

**CITY OF PHILLIPSBURG  
CITY COUNCIL MEETING  
November 2, 2020**

The Phillipsburg City Council met in regular session on November 2, 2020, 6:00 P.M., at the Phillipsburg City Office, 945 Second Street.

CALL TO ORDER	The meeting was called to order by Council President Bret Miles.
ATTENDANCE	PRESENT: Councilmembers Mike James; Terry McConnell; Pete Rogers; Bret Miles; Vickie Gibbs; Tracy Sanson.  ABSENT: Mayor Lance R. Munyon.  ALSO PRESENT: Mac & Rachel Martin, My Phillips County Online; Kirby Ross, Phillips County Review; Shawn Ellenberger; Scott Sage, City Attorney; Tim Driggs, Director of Public Works; Tiffini Gross, City Clerk.
PLEDGE OF ALLEGIANCE	The Pledge of Allegiance to the United States was led by President Miles.
PUBLIC COMMENT	There was no public comment.  Rachel Martin left meeting- time 6:02 p.m.
MINUTES APPROVED	Moved by Gibbs, seconded by Sanson to approve the October 19, 2020 minutes with the correction of Sanson seconding the motion to adjourn. Voting Aye: ALL. Opposed: NONE.
APPROPRIATION ORD #1055-10-20B	Moved by James, seconded by McConnell to approve ordinance #1055-10-20B, to pay the bills for the month of October. Voting Aye: ALL. Opposed: NONE.
ELECTION DAY	Gibbs reminded the public to vote in the election tomorrow.
APPRECIATION	James reported Chamber & Main Street expressed appreciation to the city for assisting in hanging the Veterans' banners around town.
ANIMAL CONTROL OFFICER	Moved by Rogers, seconded by Sanson to appoint Driggs as the City of Phillipsburg Animal Control Officer. Voting Aye: ALL. Opposed: NONE.
POUND FEES INCREASED	Moved by Rogers, seconded by Gibbs to adopt the Animal Control & Pound Policy and increase the pound fee to \$25 a day. Voting Aye: ALL. Opposed: NONE.
YEARS OF SERVICE RECOGNITION	It was the consensus of the Council to continue to recognize an employee's years of service with the current bonus schedule.
BONUS BUCKS	It was the consensus of the Council, due to COVID-19, in leu of the year-end employee recognition dinner, to give \$100 Chamber Bonus Bucks to each employee with the first payroll in December.
COVID-19	Rogers reported increased cases of COVID-19 in Phillips County and

COVID-19 CONT.	surrounding areas. Rogers encouraged the public with the holidays approaching, to wear masks when social distancing is not possible, use good hand washing, and travel only when necessary. Rogers asked folks to heighten their awareness and be safe.
PUBLIC WORKS CREWS SOCIAL DISTANCING	Miles reported he and Driggs have been doing what they can to keep public works crews socially-distanced and wearing masks when in public settings when social distancing is not possible.
CMB LICENSE FOR PIZZA HUT APPROVED	Moved by Rogers, seconded by James to approve the 2021 Cereal Malt Beverage license for PH of Phillipsburg, LLC, dba Pizza Hut. Voting Aye: ALL. Opposed: NONE.
ACCOUNTS PAYABLE CLERK II POSITION ADDED TO SCALE	Clerk Gross presented updated job descriptions for Utility Billing Clerk I & II, Accounts Payable Clerk I & II, Assistant City Clerk, and Temporary Office Assistant. Discussion was held. Moved by Rogers, seconded by Gibbs to add the Accounts Payable Clerk II to the Pay Scale Range. Voting Aye: ALL. Opposed: NONE.
TA GRANT	TA Grant for 10,000 linear feet of ADA ramps & sidewalk connecting schools will be submitted this week.
CRACK SEALING	Street crack sealing is completed east of 7 <sup>th</sup> Street, progress will continue west.
WASTEWATER PLANT ROOF	The wastewater plant & UV buildings had a durable white membrane roofing material installed. Both buildings are scheduled to be completed with metal this week.
FREE RIDES TO THE POLLS TOMORROW	City of Phillipsburg Public Transportation will be giving free rides November 3 <sup>rd</sup> to the polls for riders to vote.
INDOOR POOL TO REOPEN TOMORROW	There were no objections from the Council to reopen the Aquatic Center indoor pool on November 3rd.
AIRPORT PASSED REINSPECTION	Driggs reported the airport passed the annual reinspection with only a couple minor things needing repair.
WEST RADAR SIGN TO BE REPAIRED	Driggs stated the west speed radar sign will be taken down tomorrow and sent in for repairs.
PARKS COMMITTEE MEETING	Driggs requested a Parks Committee meeting following the Council meeting.
TRANSPORTATION	Gibbs asked for the Transportation phone number & Sanson asked the hours of operation. Riders may call 543-6685 to reserve a ride. Rides will be available from 10 a.m.-5 p.m. and masks are required.
ADJOURN	Moved by Gibbs, seconded by McConnell to adjourn- 6:42 p.m. Voting Aye: ALL. Opposed: NONE.

*Tiffini Gross*  


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Tiffini Gross, City Clerk

Please visit [www.cityofphillipsburg.com](http://www.cityofphillipsburg.com) to view a full recording of the meeting.