

CITY OF PHILLIPSBURG

Phillipsburg, Kansas

FINANCIAL STATEMENT AND INDEPENDENT AUDITOR'S REPORT

For the Year Ended December 31, 2016

MAPES & MILLER
Certified Public Accountants
Phillipsburg, Kansas 67661

CITY OF PHILLIPSBURG

For the Year Ended December 31, 2016

Patrick E. Hewitt, Mayor

City Council

Pete Rogers
Rod Innes
Travis Stites

Lynette Voorhees
Donna Speake
Mike James

City Offices

Brenda Chance
Jordyn Boeve

City Clerk
City Treasurer

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

For the Year Ended December 31, 2016

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CITY OF PHILLIPSBURG
Phillipsburg, Kansas

For the Year Ended December 31, 2016

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INDEPENDENT AUDITOR'S REPORT

Mayor and City Council
City of Phillipsburg, Kansas

We have audited the accompanying fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances of the City of Phillipsburg, Kansas, a Municipal Financial Reporting Entity as of and for the year ended December 31, 2016 and the related notes to the financial statement.

Management's Responsibility for the Financial Statement

Management is responsible for the preparation and fair presentation of this financial statement in accordance with the *Kansas Municipal Audit and Accounting Guide* as described in Note 1; this includes determining that the regulatory basis of accounting is an acceptable basis for the preparation of the financial statement in the circumstances. Management is also responsible for the design, implementation and maintenance of internal control relevant to the preparation and fair presentation of the financial statement that is free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on the financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the *Kansas Municipal Audit and Accounting Guide*. Those standards require we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles

As described in Note 1 of the financial statement, the financial statement is prepared by the City of Phillipsburg, Kansas on the basis of the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide*, which is a basis of accounting other than accounting principles generally accepted in the United States of America.

The effects on the financial statement of the variances between the regulatory basis of accounting described in Note 1 and accounting principles generally accepted in the United States of America, although not reasonably determinable, are presumed to be material.

Adverse Opinion on U.S. Generally Accepted Accounting Principles

In our opinion, because of the significance of the matter discussed in the “Basis for Adverse Opinion on U.S. Generally Accepted Accounting Principles” paragraph, the financial statement referred to above does not present fairly, in conformity with accounting principles generally accepted in the United States of America, the financial position of the City of Phillipsburg, Kansas as of December 31, 2016, or changes in financial position and cash flows thereof for the year then ended.

Unmodified Opinion on Regulatory Basis of Accounting

In our opinion, the financial statement referred to above presents fairly, in all material respects, the aggregate cash and unencumbered cash balance of the City of Phillipsburg, Kansas, as of December 31, 2016, and the aggregate receipts and expenditures for the year then ended in accordance with the financial reporting provisions of the *Kansas Municipal Audit and Accounting Guide* described in Note 1.

Other Matters

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the 2016 fund summary statement of regulatory basis receipts, expenditures, and unencumbered cash balances (basic financial statement) as a whole. The summary of regulatory basis expenditures-actual and budget, individual fund schedules of regulatory basis receipts and expenditures-actual and budget, schedule of regulatory basis receipts and disbursements – agency funds, and schedule of regulatory basis receipts and expenditures-actual-related municipal entity (Schedules 1, 2, 3, and 4 as listed in the table of contents) are presented for analysis and are not a required part of the 2016 basic financial statement, however are required to be presented under the provisions of the *Kansas Municipal Audit and Accounting Guide*. The Water and Sewer Utility Allocation and Equipment Reserve Allocation (Schedules 5 and 6 as listed in the table of contents) are presented for purposes of additional analysis and are not a required part of the basic financial statement nor required to be presented under the provisions of the *Kansas Municipal Audit and Accounting Guide*. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the 2016 basic financial statement.

Mayor and City Council
City of Phillipsburg, Kansas
August 21, 2017
Page 3

The 2016 information has been subjected to the auditing procedures applied in the audit of the 2016 basic financial statement and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the 2016 basic financial statement or to the 2016 basic financial statement itself, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the 2016 information is fairly stated in all material respects in relation to the 2016 basic financial statement as a whole, on the basis of accounting described in Note 1. The information identified in the table of contents, as unaudited additional information has not been subjected to the auditing procedures applied in the audit of the basic financial statement and, accordingly, we express no opinion on the unaudited information.

Respectfully submitted,

Mapes & Miller LLP

Certified Public Accountants

August 21, 2017
Phillipsburg, Kansas

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

Statement 1
Page 1 of 2

SUMMARY STATEMENT OF RECEIPTS, EXPENDITURES, AND UNENCUMBERED CASH
REGULATORY BASIS
For the Year Ended December 31, 2016

FUNDS	Beginning Unencumbered Cash Balance	Prior Year Cancelled Encumbrances	Receipts	Expenditures	Ending Unencumbered Cash Balance	Add Encumbrances and Accounts Payable	Ending Cash Balance
General Fund							
General Operating Fund	\$ 473,278	\$ 9,077	\$ 1,088,044	\$ 1,194,340	\$ 376,059	\$ 117,860	\$ 493,919
Special Purpose Funds							
Equipment Reserve Fund	1,016,187	-	20,318	13,759	1,022,746	-	1,022,746
Library Fund	1,407	-	63,503	63,004	1,906	2,593	4,499
Employee Benefit Fund	56,358	-	575,538	494,429	137,467	-	137,467
Special Parks & Recreation Fund	32,987	-	5,667	6,730	31,924	-	31,924
Special Highway Fund	298,891	-	268,066	570,267	(3,310) *	37,805	34,495
Fire Equipment Capital Outlay Fund	167,527	-	28,525	318	195,734	-	195,734
Industrial Development Fund	41,370	-	12,692	159	53,903	-	53,903
Hansen Foundation Grant	-	-	5,000	-	5,000	-	5,000
Bond & Interest Fund							
Bond & Interest Fund	473,850	-	468,424	267,826	674,448	-	674,448
Capital Projects Fund							
Airport Grant Fund	(198,234)	81,704	116,530	-	-	-	-
Business Funds							
Water & Sewer Utility Fund	778,542	1,221	1,421,844	1,446,724	754,883	36,801	791,684
Meter Deposits Fund	-	-	7,700	7,700	-	20,970	20,970
Solid Waste Fund	85,552	-	398,824	408,151	76,225	1,240	77,465
Partially Self-Funded Health Insurance Fund	128,570	-	4,042	132,612	-	-	-
Aquatic Center Fund	128,271	-	484,630	506,995	105,906	356	106,262
Trust Fund							
Endowment Fund	10,000	-	18	-	10,018	-	10,018
Related Municipal Entity							
Public Building Commission							
Aquatic Center Bond & Interest Fund	75,997	-	261,375	221,865	115,507	-	115,507
Aquatic Center Capital Project Fund	138,555	-	-	-	138,555	-	138,555
 Total Reporting Entity (Excluding Agency Funds)	 <u>\$ 3,709,108</u>	 <u>\$ 92,002</u>	 <u>\$ 5,230,740</u>	 <u>\$ 5,334,879</u>	 <u>\$ 3,696,971</u>	 <u>\$ 217,625</u>	 <u>\$ 3,914,596</u>

* See Note 3 (Cash Basis Exception)

The notes to the financial statements are an integral part of this statement.

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

Statement 1
Page 2 of 2

SUMMARY STATEMENT OF RECEIPTS, EXPENDITURES, AND UNENCUMBERED CASH
REGULATORY BASIS
For the Year Ended December 31, 2016

Composition of Cash	
Cash on Hand	\$ 450
Checking Accounts	42,393
NOW Account	361,873
Money Market Account	584,997
Certificates of Deposit	2,681,000
Related Municipal Entity	<u>254,062</u>
Total Cash	3,924,775
Agency Funds Per Schedule 3	<u>(10,179)</u>
Total Reporting Entity (Excluding Agency Funds)	<u>\$ 3,914,596</u>

The notes to the financial statements are an integral part of this statement.

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

NOTES TO THE FINANCIAL STATEMENT
December 31, 2016

1. **SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

(a) Financial Reporting Entity

The City of Phillipsburg, Kansas, is a municipal corporation governed by an elected mayor and an elected six member council. The regulatory financial statement presents the City of Phillipsburg, and one of its related municipal entities. The following related municipal entity is included in the City's reporting entity because it was established to benefit the City and/or its constituents:

Public Building Commission. The City of Phillipsburg Public Building Commission Board operates the Public Building Commission for the purpose of providing additional and alternative methods for financing certain public buildings. The City levies taxes for the Public Building Commission. Bond issuances must be approved by the City. Complete financial records for the Public Building Commission may be reviewed at the City office.

