 48, storm sewer repairs on B Street and at Maple Street, and a new water service at 550 8 th Street.
ENVIRONMENTAL ASSESSMENT	Driggs reported the completed Airport Runway Extension Project Environmental Assessment will be received towards the end of the week and last week he submitted a Hansen grant application.
QUANZ RESERVOIR AMENDMENT #4	Driggs presented Quanz Reservoir KDHE Loan Amendment #4 to match the bid amount to the contract amount. The amendment will increase the loan payment to \$17,544.91 an increase of approximately \$6,000.00. Moved by Rogers, seconded by James to authorize the mayor to sign loan amendment #4. Voting Aye: ALL. Opposed: NONE.
ORDINANCE #1435	Moved by Gibbs, seconded by Sanson to pass Ordinance #1435 authorizing the execution of an amendment to the loan agreement through the Kansas Department of Health and Environment for the purpose of obtaining a loan for the purpose of financing a public water supply project to replace Quanz Reservoir and Pump Station. Voting Aye: ALL. Opposed: NONE.
KDOT PHASE II	Driggs reported KDOT Phase II was supposed to bid in January, but will be moved to March or April due to availability and prices of supplies.
860 5 TH STREET	Driggs reported the work at the Oliver residence, 860 5 th Street, is complete and owner was invoiced.
KANSAS FLY TOUR & MOSQUITO SPRAYING	Driggs thanked Kansas Crop Care for their help with entertainment at the Kansas Fly Tour. Driggs said they will be spraying for mosquitoes in Phillipsburg again tonight.
PLANNING COMMISSION	Driggs said the Planning Commission will meet on October 20 th for a couple of public hearings.
NEW HIRE	Driggs said Brandon Feik will start at the water plant this Saturday.
EMPLOYEE PROMOTIONS	Driggs stated he has promoted Jayson Hueneke and Dustin Kendall to Maintenance III positions and they will be attending supervisor trainings December 6-9 th .
SALES TAX	Clerk Gross reported the sales tax received year to date is \$13,469.55 more than last year.

WEBSITE LAUNCH

Clerk Gross stated the website redesign launch will be on Wednesday, October 6th around noon.

Ron Jansonius arrived- time 6:19 p.m.

EXECUTIVE SESSION

Moved by Rogers, seconded by James for the City Council to recess into executive session to discuss a personnel matter pursuant to the non-elected personnel matter exception, K.S.A. 75-4319 (b)(1) with Mayor, Driggs, Gross, and Sage in attendance and the open meeting to resume in the city council chamber at 6:30 p.m. Voting Aye: ALL. Opposed: NONE.

Martin, Ross, Jansonius and Ellenberger left the meeting at 6:20 p.m.

No action taken.

EXECUTIVE SESSION

Moved by Rogers, seconded by James for the City Council to recess into executive session for preliminary discussions relating to the acquisition of real property exception, K.S.A. 75-4319 (b)(6) with Mayor, Driggs, Gross, and Sage in attendance and the open meeting to resume in the city council chamber at 6:50 p.m. Voting Aye: ALL. Opposed: NONE.

No action taken.

ADJOURN

Moved by Gibbs, seconded by Sanson to adjourn- time 6:50 p.m.
Voting Aye: ALL. Opposed: NONE.



Tiffini Gross, City Clerk

Visit www.cityofphillipsburg.com to view a full video recording of the meeting afterwards.