

**CITY OF PHILLIPSBURG
CITY COUNCIL MEETING
November 15, 2021**

The Phillipsburg City Council met in regular session on November 15, 2021, 6:00 P.M, at 945 2nd Street, Phillipsburg, KS.

- CALL TO ORDER** The meeting was called to order by Mayor Bret Miles.
- ATTENDANCE** **PRESENT:** Councilmembers Mike James; Terry McConnell; Pete Rogers; Tracy Sanson; Angie Wells.
- ABSENT:** Vickie Gibbs.
- ALSO PRESENT:** S. Scott Sage, City Attorney; Rachel Martin, My Phillips County Online; Shawn Ellenberger; Tim Ellenberger; Ron Jansonius; Tim Driggs, Director of Public Works; Tiffini Gross, City Clerk.
- PLEDGE OF ALLEGIANCE** The Pledge of Allegiance to the United States was led by Mayor Miles.
- MINUTES APPROVED** Moved by James, seconded by Sanson to approve the November 1, 2021 minutes as written. Voting Aye: ALL. Opposed: NONE.
- APP ORD 1055-11-21A APPROVED** Moved by Rogers, seconded by Wells to approve ordinance #1055-11-21A, to pay the bills for the month of November. Voting Aye: ALL. Opposed: NONE.
- PLANNING COMMISSION** James stated the Planning Commission will meet Wednesday at 5:30 p.m.
- COVID** Rogers reported Phillips County currently has 14 active COVID cases.
- WATER PLANT SANDBLASTING & PAINTING** McConnell asked about the sandblasting at the water plant. Driggs said they are working on the aeration tower; the sandblasting has broken through the metal in several areas and require patching. He said he is working with an engineer on options to line the tower. Driggs said overall the plant is in good shape other than some past due maintenance issues that will be caught up soon.
- WARD III** Wells thanked those in Ward III who voted for her and encouraged those in Ward III to contact her with any concerns.
- AIRPORT MASK MANDATE** Miles reported the city received a non-compliance notice regarding the face covering mandate at the airport per Executive Order 13998. The order states all federally funded operating facilities must mandate face coverings. He said the mandate will be put into place at the Phillipsburg Airport, signs will be posted and notices sent to all tenants and operators.
- NWKS PLANNING ANNUAL MEETING** Driggs announced the NWKS Planning & Development Commission annual meeting will be December 2nd at the Huck Boyd Center and encouraged Council to attend. Those wishing to attend must RSVP by November 20th.

PUBLIC WORKS ACTIVITIES	Driggs reported on public works activities including staff trainings and certification updates, mounting holiday wreaths and angels, installation of two new water services, decommissioning of one old water line, street sweeping, and repairs to the water plant.
WATER TOWER NEEDS PAINTED	Driggs said the water tower is scheduled to be repainted again soon, which will be very expensive and funding options will need to be discussed.
OLD TRASH TRUCK REPAIRS	Driggs said the DEF sensor on the old trash truck is going out, and the part to fix it will not be available for another eight months. He is looking at other options to be able to use the truck until the part comes in.
2022 FUEL AGREEMENT	Moved by James, seconded by McConnell to authorize the mayor to sign a fuel agreement with Trinity Ag, LLC for 2022. Voting Aye: ALL. Opposed: NONE.
WASTE TIRE GRANT APPLICATION	Driggs encouraged Council to think of ideas, such as picnic tables or benches, to submit in the waste tire grant application due by January 15, 2022.
QUANZ CDBG AMENDMENT #2	Moved by James, seconded by Sanson to authorize the mayor to sign the Quanz CDBG Amendment Request #2 to transfer \$167.50 from administration to construction. Voting Aye: ALL. Opposed: NONE.
TRANSPORTATION GRANT	Driggs said he submitted the transportation grant today.
CAMPGROUND EXPANSION ON HOLD	Driggs said he is still working on the proposed campground expansion project, but the electric transformer needed will not be available for 12-18 months, so project may be on hold for a while.
STATE STREET PROJECT	Driggs reported he will be submitting a notice of intent as well as a check for State Street project phase II. Also, work is being done to obtain easements for 5 th Street and 6 th Street to install and maintain handicap ramps.
AIRPORT BOARD	Driggs reported the Airport Board met last week and discussed scheduling and funding for the airport runway extension project as well as options for continuing operations during the project. He said hopefully the next meeting will have more members attend so they can make a decision to close the airport during construction or work with a displaced threshold throughout the project. A new AWOS and the burying of powerlines along Highway 183 will also be discussed further.
FAA AIRPORT GRANT APPROVED	Driggs announced the city received an FAA grant for \$32,000 to reimburse for any airport operations from March of last year to now.
AIRPORT RUNWAY EXTENSION PROJECT	Driggs said the surveyors have been on site at the airport and the boring crew is taking soil samples.
UPCOMING MEETINGS	Driggs said the PCED meeting will be November 22 nd not the 29 th as said in the last meeting. Planning Commission will meet November 17 th and the Board of Zoning Appeals will meet November 23 rd .

LIBRARY

Gross reported a patron fell at the library and was injured. The incident was reported to the city's insurance and she will let the Council know if it turns into a claim.

DISASTER RELIEF
LOANS REPAID

Gross announced all three of the disaster relief loans to the local hotels are now paid in full.

CITY CLERK
TRAINING

Gross said she was unable to attend the Year 3 Institute Training last week. She thanked Krystal and Brandi for stepping up and doing a great job the last couple of weeks.

BONUS BUCKS

It was the consensus of the Council to give each city employee \$100 in chamber bonus bucks and to resume the annual employee appreciation banquet next year.

FINANCIAL REPORTS

City Clerk Gross presented financial reports.

ADJOURN

Moved by McConnell, seconded by Sanson to adjourn- time 6:34 p.m.
Voting Aye: ALL. Opposed: NONE.

These minutes are not official until approved by the Phillipsburg City Council at the next regular meeting.

Please visit www.cityofphillipsburg.com to view a full video recording of the meeting afterwards.