(b) Regulatory Basis Fund Types

In governmental accounting, a fund is defined as an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. The following types of funds comprise the financial activities for the City for the year ended December 31, 2016.

General Fund - the chief operating fund. Used to account for all resources except those required to be accounted for in another fund.

Special Purpose Fund - used to account for the proceeds of specific tax levies and other specific regulatory receipt sources (other than Capital Project and tax levies for long-term debts) that are intended for specified purposes.

Bond and Interest Fund - used to account for the accumulation of resources, including tax levies, transfers from other funds and payment of general long-term debt.

Capital Project Fund - used to account for the debt proceeds and other financial resources to be used for acquisition or construction of major capital facilities or equipment.

Business Fund - funds financed in whole or in part by fees charged to users of the goods or services. (i.e. enterprise funds and internal service funds etc.).

Trust Fund - funds used to report assets held in trust for the benefit of the municipal financial reporting entity. (i.e. pension funds, investment trust funds, private purpose trust funds which benefit the municipal reporting entity, scholarship funds, etc.).

Agency Fund - funds used to report assets held by the municipal reporting entity in a purely custodial capacity. (i.e. payroll clearing fund, county treasurer tax collection accounts, etc.).

(c) Regulatory Basis of Accounting and Departure from Accounting Principles Generally Accepted in the United States of America

The *Kansas Municipal Audit and Accounting Guide* (KMAAG) regulatory basis of accounting involves the recognition of cash, cash equivalents, marketable investments, and certain accounts payable and encumbrance obligations to arrive at a net unencumbered cash and investments balance on a regulatory basis for each fund, and the reporting of changes in unencumbered cash and investments of a fund resulting from the difference in regulatory basis receipts and regulatory basis expenditures for the fiscal year. All recognized assets and liabilities are measured and reported at cost, unless they have been permanently impaired and have no future cash value or represent no future obligation against cash. The KMAAG regulatory basis does not recognize capital assets, long-term debt, accrued receivables and payables, or any other assets, liabilities or deferred inflows or outflows, other than those mentioned above.

The City has approved a resolution that is in compliance with K.S.A. 75-1120a(c), waiving the requirement for application of generally accepted accounting principles and allowing the City to use the regulatory basis of accounting.

(d) Budgetary Information

Kansas statutes require that an annual operating budget be legally adopted for the General Fund, Special Purpose Funds (unless specifically exempted by statute), Bond and Interest Funds, and Business Funds. Although directory rather than mandatory, the statutes provide for the following sequence and timetable in the adoption of the legal annual operating budget:

1. Preparation of the budget for the succeeding calendar year on or before August 1st.
2. Publication in local newspaper on or before August 5th of the proposed budget and notice of public hearing on the budget.
3. Public hearing on or before August 15th, but at least ten days after publication of notice hearing.
4. Adoption of the final budget on or before August 25th.

The statutes allow for the governing body to increase the originally adopted budget for previously unbudgeted increases in regulatory receipts other than ad valorem property taxes. To do this, a notice of public hearing to amend the budget must be published in the local newspaper. At least ten days after publication, the hearing may be held and the governing body may amend the budget at that time. There were no such budget amendments for the year ended December 31, 2016.

The statutes permit transferring budgeted amounts between line items within an individual fund. However, such statutes prohibit expenditures in excess of the total amount of the adopted budget of expenditures of individual funds. Budget comparison schedules are presented for each fund showing actual receipts and expenditures compared to legally budgeted receipts and expenditures.

All legal annual operating budgets are prepared using the regulatory basis of accounting, in which, regulatory receipts are recognized when cash is received and expenditures include disbursements, accounts payable, and encumbrances, with disbursements being adjusted for prior year's accounts payable and encumbrances. Encumbrances are commitments by the City for future payments and are supported by a document evidencing the commitment, such as a purchase order or contract. Any unused budgeted expenditure authority lapses at year end.

A legal operating budget is not required for Capital Projects Funds, Trust Funds, Agency Funds, and the following:

Special Purpose Funds:

Equipment Reserve Fund

Hansen Foundation Grant

Business Funds:

Meter Deposits Fund

Partially Self-Funded Health Insurance Fund

Spending in funds which are not subject to the legal annual operating budget requirements is controlled by federal regulations, other statutes, or by the use of internal spending limits established by the governing body.

2. STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

A. The City is not aware of any noncompliance with Kansas statutes.

3. CASH BASIS EXCEPTION

The City received a grant from the Kansas Department of Transportation for a KLINK Resurfacing Project. The City must expend the monies before they can request reimbursement, which caused the City negative unencumbered cash in the Special Highway Fund at December 31, 2016. K.S.A. 12-1664 provides an exception for a cash basis law violation for intergovernmental grant funds to expend monies for grant purposes with the expectation of monies to be reimbursed to the City under conditions of the grant award.

4. DEPOSITS AND INVESTMENTS

K.S.A. 9-1401 establishes the depositories which may be used by the City. The statute requires banks eligible to hold the City's funds have a main or branch bank in the county in which the City is located or in an adjoining county, if such institution has been designated as an official depository, and the banks provide an acceptable rate of return on funds. In addition, K.S.A. 9-1402 requires the banks to pledge securities for deposits in excess of FDIC coverage. The City has no other policies that would further limit interest rate risk.

K.S.A. 12-1675 limits the City's investment of idle funds to time deposits, open accounts, and certificates of deposit with allowable financial institutions; U.S. government securities; temporary notes; no-fund warrants; repurchase agreements; and the Kansas Municipal Investment Pool. The City has no investment policy that would further limit its investment choices.

Concentration of Credit Risk. State statutes place no limit on the amount the City may invest in any one issuer as long as the investments are adequately secured under K.S.A. 9-1402 and 9-1405.

Custodial Credit Risk – Deposits. Custodial credit risk is the risk that in the event of a bank failure, the City's deposits may not be returned to it. State statutes require the City's deposits in financial institutions to be entirely covered by federal depository insurance or by collateral held under a joint custody receipt issued by a bank within the State of Kansas, the Federal Reserve Bank of Kansas City, or the Federal Home Loan Bank of Topeka. All deposits were legally secured at December 31, 2016.

At December 31, 2016, the City's carrying amount of deposits was \$3,924,325 and the bank balance was \$3,898,784. The bank balance was held by two banks resulting in a concentration of credit risk. Of the bank balance \$492,960 was covered by federal depository insurance, and \$3,405,824 was collateralized with securities held by the pledging financial institutions' agents in the City's name.

Custodial Credit Risk – Investments. For an investment, this is the risk that, in the event of the failure of the issuer or counterparty, the City will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. State statutes require investments to be adequately secured.

5. INTERFUND TRANSFERS

A. Operating transfers were as follows:

From	To	Statutory Authority	Amount
General Operating Fund	Equipment Reserve Fund	K.S.A. 12-1,117	\$ 3,000
General Operating Fund	Special Highway Fund	K.S.A. 12-1,119	180,000
Water & Sewer Utility Fund	Equipment Reserve Fund	K.S.A. 12-825d	2,000
Water & Sewer Utility Fund	Bond & Interest Fund	K.S.A. 12-825d	200,000
Water & Sewer Utility Fund	Meter Deposits Fund	K.S.A. 12-825d	350
Solid Waste Fund	Equipment Reserve Fund	K.S.A. 12-825d	15,318

6. DEFINED BENEFIT PENSION PLAN

Plan description. The City participates in the Kansas Public Employees Retirement System (KPERS), a cost-sharing multiple-employer defined benefit pension plan as provided by K.S.A. 74-4901, et seq. Kansas law establishes and amends benefit provisions. KPERS issues a publicly available financial report that includes financial statements and required supplementary information. KPERS' financial statements are included in its Comprehensive Annual Financial Report which can be found on the KPERS website at www.kpers.org or by writing to KPERS (611 S Kansas, Suite 100; Topeka, KS 66603) or by calling 1-888-275-5737.

Contributions. K.S.A. 74-4919 and K.S.A. 74-49,210 establish the KPERS member-employee contribution rates. KPERS has multiple benefit structures and contribution rates depending on whether the employee is a KPERS 1, KPERS 2 or KPERS 3 member. KPERS 1 members are active and contributing members hired before July 1, 2009. KPERS 2 members were first employed in a covered position on or after July 1, 2009. KPERS 3 members were first employed in a covered position on or after January 1, 2016. Effective January 1, 2016, Kansas law establishes the KPERS member-employee contribution rate at 6% of covered salary for KPERS 1, KPERS 2, and KPERS 3 members. Member contributions are withheld by their employer and paid to KPERS according to the provisions of Section 414(h) of the Internal Revenue Code.

State law provides that the employer contribution rates for KPERS 1, KPERS 2, and KPERS 3 be determined based on the results of each annual actuarial valuation. Kansas law sets a limitation on annual increases in the employer contribution rates. The actuarially determined employer contribution rate (not including the 1% contribution rate through March 31, 2016 with a 0% moratorium until June 30, 2017 for the Death and Disability Program) and the statutory contribution rate was 9.18% for the fiscal year ended December 31, 2016. Contributions to the pension plan from the City were \$84,304 for the year ended December 31, 2016.

Net Pension Liability

At December 31, 2016, the City's proportionate share of the collective net pension liability reported by KPERS was \$768,982. The net pension liability was measured as of June 30, 2016, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of December 31, 2015, which was rolled forward to June 30, 2016. The City's proportion of the net pension liability was based on the ratio of the City's contributions to KPERS, relative to the total employer and non-employer contributions of the Local subgroup within KPERS. Since the KMAAG regulatory basis of accounting does not recognize long-term debt, this liability is not reported in these financial statements.

The complete actuarial valuation report including all actuarial assumptions and methods, and the report on the allocation of the KPERS collective net pension liability to all participating employers are publicly available on the website at www.kpers.org or can be obtained as described above.

7. OTHER LONG-TERM OBLIGATIONS FROM OPERATIONS

(a) Other Post Employment Benefits

As provided by K.S.A. 12-5040, the City allows retirees to participate in the group health insurance plan. While each retiree pays the full amount of the applicable premium, conceptually, the City is subsidizing the retirees because each participant is charged a level of premium regardless of age. However, the cost of this subsidy has not been quantified in this financial statement.

Under the Consolidated Omnibus Budget Reconciliation Act (COBRA), the City makes health care benefits available to eligible former employees and eligible dependents. Certain requirements are outlined by the federal government for this coverage. The premium is paid in full by the insured.

(b) Other Employee Benefits

Vacation

All employees of the City, except temporary and part-time employees, accumulate vacation leave at a rate of ten days per year after their first year of employment. The rate of accumulation increases to fifteen days per year after seven years of employment, and twenty days per year after eighteen years of employment. An employee can only carry over to the next year, one-half of their annual amount of vacation leave. Employees are paid for all accumulated vacation leave, at their current wage rate, upon termination of employment. As of December 31, 2016, the City owed \$43,415 of accumulated vacation leave to employees.

Sick leave

All employees of the City, except temporary and part-time employees, accumulate sick leave at a rate of twelve days per year. They may accumulate unlimited sick leave days. Upon termination of employment, no sick leave is paid to the employee.

8. RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets, errors and omissions; injuries to employees; and natural disasters. The City has purchased commercial insurance for these potential risks.

During the year ended December 31, 2016, the City did not reduce insurance coverage from levels in place during the prior year. No settlements have exceeded coverage levels in place during the past three fiscal years.

9. CAPITAL PROJECTS

Capital project authorizations with approved change orders compared with cash disbursements and accounts payable from inception are as follows:

	<u>Project Authorization</u>	<u>Expenditures to Date</u>
Airport Grant	\$2,160,000	\$2,067,358

10. OPERATING LEASE

The City entered into a lease agreement, dated September 1, 2011 with the Public Building Commission, a related municipal entity of the City, to lease the swimming pool recreational facility. The agreement states that the City will, during the term of the lease, keep and maintain the swimming pool facility and all parts in good condition and repair. The lease agreement provides for semi-annual lease payments. The City has imposed a 1% city-wide retailer's sales tax to cover these payments.

Future minimum rental commitments are as follows:

<u>Year</u>	<u>Amount</u>
2017	\$ 224,365
2018	226,115
2019	222,403
2020	223,352
2021	223,803
2022-2026	1,114,174
2027-2031	1,002,226
Total Future Minimum Lease Payments	<u>\$ 3,236,438</u>

11. SUBSEQUENT EVENTS

Management has evaluated events subsequent to year end through the date of this report, and does not believe any events through the date of this report have occurred, which effect the financial statement as presented.

12. LONG-TERM DEBT

Changes in long-term liabilities for the City for the year ended December 31, 2016, were as follows:

Issue	Interest Rates	Date of Issue	Amount of Issue	Date of Final Maturity	Beginning Balance 1/1/2016	Additions	Reductions/Payments	Ending Balance 12/31/2016	Interest/Service Fees Paid
General Obligation Bond									
2011 General									
Obligation Bonds	2.0-2.9%	09/01/11	\$ 245,000	9/1/2021	\$ 160,000	\$ -	\$ 25,000	\$ 135,000	\$ 4,037
2015 General									
Obligation Bonds	0.75-2.95%	06/01/15	\$ 1,635,000	8/1/2024	1,635,000	-	205,000	1,430,000	33,130
Total General Obligation Bonds					1,795,000	-	230,000	1,565,000	37,167
Public Building Commission									
Revenue Bonds Series 2011	2.0-4.1%	09/01/11	3,070,000	10/1/2031	2,605,000	-	125,000	2,480,000	96,865
Total Contractual Indebtedness					\$ 4,400,000	\$ -	\$ 355,000	\$ 4,045,000	\$ 134,032

Current maturities of long-term debt and interest for the next five years and in five year increments through maturity are as follows:

Year	General Obligation Bond		Revenue Bond (Public Building Commission)		Total	
	Principal	Interest	Principal	Interest	Principal	Interest
2017	\$ 235,000	\$ 29,846	\$ 130,000	\$ 94,365	\$ 365,000	\$ 124,211
2018	240,000	26,913	135,000	91,115	375,000	118,028
2019	245,000	23,245	135,000	87,402	380,000	110,647
2020	250,000	18,775	140,000	83,353	390,000	102,128
2021	255,000	13,409	145,000	78,803	400,000	92,212
2022-2026	340,000	11,406	805,000	309,175	1,145,000	320,581
2027-2031	-	-	990,000	126,075	990,000	126,075
	\$ 1,565,000	\$ 123,594	\$ 2,480,000	\$ 870,288	\$ 4,045,000	\$ 993,882

CITY OF PHILLIPSBURG, KANSAS
REGULATORY-REQUIRED SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDED DECEMBER 31, 2016

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

Schedule 1

SUMMARY OF EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS
For the Year Ended December 31, 2016

FUNDS	Certified Budget	Adjustment for Qualifying Budget Credits	Total Budget for Comparison	Expenditures Chargeable to Current Year	Variance Over (Under)
General Fund					
General Operating Fund	\$ 1,694,604	\$ -	\$ 1,694,604	\$ 1,194,340	\$ (500,264)
Special Purpose Funds					
Library Fund	63,004	-	63,004	63,004	-
Employee Benefit Fund	642,129	-	642,129	494,429	(147,700)
Special Parks & Recreation Fund	41,563	-	41,563	6,730	(34,833)
Special Highway Fund	1,265,230	-	1,265,230	570,267	(694,963)
Fire Equipment Capital Outlay Fund	190,504	-	190,504	318	(190,186)
Industrial Development Fund	48,722	-	48,722	159	(48,563)
Bond & Interest Funds					
Bond & Interest Fund	1,032,622	-	1,032,622	267,826	(764,796)
Business Funds					
Water & Sewer Utility Fund	1,924,721	-	1,924,721	1,446,724	(477,997)
Solid Waste Fund	520,464	-	520,464	408,151	(112,313)
Aquatic Center Fund	759,000	-	759,000	506,995	(252,005)

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

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SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS

For the Year Ended December 31, 2016

GENERAL OPERATING FUND

	Actual	Budget	Variance Over (Under)
Receipts			
Ad Valorem Tax	\$ 281,516	\$ 275,190	\$ 6,326
Delinquent Tax	15,935	9,000	6,935
Motor Vehicle Tax	62,400	63,071	(671)
Intangibles Tax	29,125	26,866	2,259
Recreational Vehicle Tax	1,320	1,100	220
Excise Tax	102	88	14
16/20M Vehicle Tax	781	504	277
Commercial Vehicle	3,531	3,492	39
Watercraft Tax	197	4,072	(3,875)
Local Alcoholic Liquor Tax	5,667	4,782	885
Interest on Idle Funds	10,921	18,000	(7,079)
Franchise Tax	154,877	177,000	(22,123)
Animal Tags	748	2,100	(1,352)
State Grants	-	36,000	(36,000)
Federal Grants	28,307	-	28,307
Fines	48,468	33,000	15,468
Reimbursements	63,996	12,000	51,996
Rural Fire Contracts	6,759	30,000	(23,241)
Campground Fees	2,739	4,200	(1,461)
Local Retailer's Sales Tax	221,891	247,500	(25,609)
Licenses & Permits	7,952	6,800	1,152
Other Cash Receipts	10,444	58,000	(47,556)
Nonfederal Grants & Gifts	41,066	200,000	(158,934)
Building Rents	11,798	16,000	(4,202)
Cemetery Lots & Care	8,630	8,500	130
Airport Rents & Grains	7,416	10,000	(2,584)
Airport Aviation Gas & Oil	13,334	25,000	(11,666)
Airport Courtesy Car	74	150	(76)
Airport Sales Tax Collected	1,674	3,000	(1,326)
Zoning Applications	300	-	300
Transportation Passes	5,781	7,000	(1,219)
Northwest Kansas Transit	40,295	36,000	4,295
	<u>1,088,044</u>	<u>\$ 1,318,415</u>	<u>\$ (230,371)</u>
Total Receipts			
EXPENDITURES			
General Government			
Personal Services	71,022	\$ 80,000	\$ (8,978)
Contractual Services	63,167	113,000	(49,833)
Commodities	4,167	10,000	(5,833)
Capital Outlay	140	86,932	(86,792)
	<u>138,496</u>	<u>289,932</u>	<u>(151,436)</u>
Total General Government			

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

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SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS

For the Year Ended December 31, 2016

GENERAL OPERATING FUND (Cont.)

	Actual	Budget	Variance Over (Under)
EXPENDITURES (Cont.)			
Community Building			
Contractual Services	\$ 10,197	\$ 18,000	\$ (7,803)
Commodities	5,961	18,000	(12,039)
Capital Outlay	110,962	2,000	108,962
Total Community Building	<u>127,120</u>	<u>38,000</u>	<u>89,120</u>
Custodian Department			
Personal Services	38,207	40,000	(1,793)
Contractual Services	1,061	6,235	(5,174)
Commodities	879	7,000	(6,121)
Capital Outlay	719	2,336	(1,617)
Total Custodian Department	<u>40,866</u>	<u>55,571</u>	<u>(14,705)</u>
Municipal Court & Police Department			
Personal Services	21,600	30,000	(8,400)
Contractual Services	323,799	304,000	19,799
Commodities	347	2,000	(1,653)
Capital Outlay	1,950	2,000	(50)
Total Municipal Court & Police Department	<u>347,696</u>	<u>338,000</u>	<u>9,696</u>
City Fire Department			
Contractual Services	9,333	15,000	(5,667)
Commodities	10,057	16,000	(5,943)
Capital Outlay	-	10,000	(10,000)
Total City Fire Department	<u>19,390</u>	<u>41,000</u>	<u>(21,610)</u>
Rural Fire Department			
Contractual Services	7,530	5,400	2,130
Commodities	9,048	15,000	(5,952)
Capital Outlay	-	20,000	(20,000)
Total Rural Fire Department	<u>16,578</u>	<u>40,400</u>	<u>(23,822)</u>
Park Department			
Personal Services	20,312	25,000	(4,688)
Contractual Services	16,176	20,000	(3,824)
Commodities	7,900	10,000	(2,100)
Capital Outlay	5,195	10,000	(4,805)
Total Park Department	<u>49,583</u>	<u>65,000</u>	<u>(15,417)</u>

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

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SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS

For the Year Ended December 31, 2016

GENERAL OPERATING FUND (Cont.)

	Actual	Budget	Variance Over (Under)
EXPENDITURES (Cont.)			
Recreation Department			
Contractual Services	\$ 5,119	\$ 8,000	\$ (2,881)
Commodities	-	1,000	(1,000)
Capital Outlay	-	2,000	(2,000)
Total Recreation Department	<u>5,119</u>	<u>11,000</u>	<u>(5,881)</u>
Cemetery			
Personal Services	18,631	25,000	(6,369)
Contractual Services	8,993	10,000	(1,007)
Commodities	7,693	7,000	693
Capital Outlay	-	2,000	(2,000)
Total Cemetery	<u>35,317</u>	<u>44,000</u>	<u>(8,683)</u>
Street Lighting			
Contractual Services	47,351	55,000	(7,649)
Commodities	689	-	689
Total Street Lighting	<u>48,040</u>	<u>55,000</u>	<u>(6,960)</u>
Airport			
Personal Services	2,829	10,000	(7,171)
Contractual Services	18,356	91,781	(73,425)
Commodities	21,162	40,000	(18,838)
Capital Outlay	-	70,000	(70,000)
Total Airport	<u>42,347</u>	<u>211,781</u>	<u>(169,434)</u>
Planning Department			
Contractual Services	2,559	4,000	(1,441)
Commodities	40	-	40
Total Planning Department	<u>2,599</u>	<u>4,000</u>	<u>(1,401)</u>
Transportation Department			
Personal Services	31,879	35,000	(3,121)
Contractual Services	11,570	9,000	2,570
Commodities	3,925	15,000	(11,075)
Capital Outlay	28,331	20,156	8,175
Total Transportation Department	<u>75,705</u>	<u>79,156</u>	<u>(3,451)</u>
Library Support			
Contractual Services	26,296	28,000	(1,704)
Capital Outlay	-	12,500	(12,500)
Total Library Support	<u>26,296</u>	<u>40,500</u>	<u>(14,204)</u>

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Phillipsburg, Kansas

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SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS
For the Year Ended December 31, 2016

GENERAL OPERATING FUND (Cont.)

	Actual	Budget	Variance Over (Under)
EXPENDITURES (Cont.)			
Beautification			
Contractual Services	\$ 822	\$ 5,000	\$ (4,178)
Commodities	1,489	7,000	(5,511)
Capital Outlay	-	3,000	(3,000)
Total Beautification	2,311	15,000	(12,689)
Shade Tree			
Contractual Services	1,225	5,000	(3,775)
Armory			
Contractual Services	9,683	17,000	(7,317)
Commodities	1,511	10,000	(8,489)
Capital Outlay	120	14,957	(14,837)
Total Armory	11,314	41,957	(30,643)
ADA Concrete			
Commodities	11,783	100,000	(88,217)
Neighborhood Revitalization Rebate	4,555	4,307	248
Outgoing Transfers			
Equipment Reserve Fund	3,000	35,000	(32,000)
Special Highway Fund	180,000	180,000	-
Employee Flex Benefits Fund	5,000	-	5,000
Total Outgoing Transfers	188,000	215,000	(27,000)
Total Expenditures	1,194,340	\$ 1,694,604	\$ (500,264)
Receipts Over (Under) Expenditures	(106,296)		
UNENCUMBERED CASH, January 1, 2016	473,278		
Prior Year Cancelled Encumbrances	9,077		
UNENCUMBERED CASH, December 31, 2016	\$ 376,059		

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

Schedule 2-2

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL
REGULATORY BASIS
For the Year Ended December 31, 2016

EQUIPMENT RESERVE FUND

	<u>Actual</u>
RECEIPTS	
Incoming Transfers	
General Operating Fund	\$ 3,000
Water & Sewer Utility Fund	2,000
Solid Waste Fund	<u>15,318</u>
Total Receipts	<u>20,318</u>
EXPENDITURES	
Capital Outlay	<u>13,759</u>
Receipts Over (Under) Expenditures	6,559
UNENCUMBERED CASH, January 1, 2016	<u>1,016,187</u>
UNENCUMBERED CASH, December 31, 2016	<u><u>\$ 1,022,746</u></u>

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

Schedule 2-3

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS

For the Year Ended December 31, 2016

LIBRARY FUND

	Actual	Budget	Variance Over (Under)
RECEIPTS			
Ad Valorem Tax	\$ 49,260	\$ 48,933	\$ 327
Delinquent Tax	2,509	1,600	909
Motor Vehicle Tax	10,726	10,875	(149)
Recreational Vehicle Tax	228	190	38
Excise Tax	17	15	2
16/20M Vehicle Tax	123	87	36
Watercraft Tax	34	702	(668)
Commercial Vehicle	606	602	4
	<u>63,503</u>	<u>\$ 63,004</u>	<u>\$ 499</u>
EXPENDITURES			
Library Insurance	2,547	\$ 2,500	\$ 47
Appropriation to Library Board	59,660	59,761	(101)
Neighborhood Revitalization Rebate	797	743	54
	<u>63,004</u>	<u>\$ 63,004</u>	<u>\$ -</u>
Receipts Over (Under) Expenditures	499		
UNENCUMBERED CASH, January 1, 2016	<u>1,407</u>		
UNENCUMBERED CASH, December 31, 2016	<u>\$ 1,906</u>		

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

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SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS

For the Year Ended December 31, 2016

EMPLOYEE BENEFIT FUND

	Actual	Budget	Variance Over (Under)
RECEIPTS			
Ad Valorem Tax	\$ 176,463	\$ 176,906	\$ (443)
Delinquent Tax	6,238	3,000	3,238
Motor Vehicle Tax	35,968	36,778	(810)
Recreational Vehicle Tax	769	642	127
Excise Tax	60	51	9
16/20M Vehicle Tax	304	294	10
Watercraft Tax	115	2,375	(2,260)
Commercial Vehicle	2,018	2,036	(18)
Employee/Employer Contributions	353,603	410,000	(56,397)
Reimbursements	-	2,000	(2,000)
	575,538	\$ 634,082	\$ (58,544)
EXPENDITURES			
Social Security & Medicare	72,322	\$ 90,000	\$ (17,678)
Retirement	84,304	95,000	(10,696)
Workman's Compensation	41,008	50,000	(8,992)
Unemployment Insurance	977	10,000	(9,023)
Life & Disability Insurance	2,943	-	2,943
Select Account Administration	945	-	945
Health Insurance	289,083	-	289,083
Neighborhood Revitalization Rebate	2,847	2,511	336
Outgoing Transfer			
Partially Self-Funded Health Insurance Fund	-	394,618	(394,618)
	494,429	\$ 642,129	\$ (147,700)
Receipts Over (Under) Expenditures	81,109		
UNENCUMBERED CASH, January 1, 2016	56,358		
UNENCUMBERED CASH, December 31, 2016	\$ 137,467		

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SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS
For the Year Ended December 31, 2016

SPECIAL PARKS & RECREATION FUND

	Actual	Budget	Variance Over (Under)
RECEIPTS			
Local Alcoholic Liquor Tax	\$ 5,667	\$ 4,782	\$ 885
Nonfederal Grants & Gifts	-	3,000	(3,000)
Total Receipts	<u>5,667</u>	<u>\$ 7,782</u>	<u>\$ (2,115)</u>
EXPENDITURES			
Contractual Services	3,000	\$ 20,000	\$ (17,000)
Commodities	-	3,000	(3,000)
Capital Outlay	3,730	18,563	(14,833)
Total Expenditures	<u>6,730</u>	<u>\$ 41,563</u>	<u>\$ (34,833)</u>
Receipts Over (Under) Expenditures	(1,063)		
UNENCUMBERED CASH, January 1, 2016	<u>32,987</u>		
UNENCUMBERED CASH, December 31, 2016	<u>\$ 31,924</u>		

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Phillipsburg, Kansas

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SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS

For the Year Ended December 31, 2016

SPECIAL HIGHWAY FUND

	Actual	Budget	Variance Over (Under)
RECEIPTS			
Highway Connecting Links	\$ 14,884	\$ 21,000	\$ (6,116)
Special Highway Tax	67,385	65,440	1,945
Sale of Equipment	2,019	-	2,019
Sales Tax Collected	178	-	178
Other Cash Receipts	3,600	2,000	1,600
Federal Grants	-	533,333	(533,333)
Incoming Transfer			
General Operating Fund	180,000	180,000	-
	<u>268,066</u>	<u>\$ 801,773</u>	<u>\$ (533,707)</u>
EXPENDITURES			
Personal Services	81,384	\$ 115,000	\$ (33,616)
Contractual Services	126,142	85,000	41,142
Commodities	55,188	200,000	(144,812)
Capital Outlay	307,553	852,230	(544,677)
Outgoing Transfer			
Equipment Reserve Fund	-	13,000	(13,000)
	<u>570,267</u>	<u>\$ 1,265,230</u>	<u>\$ (694,963)</u>
Receipts Over (Under) Expenditures	(302,201)		
UNENCUMBERED CASH, January 1, 2016	<u>298,891</u>		
UNENCUMBERED CASH, December 31, 2016	<u>\$ (3,310) *</u>		

* See Note 3, Cash Basis Exception.

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Phillipsburg, Kansas

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SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS
For the Year Ended December 31, 2016

FIRE EQUIPMENT CAPITAL OUTLAY FUND

	Actual	Budget	Variance Over (Under)
RECEIPTS			
Ad Valorem Tax	\$ 19,698	\$ 19,313	\$ 385
Delinquent Tax	1,004	650	354
Motor Vehicle Tax	4,290	4,350	(60)
Recreational Vehicle Tax	91	76	15
Excise Tax	7	6	1
16/20M Vehicle Tax	49	35	14
Watercraft Tax	13	281	(268)
Commercial Vehicle	242	241	1
Nonfederal Grants & Gifts	3,131	5,000	(1,869)
	<u>28,525</u>	<u>\$ 29,952</u>	<u>\$ (1,427)</u>
EXPENDITURES			
Contractual Services	318	\$ -	\$ 318
Capital Outlay	-	190,207	(190,207)
Neighborhood Revitalization Rebate	-	297	(297)
	<u>318</u>	<u>\$ 190,504</u>	<u>\$ (190,186)</u>
Receipts Over (Under) Expenditures	28,207		
UNENCUMBERED CASH, January 1, 2016	<u>167,527</u>		
UNENCUMBERED CASH, December 31, 2016	<u>\$ 195,734</u>		

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

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SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS

For the Year Ended December 31, 2016

INDUSTRIAL DEVELOPMENT FUND

	Actual	Budget	Variance Over (Under)
RECEIPTS			
Ad Valorem Tax	\$ 9,844	\$ 9,657	\$ 187
Delinquent Tax	502	500	2
Motor Vehicle Tax	2,145	2,175	(30)
Recreational Vehicle Tax	45	38	7
Excise Tax	3	3	-
16/20M Vehicle Tax	25	17	8
Commercial Vehicle	121	120	1
Watercraft Tax	7	140	(133)
	<u>12,692</u>	<u>\$ 12,650</u>	<u>\$ 42</u>
EXPENDITURES			
Contractual Services	-	\$ 48,573	\$ (48,573)
Neighborhood Revitalization Rebate	159	149	10
	<u>159</u>	<u>\$ 48,722</u>	<u>\$ (48,563)</u>
Receipts Over (Under) Expenditures	12,533		
UNENCUMBERED CASH, January 1, 2016	<u>41,370</u>		
UNENCUMBERED CASH, December 31, 2016	<u>\$ 53,903</u>		

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

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SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL
REGULATORY BASIS
For the Year Ended December 31, 2016

HANSEN FOUNDATION GRANT

	<u>Actual</u>
RECEIPTS	
Nonfederal Grant & Gifts	<u>\$ 5,000</u>
EXPENDITURES	<u>-</u>
Receipts Over (Under) Expenditures	5,000
UNENCUMBERED CASH, January 1, 2016	<u>-</u>
UNENCUMBERED CASH, December 31, 2016	<u><u>\$ 5,000</u></u>

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Phillipsburg, Kansas

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SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS

For the Year Ended December 31, 2016

BOND & INTEREST FUND

	Actual	Budget	Variance Over (Under)
RECEIPTS			
Ad Valorem Tax	\$ 40,716	\$ 40,472	\$ 244
Delinquent Tax	1,024	1,500	(476)
Motor Vehicle Tax	4,290	4,350	(60)
Recreational Vehicle Tax	91	76	15
Excise Tax	7	6	1
16/20M Vehicle Tax	49	35	14
Watercraft Tax	14	281	(267)
Commercial Vehicle	242	241	1
Local Retailer's Sales Tax	221,891	247,500	(25,609)
Special Assessments	100	-	100
Incoming Transfer			
Water & Sewer Utility Fund	200,000	200,000	-
	<u>468,424</u>	<u>\$ 494,461</u>	<u>\$ (26,037)</u>
EXPENDITURES			
Commission & Postage	4	\$ 11,000	\$ (10,996)
Reserve for Cash	-	754,155	(754,155)
KLINK Bond Principal	25,000	25,000	-
KLINK Bond Interest	4,037	4,038	(1)
General Obligation Bond Principal Water	47,000	47,000	-
General Obligation Bond Interest Water	10,783	10,784	(1)
General Obligation Bond Principal Sewer	158,000	158,000	-
General Obligation Bond Interest Sewer	22,347	22,348	(1)
Neighborhood Revitalization Rebate	655	297	358
	<u>267,826</u>	<u>\$ 1,032,622</u>	<u>\$ (764,796)</u>
Receipts Over (Under) Expenditures	200,598		
UNENCUMBERED CASH, January 1, 2016	<u>473,850</u>		
UNENCUMBERED CASH, December 31, 2016	<u>\$ 674,448</u>		

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SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS
For the Year Ended December 31, 2016

AIRPORT GRANT FUND

	<u>Actual</u>
RECEIPTS	
Federal Grant	<u>\$ 116,530</u>
EXPENDITURES	<u>-</u>
Receipts Over (Under) Expenditures	116,530
UNENCUMBERED CASH, January 1, 2016	(198,234)
Prior Year Cancelled Encumbrances	<u>81,704</u>
UNENCUMBERED CASH, December 31, 2016	<u><u>\$ -</u></u>

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SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS

For the Year Ended December 31, 2016

WATER & SEWER UTILITY FUND

	Actual	Budget	Variance Over (Under)
RECEIPTS			
Water Department			
Water Sales	\$ 1,002,480	\$ 925,000	\$ 77,480
Penalties	13,882	23,000	(9,118)
Sales Tax Collected	19,458	33,000	(13,542)
Other Cash Receipts	4,445	2,500	1,945
Coin Machine Water Sales	1,052	1,700	(648)
Water Protection Fee	5,701	15,000	(9,299)
Sale of Equipment	1,790	1,500	290
Return Check Charge	310	1,000	(690)
New Service	-	3,000	(3,000)
Connects/Disconnects	3,052	4,000	(948)
Federal Grant	20,115	-	20,115
State Grant	2,682	-	2,682
	<u>1,074,967</u>	<u>1,009,700</u>	<u>65,267</u>
Sewer Department			
Sewer Charges	318,546	270,000	48,546
Sewer Machine & Building Rental	-	2,000	(2,000)
Other Cash Receipts	2,800	100	2,700
Connects/Disconnects	10	100	(90)
Sewer Dump Station Fees	3,251	4,500	(1,249)
Sale of Equipment	22,270	-	22,270
	<u>346,877</u>	<u>276,700</u>	<u>70,177</u>
	<u>1,421,844</u>	<u>\$ 1,286,400</u>	<u>\$ 135,444</u>
EXPENDITURES			
Water Department			
Production			
Personal Services	35,965	\$ 40,000	\$ (4,035)
Contractual Services	176,952	225,000	(48,048)
Commodities	39,061	50,000	(10,939)
Capital Outlay	6,971	55,000	(48,029)
	<u>258,949</u>	<u>370,000</u>	<u>(111,051)</u>
Transmission & Distribution			
Personal Services	195,839	201,000	(5,161)
Contractual Services	119,093	150,000	(30,907)
Commodities	114,308	223,257	(108,949)
Capital Outlay	5,046	50,000	(44,954)
	<u>434,286</u>	<u>624,257</u>	<u>(189,971)</u>

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

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SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS
For the Year Ended December 31, 2016

WATER & SEWER UTILITY FUND (Cont.)

	Actual	Budget	Variance Over (Under)
EXPENDITURES (Cont.)			
Water Department			
Water Commercial & General			
Personal Services	\$ 79,702	\$ 85,000	\$ (5,298)
Contractual Services	76,897	90,000	(13,103)
Commodities	262	10,000	(9,738)
Capital Outlay	-	5,000	(5,000)
	156,861	190,000	(33,139)
Total Water Commercial & General			
	850,096	1,184,257	(334,161)
Sewer Department			
Sewer Commercial & General			
Personal Services	99,761	105,000	(5,239)
Contractual Services	169,997	170,000	(3)
Commodities	66,579	50,000	16,579
Capital Outlay	26,451	60,000	(33,549)
	362,788	385,000	(22,212)
Total Sewer Commercial & General			
Other Expenditures			
Publication & Printing	21	-	21
Contract Labor	1,063	-	1,063
Training	119	-	119
Sales Tax	19,457	35,000	(15,543)
State Water Fee	5,590	18,000	(12,410)
Kansas Clean Drinking Water Fee	5,240	12,464	(7,224)
Outgoing Transfers			
Equipment Reserve Fund	2,000	90,000	(88,000)
Bond & Interest Fund	200,000	200,000	-
Meter Deposit	350	-	350
	233,840	355,464	(121,624)
Total Other Expenditures			
	1,446,724	\$ 1,924,721	\$ (477,997)
Total Expenditures			
Receipts Over (Under) Expenditures	(24,880)		
UNENCUMBERED CASH, January 1, 2016	778,542		
Prior Year Cancelled Encumbrances	1,221		
UNENCUMBERED CASH, December 31, 2016	\$ 754,883		

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

Schedule 2-13

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL
REGULATORY BASIS
For the Year Ended December 31, 2016

METER DEPOSITS FUND

	<u>Actual</u>
RECEIPTS	
Meter Deposits	\$ 7,350
Incoming Transfer	
Water & Sewer Fund	<u>350</u>
Total Receipts	<u>7,700</u>
EXPENDITURES	
Deposit Refunds	<u>7,700</u>
Receipts Over (Under) Expenditures	-
UNENCUMBERED CASH, January 1, 2016	<u>-</u>
UNENCUMBERED CASH, December 31, 2016	<u><u>\$ -</u></u>

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

Schedule 2-14

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS
For the Year Ended December 31, 2016

SOLID WASTE FUND

	Actual	Budget	Variance Over (Under)
RECEIPTS			
Fees Collected	\$ 391,090	\$ 360,000	\$ 31,090
Sales Tax Collected	88	1,000	(912)
Sale of Dumpsters	980	3,600	(2,620)
Equipment Rental	1,225	950	275
Other Cash Receipts	-	300	(300)
Yard Waste Receipts	5,441	7,500	(2,059)
	<u>398,824</u>	<u>\$ 373,350</u>	<u>\$ 25,474</u>
EXPENDITURES			
Personal Services	159,716	\$ 145,000	\$ 14,716
Contractual Services	212,764	190,000	22,764
Commodities	20,353	42,000	(21,647)
Capital Outlay	-	93,464	(93,464)
Outgoing Transfer			
Equipment Reserve Fund	15,318	50,000	(34,682)
	<u>408,151</u>	<u>\$ 520,464</u>	<u>\$ (112,313)</u>
Receipts Over (Under) Expenditures	(9,327)		
UNENCUMBERED CASH, January 1, 2016	<u>85,552</u>		
UNENCUMBERED CASH, December 31, 2016	<u>\$ 76,225</u>		

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

Schedule 2-15

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL
REGULATORY BASIS
For the Year Ended December 31, 2016

PARTIALLY SELF-FUNDED HEALTH INSURANCE FUND

	<u>Actual</u>
RECEIPTS	
Insurance Reimbursement	\$ 3,965
Interest on Idle Funds	<u>77</u>
Total Receipts	<u>4,042</u>
EXPENDITURES	
Contractual Services	<u>132,612</u>
Receipts Over (Under) Expenditures	(128,570)
UNENCUMBERED CASH, January 1, 2016	<u>128,570</u>
UNENCUMBERED CASH, December 31, 2016	<u>\$ -</u>

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

Schedule 2-16

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL AND BUDGET
REGULATORY BASIS

For the Year Ended December 31, 2016

AQUATIC CENTER FUND

	Actual	Budget	Variance Over (Under)
RECEIPTS			
Local Retailer's Sales Tax	\$ 443,781	\$ 495,000	\$ (51,219)
Swimming Pool Concessions	9,519	15,000	(5,481)
Swimming Lessons	2,770	7,000	(4,230)
Swimming Pool Tickets	25,638	40,000	(14,362)
Sales Tax Collected	919	1,200	(281)
Non Federal Grants & Gifts	-	5,000	(5,000)
Other Cash Receipts	2,003	-	2,003
	<u>484,630</u>	<u>\$ 563,200</u>	<u>\$ (78,570)</u>
EXPENDITURES			
Personal Services	124,296	\$ 180,000	\$ (55,704)
Contractual Services	88,146	150,000	(61,854)
Commodities	32,503	60,000	(27,497)
Capital Outlay	1,124	89,000	(87,876)
Lease Payments	260,926	230,000	30,926
Outgoing Transfer	-	-	-
Equipment Reserve Fund	-	50,000	(50,000)
	<u>506,995</u>	<u>\$ 759,000</u>	<u>\$ (252,005)</u>
Receipts Over (Under) Expenditures	(22,365)		
UNENCUMBERED CASH, January 1, 2016	<u>128,271</u>		
UNENCUMBERED CASH, December 31, 2016	<u>\$ 105,906</u>		

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

Schedule 2-17

SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL
REGULATORY BASIS
For the Year Ended December 31, 2016

ENDOWMENT FUND

	<u>Actual</u>
RECEIPTS	
Interest on Idle Funds	<u>\$ 18</u>
EXPENDITURES	
	<u>-</u>
Receipts Over (Under) Expenditures	18
UNENCUMBERED CASH, January 1, 2016	<u>10,000</u>
UNENCUMBERED CASH, December 31, 2016	<u><u>\$ 10,018</u></u>

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

Schedule 3

SCHEDULE OF RECEIPTS AND DISBURSEMENTS
REGULATORY BASIS
For the Year Ended December 31, 2016

AGENCY FUNDS

<u>FUNDS</u>	<u>Beginning Cash Balance</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Ending Cash Balance</u>
Municipal Court Bonds	\$ 428	\$ 2,899	\$ 3,163	\$ 164
Employee Flex Benefits	<u>5,147</u>	<u>49,390</u>	<u>44,522</u>	<u>10,015</u>
Total	<u>\$ 5,575</u>	<u>\$ 52,289</u>	<u>\$ 47,685</u>	<u>\$ 10,179</u>

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

Schedule 4-1

RELATED MUNICIPAL ENTITY
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL
REGULATORY BASIS
For the Year Ended December 31, 2016

PUBLIC BUILDING COMMISSION
AQUATIC CENTER BOND & INTEREST FUND

	<u>Actual</u>
RECEIPTS	
Lease Income	\$ 260,926
Interest Income	<u>449</u>
Total Receipts	<u>261,375</u>
EXPENDITURES	
Principal Payment	125,000
Interest Expense	<u>96,865</u>
Total Expenditures	<u>221,865</u>
Receipts Over (Under) Expenditures	39,510
UNENCUMBERED CASH, January 1, 2016	<u>75,997</u>
UNENCUMBERED CASH, December 31, 2016	<u><u>\$ 115,507</u></u>

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

Schedule 4-2

RELATED MUNICIPAL ENTITY
SCHEDULE OF RECEIPTS AND EXPENDITURES - ACTUAL
REGULATORY BASIS
For the Year Ended December 31, 2016

PUBLIC BUILDING COMMISSION
AQUATIC CENTER CAPITAL PROJECTS FUND

	<u>Actual</u>
RECEIPTS	<u>\$ -</u>
EXPENDITURES	<u>-</u>
Receipts Over (Under) Expenditures	-
UNENCUMBERED CASH, January 1, 2016	<u>138,555</u>
UNENCUMBERED CASH, December 31, 2016	<u><u>\$ 138,555</u></u>

CITY OF PHILLIPSBURG, KANSAS
ADDITIONAL SUPPLEMENTARY INFORMATION
FOR THE YEAR ENDED DECEMBER 31, 2016

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

Schedule 5

WATER AND SEWER UTILITY ALLOCATION
For the Year Ended December 31, 2016

SUMMARY FROM
WATER & SEWER UTILITY FUND

	<u>Water</u>	<u>Sewer</u>	<u>Total</u>
RECEIPTS	<u>\$ 1,074,967</u>	<u>\$ 346,877</u>	<u>\$ 1,421,844</u>
EXPENDITURES	<u>1,083,936</u>	<u>362,788</u>	<u>1,446,724</u>
Receipts Over (Under) Expenditures	(8,969)	(15,911)	(24,880)
UNENCUMBERED CASH, January 1, 2016	436,806	341,736	778,542
Prior Year Cancelled Encumbrances	<u>1,221</u>	<u>-</u>	<u>1,221</u>
UNENCUMBERED CASH, December 31, 2016	<u><u>\$ 429,058</u></u>	<u><u>\$ 325,825</u></u>	<u><u>\$ 754,883</u></u>

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

Schedule 6

EQUIPMENT RESERVE ALLOCATION

For the Year Ended December 31, 2016

	<u>Office</u>	<u>Solid Waste</u>	<u>Water</u>	<u>Sewer</u>	<u>Aquatic Center</u>	<u>Undesignated</u>	<u>Total</u>
Receipts	<u>\$ 3,000</u>	<u>\$ 15,318</u>	<u>\$ 2,000</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 20,318</u>
Expenditures	<u>5,857</u>	<u>-</u>	<u>5,302</u>	<u>-</u>	<u>-</u>	<u>2,600</u>	<u>13,759</u>
Receipts Over (Under) Expenditures	<u>(2,857)</u>	<u>15,318</u>	<u>(3,302)</u>	<u>-</u>	<u>-</u>	<u>(2,600)</u>	<u>6,559</u>
UNENCUMBERED CASH, January 1, 2016	<u>59,577</u>	<u>75,947</u>	<u>366,500</u>	<u>176,500</u>	<u>50,000</u>	<u>287,663</u>	<u>1,016,187</u>
UNENCUMBERED CASH, December 31, 2016	<u><u>\$ 56,720</u></u>	<u><u>\$ 91,265</u></u>	<u><u>\$ 363,198</u></u>	<u><u>\$ 176,500</u></u>	<u><u>\$ 50,000</u></u>	<u><u>\$ 285,063</u></u>	<u><u>\$ 1,022,746</u></u>

CITY OF PHILLIPSBURG, KANSAS
UNAUDITED ADDITIONAL INFORMATION
FOR THE YEAR ENDED DECEMBER 31, 2016

CITY OF PHILLIPSBURG
Phillipsburg, Kansas

Exhibit 1

UNAUDITED ADDITIONAL INFORMATION
December 31, 2016

Phillipsburg is a municipal corporation incorporated in 1872 and a city of the second class organized and existing under and pursuant to the Constitution and Laws of the State of Kansas. The City has a Mayor/Council form of government consisting of a Mayor and a six-member City Council who are elected by ward to four-year terms of office. The Mayor and Council set policy covering municipal governmental and administrative services and operations.

THE CITY

The City of Phillipsburg, Kansas (the "City") is situated in the northwest region of the State of Kansas. The City is approximately 240 miles northwest of Wichita and 150 miles northwest of Salina. Phillipsburg is the County seat of Phillips County.

EDUCATIONAL FACILITIES

Phillipsburg is the site of the offices of Unified School District No. 325 which provides a comprehensive curriculum for students in pre-school through grade twelve.

Post-secondary education is provided to the area by Fort Hays State University, as well as the North Central Area Vocational and Technical School in Beloit. Colby Community College also provides post-secondary education through outreach programs.

ECONOMIC AND DEMOGRAPHIC INFORMATION

LOCATION (City of Phillipsburg)

Distance in miles from:	Chicago:	754	Denver:	338
	Los Angeles:	1,356	New York:	1,527
	Kansas City:	325	Dallas:	610
	Minneapolis:	647	St. Louis:	581

POPULATION	Current Estimated	2010	2000	1990	1980	1970
City of Phillipsburg:	2,543	2,581	2,668	2,828	3,229	3,241
Phillips County:	5,428	5,642	6,001	6,590	7,406	7,888

PUBLIC SAFETY

The City of Phillipsburg contracts with Phillips County for law enforcement.

The City of Phillipsburg provides fire protection through a volunteer fire department.

UNAUDITED

UTILITIES

Electric service is provided to the area by Prairie Land Electric, with the electric utility an interconnected utility.

Natural gas is provided to the area by Midwest Energy, Inc.

The City of Phillipsburg owns and operates municipal water and waste water utilities. The City also owns and operates the refuse collection service.

EMPLOYMENT HISTORY - Phillips County

	<u>Year</u>	<u>Average Unemployment Rate</u>	
	2016	2.8%	
	2015	3.1%	
	2014	3.5%	
	2013	4.2%	
	2012	4.2%	
	2011	4.9%	
	2010	5.1%	
	2009	6.2%	
	2008	4.0%	
	2007	3.0%	

	<u>Civilian Work force</u>	<u>Total Employed</u>	<u>Unemployed</u>
2016	2,870	2,790	80
2015	2,986	2,892	94
2014	2,951	2,848	103
2013	3,048	2,920	128
2012	3,128	2,996	132
2011	3,185	3,029	156
2010	3,103	2,946	157
2009	3,166	2,969	197
2008	3,145	3,018	127
2007	3,182	3,088	94

Kansas Department of Commerce, Labor Market Info. Service (785-296-5000)

www.dol.ks.gov

MAJOR EMPLOYERS - Phillipsburg Area

Some of the larger employers in the area include:

<u>Firm</u>	<u>Products/Service</u>
Tamko Asphalt Products	Roofing Products
Phillips County Hospital	Health Care
Unified School District #325	Education
Phillips Co. Retirement Center	Long Term Care Facility
First National Bank	Banking
Kyle Railroad	Transportation
Prairie Horizon Agri-Energy LLC	Ethanol & Distillers Grain
Coomes, Inc.	Transportation

UNAUDITED

CLIMATE

Average daily temperature:

January:	27 degrees
April:	54 degrees
July:	80 degrees
October:	57 degrees

Average annual precipitation: 25 inches

Average annual snowfall: 23 inches

BANK DEPOSITS - Phillipsburg - December 31

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2007	224,886,062	2012	286,758,309
2008	233,130,344	2013	298,336,493
2009	229,561,739	2014	212,760,900
2010	245,076,602	2015	304,136,850
2011	297,256,081	2016	301,091,132

Source: Local banks - First National Bank, Farmers National Bank, & Farmers State Bank

GROSS RETAIL SALES - Phillips County

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2007	155,847,499	2012	151,371,873
2008	131,936,647	2013	160,523,074
2009	125,906,065	2014	158,619,485
2010	122,903,973	2015	141,058,549
2011	175,612,706	2016	136,503,301

PHILLIPSBURG CITY SALES TAX COLLECTED BY STATE OF KANSAS

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2007	398,182	2012	853,802
2008	395,726	2013	834,992
2009	391,732	2014	822,148
2010	386,466	2015	799,621
2011	435,662	2016	762,991

TAXABLE RETAIL SALES - Phillipsburg City

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2007	36,748,660	2012	40,690,111
2008	37,891,849	2013	37,754,811
2009	34,479,349	2014	41,107,400
2010	36,656,731	2015	38,740,396
2011	43,566,227	2016	38,149,566

TAXABLE RETAIL SALES - Phillips County

<u>Year</u>	<u>Amount</u>	<u>Year</u>	<u>Amount</u>
2007	51,399,849	2012	59,716,108
2008	53,419,415	2013	55,559,592
2009	49,485,668	2014	63,141,600
2010	52,079,343	2015	59,971,708
2011	60,623,600	2016	58,172,854

Source: Kansas Department of Revenue, Amy Kramer (785-291-3580)

UNAUDITED

TRANSPORTATION

The Kyle Railroad Co. serves the area. Highways serving the area include Interstate 70 and Interstate 80, located 62 miles to the south and 65 miles to the north respectively, and Kansas Highway 36 and Kansas Highway 183.

Air transportation is provided to the area through the Phillipsburg Municipal Airport which has a 4,500 foot asphalt runway. The airport is lighted and has private aircraft storage available.

Parcel service is provided by Federal Express, Pony Express, United Parcel Service, and the United States Post Office.

General Public Transportation in Phillips County is provided by the City of Phillipsburg as part of the Kansas Department of Transportation Program.

COMMUNITY SERVICES

The City of Phillipsburg is serviced by three banks and one credit union. Medical facilities are readily available through the twenty-nine bed nonprofit Phillips County Hospital. There is one medical doctor, two certified physician assistants, two nurse practitioners, two dentists and one optometrist providing medical services to the City as well as visiting specialists.

There are fourteen religious institutions located in Phillipsburg.

Located in or near the City are public parks, a golf course, tennis courts and swimming pools. Kirwin Federal Wildlife Refuge is only fifteen miles from the City and provides fishing, hunting, and wildlife watching.

Phillipsburg has three motels with a total of one hundred three rooms.

Phillipsburg has two weekly newspapers, the Phillips County Review and the Advocate of Phillips County. Area residents receive a high quality cable system and high speed internet access through a fiber network to the homes and businesses, provided by Nex-Tech, Inc. KKAN-KQMA serves the area with AM/FM radio.

UNAUDITED

TAX STRUCTURE

The total sales tax rate (city, county, state) effective July 1, 2016 was 9.00%.

The property tax rate for various governmental entities is as follows:

PROPERTY TAX MILL LEVY (Per \$1,000 Assessed Valuation)

Levy Year	Budget	City of					Total
	Year	Phillipburg	Phillips County	USD #325	Other	State	
2016	2017	61.532	97.609	43.704	2.210	1.500	206.555
2015	2016	58.606	91.386	43.718	1.792	1.500	197.002
2014	2015	55.979	92.796	42.854	1.501	1.500	194.630
2013	2014	54.045	102.190	49.445	1.452	1.500	208.632
2012	2013	51.151	115.701	48.769	1.340	1.500	218.461
2011	2012	50.820	114.814	48.823	1.453	1.500	217.410
2010	2011	49.857	100.712	48.194	1.513	1.500	201.776
2009	2010	49.618	89.437	48.518	1.655	1.500	190.728
2008	2009	49.176	81.842	49.334	1.352	1.500	183.204
2007	2008	50.645	78.597	50.464	1.398	1.500	182.604

ASSESSED VALUATION HISTORY

Year	Assessed Valuation of Taxable Tangible Property	Tangible Valuation of Motor Vehicles	Equalized Assessed Valuation of Taxable Tangible Property
2016	\$ 10,409,798	\$ 2,649,873	\$ 13,059,671
2015	\$ 10,196,292	\$ 2,626,446	\$ 12,822,738
2014	\$ 10,065,188	\$ 2,741,503	\$ 12,806,691
2013	\$ 10,047,051	\$ 2,738,728	\$ 12,785,779
2012	\$ 10,005,718	\$ 2,728,947	\$ 12,734,665
2011	\$ 10,045,331	\$ 2,690,621	\$ 12,735,952
2010	\$ 9,929,583	\$ 2,839,157	\$ 12,768,740
2009	\$ 9,905,875		
2008	\$ 10,110,232		
2007	\$ 9,894,743		

UNAUDITED

CITY'S AUTHORITY TO INCUR DEBT

Equalized Assessed Valuation of Tangible Valuation For Computation of Bonded Debt Limitations	\$	12,822,738
Legal limitation of Bonded Debt	\$	3,846,821
Outstanding general obligation debt as of December 31, 2016	\$	1,565,000
Exempt Debt	\$	1,430,000
Net Debt against Statutory Debt limit capacity	\$	135,000
Additional debt capacity	\$	3,711,821
Direct debt per capita	\$	615
Overlapping Indebtedness	\$	-
Direct and overlapping debt	\$	1,565,000
Direct and overlapping debt per capita	\$	615
Direct debt as a percentage of Equalized Assessed Valuation		12.20%
Direct and overlapping debt as a percentage of Equalized Assessed Valuation		12.20%
Statutory direct debt as a percentage of Equalized Assessed Valuation		12.20%

UNAUDITED

OVERLAPPING INDEBTEDNESS

The following table sets forth overlapping indebtedness as of December 31, 2016, and the percent attributable (on the basis of assessed valuation) to the City.

<u>Taxing Jurisdiction</u>	<u>2016 Assessed Valuation</u>	<u>Outstanding General Obligation Indebtedness</u>	<u>Percent Applicable to the City</u>	<u>Amount Applicable to the City</u>
Phillips County	\$ 56,045,610	\$ -	18.57%	\$ -
U.S.D. #325	\$ 30,334,099	\$ -	34.32%	\$ -

Outstanding General Obligation Debt
(As of December 31, 2016)

<u>Description of Indebtedness</u>	<u>Series</u>	<u>Original Amount</u>	<u>Amount Outstanding</u>	<u>Amount Included In Debt Limitation</u>
2011 G.O. Bonds	2011	\$ 245,000	\$ 135,000	\$ 135,000
2015 G.O. Bonds	2015	\$ 1,635,000	\$ 1,430,000	\$ -

Temporary Notes Outstanding
(As of December 31, 2016)

None are outstanding as of December 31, 2016.

Revenue Bonds Outstanding
(As of December 31, 2016)

None are outstanding as of December 31, 2016.

Outstanding Public Building Commission Revenue Bonds
(As of December 31, 2016)

<u>Description of Indebtedness</u>	<u>Series</u>	<u>Original Amount</u>	<u>Amount Outstanding</u>
PBC Revenue Bonds	2011	\$ 3,070,000	\$ 2,480,000

Loans Outstanding
(As of December 31, 2016)

None are outstanding as of December 31, 2016.

Capital Lease Obligations
(As of December 31, 2016)

None are outstanding as of December 31, 2016.

UNAUDITED